Agenda
1st
Academic Council Meeting

SHAHEED BHAGAT SINGH STATE UNIVERSITY, FEROZEPUR

Online Mode
DATE: 04.05.2022 & TIME: 10:30AM

CONTENTS

CONSITUTION OF ACADEMIC COUNCIL

S. No.	Nomenclature	Designation
1.	Dr. Buta Singh Sidhu, Vice Chancellor, SBSSU, Ferozepur	Chairman
2.	Dr. A.K. Asati, Registrar	Member Secretary
3.	Prof..Dr. Nagarajan Ramamoorthy, Director IIM Amritsar	Member
4.	Prof..Dr.Prakash Gopalan Director Thapar Institute of Engg	Member
5.	Prof..Dr..N.T.Rao Vice Chancellor of Chandigarh University	Member
6.	Dr. Emmanuel Nahar, Professor, Department of Political Science(USOL),Punjab University, Chandigarh and Chairman of Punjab State Commission for Minorities	Member
7.	Prof. Dr. Sanjay Roy, Deptt. of Electrical Engg.IIT Ropar	Member
8.	Mr. Sushil Kumar Mittal, Managing Director. M/s Bhagwati Lacto Vegetarian Pvt.Ltd.Ferozepur	Member
9.	Mr. Raman Garg, Chabeela Energy Food Pvt. Ltd. Ferozepur.	Member
10.	Dr. Vishal Sharma Associate Prof & HOD ECE	Member
11.	Dr Sunny Behal Associate Prof & HOD CSE	Member
12.	Mrs. Navneet Kaur Associate Prof.& HOD EE	Member
13.	Mr. Vivek Sood Associate Prof & HOD MECH	Member
14.	Dr. Rajiv Arora, Associate Prof & HOD Chemical & BSc. Agriculture	Member
15.	Dr. Kiranjeet Kaur Professor & HOD DASH & Commerce and Management	Member
16.	Dr. Deepinderdeep Singh Assistant Prof & HOD Civil	Member
17.	Ar. Avinash Professor & Principal School of Architecture	Member
18.	Dr. Gulshan Ahuja Associate Prof. HOD Computer Applications	Member
19.	Dr. Kultardeep Singh Professor & Dean Academics, Affiliation and Approval	Member
20.	Dr. Lalit Sharma, Professor. & Dean Students Welfare	Member
21.	Dr. Sangeeta Sharma Professor & Dean Research & Development	Member
22.	Dr. Rajni Professor ECE & Finance Officer	Member
23.	Dr. Tejeet Singh Professor Mech. & Dean Academics	Member

Item No. 1.1: Approval regarding start of new courses and variation of intake of existing courses in the university.

Starting of new Programmes: The following new programmes may be introduced in the University for increasing the revenue and usage of the existing infrastructure and human resource in optimal manner,

S.No	Name of the Course	Department	Sanction Intake
1	BSc-Non Medical as Integrated Program (MSc Mathematics, Physics and Chemistry)	Applied Sciences & Humanities	90
2	MSc-Mathematics	Applied Sciences & Humanities	30
3	BSc (Hons.) - Applied Physics - Specialization in Electronics	Electronics & Communication	30
4	BSc - Environment Science	Chemical Engineering	30
5	BSc - Food and Nutrition	Dept. of Agriculture	30
6	B. Planning in Focus infrastructure Planning	B. Architecture	40
7	M.Tech Mechanical Engg (Part Time)	Mechanical Engg	25
8	M.Tech Computer Science Engg (Part Time)	Computer Science Engg	25
9	M.Tech Electronics Engg (Part Time)	Electronics & Communication Engg	25
10	M.Tech Electrical Engg (Part Time)	Electrical Engg	25
11	Minor Degree in Internet of Things	Electronics & Communication Engg	-
12	Minor Degree in Cyber Security (Hons)	Computer Science Engg	-
13	Minor Degree in Artificial Intelligence and Machine Learning (Hons)	Computer Science Engg	-

Variation of Intake of Existing Courses: Keeping in view the number of admissions seen in BCA and BSc. Agriculture programmes in previous session, it has been proposed to increase the intake of these disciplines as per below details,

S. No.	Department	Programme	Existing Intake	Proposed Intake
1	BSc. Agriculture	Agriculture	30	60
2.	BCA*	Computer Application	120	150

*This increase in seats of BCA (30 no.) are in Self Financing Mode with Tuition fee of Rs.40,000/-.

The sanction intake of rest of the courses of the university remains same.

The matter is placed before the Academic Council for approval please.

Item No. 1.2: Ratification of Constitution of new Board of Studies for various departments of SBSSU.

As per the guidelines of UGC, the Board of Studies (BOSs) for various departments of the university were constituted for the period of three years. The newly constituted BOSs are placed at **Annexure – 1.**

These compositions of Board of Studies are put up before the Academic Council for ratification and approval please.

Item No. 1.3: **Approval for Academic Regulations of the University.**

A committee was constituted vide office order no SBSSTC/FZR/4217-18 dated 29.11.2021 for preparing the Academic regulations for smooth functioning of the university.

In this regard the committee had a number of sittings with Hon'ble Vice Chancellor, Dean Academics, all HODs and other key institute functionaries. The committee has prepared the detailed Academic Guidelines and Ordinances to be followed in the university. The skeleton of teaching schemes for B.Tech courses is also prepared (as per new education policy 2020) with multiple exit points after 1st year, 2nd year and 3rd year. These guidelines are places as **Annexure – 2a, 2b, 2c & 2d.**

The matter is placed before the Academic Council for consideration and approval please.

Item No. 1.4: Approval to introduce a new subject named Introduction to Shaheed Bhagat Singh and his Co-Patriots in the session 2022-23 onwards.

A new non-credit subject named '**Introduction to Shaheed Bhagat Singh and his Co-Patriots**' with Course Code HU100C is to be introduced to all programs/courses of the university from session 2022-23 onwards. Every student need to pass this subject for obtaining his/her degree. The performance of the students will be evaluated as Satisfactory/Non-satisfactory on the basis of continuous internal evaluation.

In this regard a committee was constituted vide office order no. SBSSU/FZR/4742-43 dated 4.1.2022 for the purpose of formulating the syllabus and other guidelines related to this subject. The committee had taken the inputs from Hon'ble Vice-Chancellor, Registrar, Dean Academics, all HODs and other outside experts as well. On the basis of this, the committee has prepared the detailed syllabus and list of books for this subject and are places as **Annexure – 3.**

The matter is placed before the Academic Council for consideration and approval please.

Item No. 1.5: Approval for the implementation of grading system to 2021 batch and onwards.

As per UGC Guidelines, the students must be awarded grades by implementing Choice Based Credit System. To achieve this, the following grading system is proposed to be implemented for 2021 batch onwards:

1. The relative grading system may be applied to the students of 2021 batch onwards.
2. The relative grading will be applicable if the number of eligible students (including regular and reappear candidates) is equal to or more than 30 in a given subject in a given session. If this number is less than 30, then absolute grading system may be applied.
3. The total marks obtained in a given subject will be converted to letter grade by using the equivalence table.
4. A candidate has to score 30% in the continuous evaluation and 35% in the end semester evaluation separately to pass a subject.
5. The candidate will earn grade F in case he/she fails in continuous evaluation and/ or end semester examination.
6. The relative grading will be based upon the statistical method i.e. mean and standard deviation.
7. Any student who scores less than 20% aggregate marks in a given subject will be excluded from the calculation of mean and standard deviation. All such students will be awarded F grade.
8. A student will be awarded a letter grade in each course he/she has registered for, indicating his/her overall performance in that course. There shall be ten letter grades: A+, A, B+, B, C, D, P, F, R and S/US.

S. No.	Letter Grade	Weight	Description	Details of marks
1.	A+	10	Outstanding	Marks ≥ 85%
2.	A	9	Excellent	As defined for various classes
3.	B+	8	Very Good	
4.	B	7	Good	
5.	C	6	Above Average	
6.	D	5	Average	
7.	P	4	Pass	Marks ≥ 35%
8.	F	0	Fail	Marks < 35%
9.	R	-	Detained	Course to be repeated
10.	S/US	-	Satisfactory/ Unsatisfactory	(for non-credit courses)

9. A student getting F/ US grade in a course due to non-fulfillment of minimum percentage of marks requirement may appear for supplementary examination as per Academic Calendar provided the student has fulfilled the attendance requirement in that course.

10. "R" grade (Retained) is awarded if student is detained i.e., attendance in theory class/laboratory is less than 75% and the student will have to repeat the course as and when offered.

11. It is also compulsory to appear in the End Semester Examination.

12. A student who secures "F" grade will have an option to appear in End Semester Examination i.e. external component. His/her continuous assessment marks will be retained as per the last attempt. Moreover, he/she will also have the option to repeat the course by re-registering in that course, whenever it is offered next time.

13. The performance of the student may be measured in terms of two indices, namely SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average).

    The SGPA (Semester Grade Point Average) is an indicator of the overall academic performance of a student in all the courses he/she has registered during a given semester. For m number of courses registered in a semester, each having credit C_i and Grade academic performance G_i, the SGPA is given by

    $$SGPA = \frac{\sum_{i=1}^{m} C_i G_i}{\sum_{i=1}^{m} C_i}$$

    Similarly, the CGPA (Cumulative Grade Point Average) indicates the overall academic performance of a student in all the courses registered up to and including the latest completed semester/supplementary term. It is computed in the same manner as the SGPA, considering all the courses (say, n), and is given by

    $$CGPA = \frac{\sum_{i=1}^{n} C_i G_i}{\sum_{i=1}^{n} C_i}$$

14. SGPA and CGPA shall be calculated up to two decimal lace, after rounding off the third decimal to the nearest second place integer decimal i.e. 0.005 is to be increased to 0.01. CGPA should be computed after every semester.

15. The conversion of SGPA or CGPA to percentage will be carried out by multiplication of the respective SGPA or CGPA with a factor of 10.
    Percentage = SGPA/CGPA x 10

16. An honors degree will be conferred at CGPA of 8.0 or above provided student should not have obtained even a single "F", "US" or "R" in any course during whole duration of the course.

17. **The maximum period for completing the degree is 2N where N is the number of years specified in the study scheme.**

18. *Improvement of Grade/ CGPA:* A student can apply for improvement in CGPA by improving the grade of any theory course. He/she will be allowed to appear only in End Semester Examination. In any case grade of other students of his/her original class shall not change. The student can improve at the most, in five subjects and maximum time allowed for this improvement will be within two years of completing the degree requirements, subject to fulfilling other conditions.

19. The proposed relative grading system is given in the table below

S. No.	Letter Grade	Marks (%)	Academic Performance
1.	A+	≥ 85 and $\geq$ M $+1.5$ SD	10
2.	A	M $+ 1.5$ SD $>$ marks $\geq$ M $+$ SD	9
3.	B+	M $+$ SD $>$ marks $\geq$ M $+ 0.5$SD	8
4.	B	M $+ 0.5$ SD $>$ marks $\geq$ M	7
5.	C	M $>$ marks $\geq$ M $– 0.5$ SD	6
6.	D	M -0.5 SD $>$ marks $\geq$ M $-$SD	5
7.	P	M $-$ SD $>$ marks ≥ 35 Or M $-$ SD ≤ 35 and marks $=35$	4
8.	F	Marks <35	0
9.	R	Detained	-
10.	S/US	Satisfactory/ Unsatisfactory	- (for non-credit courses)

The proposed absolute grading system is given in the table below:

S. No.	Letter Grade	Marks(%)	Academic Performance
11.	A+	≥ 90 to ≤ 100	10
12.	A	≥ 80 to <90	9
13.	B+	≥ 70 to <80	8
14.	B	≥ 60 to <70	7
15.	C	≥ 50 to <60	6
16.	D	≥ 40 to <50	5
17.	P	≥ 35 to <40	4
18.	F	<35	0
19.	R	Detained	-
20.	S/US	Satisfactory/ Unsatisfactory	- (for non-credit courses)

The matter is placed before the Academic Council for consideration and Approval please.

Item No. 1.6: Regarding the moderation of mid semester examination marks for 2021 batch students onwards.

It is proposed that the mid semester evaluation marks may be moderated by the faculty members so that the average marks should be within 65% to 75%.

The matter is placed before the Academic Council for consideration and approval please.

Item No. 1.7: **Approval for awarding of grace marks to the students of 2021 batch and onwards.**

As per the proposed grading system for 2021 batch onwards (item no. 1.5), a candidate must obtain 35% marks in end semester evaluation for being eligible for clearing a given course. It is proposed that the students may be allowed grace marks (upto 1% of the end semester theory examination subjects of a given semester in a given session) to clear the end semester theory examination. These marks may be distributed at the most into two theory subjects.

The item is placed before the Academic Council for consideration and approval please.

Item No. 1.8: **Approval for awarding of grace marks to clear the degree requirements to the students of 2021 batch and onwards.**

As per the proposed grading system for 2021 batch onwards (item no. 1.5), a candidate must obtain 35% marks in end semester evaluation for being eligible for clearing a give course. At the end of the prescribed maximum duration for completing the course, there may be case where a candidate has cleared all courses except for one theory course in which he/she has failed. For such cases, the following mechanism is proposed for clearing the degree:

1. The candidate should move an application and pay a fee of Rs. 5000/-.

2. The candidate may be declared pass with "P" grade in that particular subject, if:

   i. The sum total marks of the mid semester evaluation and the end semester evaluation obtained in that subject are at least 35%.

   ii. The sum total marks obtained in that subject are less than 35%, then he/she may be awarded grace marks to clear the degree. These grace marks will be limited upto 4% marks of maximum marks of that subject to reach the threshold of 35% marks.

The item is placed before the Academic Council for consideration and approval please.

Item No. 1.9: Approval for remuneration of examination related activities to external faculty.

The university has to engage faculty members/experts from outside the university for various examination related activities like question papers setting and evaluation work etc. For such cases, the following are the proposed rates of remuneration:

Activity	Proposed Remuneration
Paper setting	Rs.1000 per question paper and Rs. 100/- as postage/stationary charges as applicable
Evaluation *[#]	Rs. 15 per answer sheet
Head Examiner*[#]	Rs. 1.50 per answer sheet
Evaluation of Project/Six-month training*[#]	Rs.20/- per student
Practical examiner*[#]	Rs.10/- per student

*subject to minimum of Rs. 200/- per subject code

[#]TA-DA as per University rules.

The item is placed before the Academic Council for consideration and approval please.

Item No. 1.10: **Ratification of remuneration of examination related activities to faculty engaged on lecture basis/ consolidated salary.**

There are some faculty members engaged by the university on consolidated salary basis/lecture basis. Out of the faculty engaged on consolidated salary basis, some faculty has been relieved by the university. The examinations for November 2021 session were held in January 2022. For these examinations, some examination related activities like question papers setting, invigilation, evaluation work etc. were assigned to such faculty members. For such cases, with the approval of the competent authority, the concerned faculty members had been paid remuneration for various examination related activities as was being paid, at approved rates, in SBSSTC (**Annexure - 4**).

Further, it is proposed that from the session May 2022 onwards, the following rates of various examination related activities may be paid for such cases:

Activity	Proposed Remuneration
Paper setting	Rs. 500 per question paper except for HVPE-101 where the paper setter is paid Rs 1000/- per question paper as the question paper is to be set in three languages. and Rs. 100/- as postage charges as applicable
Invigilation	Rs. 150/- per session and Rs. 50/- per hour beyond three hours
Evaluation	Rs. 15/- per answer sheet
Practical examiner	Rs.10/- per student

The item is placed before the Academic Council for ratification and consideration please.

Item No. 1.11: **Approval of Committee for deciding Unfair Means Cases (UMC).**

The university is conducting the examination from time to time. During examinations, some unfair means cases may be reported. For deciding such cases, the following committee is proposed:

1. A Retired Judge/Eminent Advocate   :   Chairman
2. Dean Academics   :   Member
3. Dean Student Welfare   :   Member
4. Registrar/Nominee   :   Member

Further, the Chairman may be paid honorarium @ Rs. 5000/- per day in addition to TA/DA as applicable.

The tenure of this committee is proposed to be two years. The Chairman may be appointed in consultation with the district courts through legal cell.

The item is placed before the Academic Council for consideration and approval please.

Item No. 1.12 :   **Ratification of change of credits of subject Power System Analysis and Design (BTEE-801A) for 2015 batch of SBSSTC.**

The students of B. Tech. (Electrical Engg.) 8th semester were studying a subject Power System Analysis and Design (BTEE-801A). This subject carried 4 credits. In the result declared by the institute for May 2019 session, the credits of this subject were inadvertently mentioned as three (03). MRSPTU also declared the result with 3 credits for this subject.

Subsequently, as soon as the problem was identified, for 2016 batch onwards, the mistake in credits was rectified. Therefore, with the approval of the Director SBSSTC, the credits of this subject were considered as 3 for 2015 batch and 4 for the junior batches (**Annexure-5**).

The item is placed before the Academic Council for ratification please.

Item No. 1. 13:   **Approval for charges to be levied for various examination related activities and certificates from students of 2021 batch onwards.**

The examinations are being conducted for 2021 batch from Nov 2021 session for the students admitted in 2021 batch i.e. the students admitted by SBSSU as its first batch. The complete examination system including the issuing of certificates for 2021 batch onwards is to be handled by SBSSU. A meeting of Registrar, D.R. Accounts, Controller of Examination, Dean Academics and ex-Registrar was held on 13/10/21 to decide the rates of various examination related activities and certificates. In this meeting the rates/ charges to be levied were discussed and the minutes are placed at **Annexure - 6**. The recommended/ proposed charges are mentioned in table below:

1. Certificate(s) and Affiliation fee			
Sr. No.	**Service**	**Fee**	**Requirement for Documents**
1.	Original Degree Certificates/DMC's	NA	
2.	Duplicate certificate a. Degree Certificate	INR1000/-	1. Letter through the deptt. 2. Original copy of FIR 3. ID proof of the Concerned Student
	b. DMC. Migration Provisional Certificate	INR 500/- per Certificate	1. Letter through the deptt. 2. Original copy of FIR 3. ID proof of the Concerned Student
3.	Provisional Degree/Migration Certificate (after completion of course	Nil	1. Letter through the deptt. 2. Original copy of FIR 3. ID proof of the Concerned Student
4.	Official Transcript	INR1000/-per each set	1. A request letter from the Concerned student 2. Photocopies of all DMC's 3. ID proof of the Concerned Student
5.	Verification of DMC's &	INR 200/- per	1. A letter form Company/Institution. 2. Photocopy of Original Degree

	Degree	copy	Certificate
6.	Attestation of DMC/Degree	INR 200/- per copy	1. Photocopies of all DMC's/Degree with Original 2. A letter from the Concerned Student
7.	Confidential result	INR 500/- per subject & INR 2000/- per semester	1. Filled form through the deptt. 2. ID proof of the Concerned Student
8.	40% case (Batch 2021 onwards)	INR 10000/-	1. Filled form through the deptt. 2. Result Notification 3. ID proof of the Concerned Student
9.	Backlog Certificate	INR 500/- per certificate	1. Filled form through the deptt. 2. ID proof of the Concerned Student
10.	Bonafide Certificate (after completion of Course)	INR 500/- per certificate	1. Filled form through the deptt. 2. Copy of Original Degree Certificate 3. ID proof of the Concerned Student
11.	(i) Correction of Degree/PDC/ Transcript/Any other document.	a) No fee if Correction applied within 03 months of issue of Degree/PDC/Transcript b) After 03 months INR 1000/- per document.	1. Filled form through the deptt. 2. Photocopy of 10th Certificate. 3. Original document 4. ID proof of the Concerned Student.
	(ii) Correction of DMC's	a) No fee if Correction applied within 03 months of issue of DMCs. b) After 03 months INR 500/- per DMC.	1. Filled form through the deptt. 2. Photocopy of 10th Certificate 3. Original document 4. ID proof of the Concerned Student.
12.	Medium of Instruction and Examination Certificate	INR 500/- per certificate	1.A request letter from the Concerned Student in the attached format. 2. Photocopies of all DMC's/ Degree or Final Result Notification.

		3. ID proof of the Concerned Student.
	For any of the above service (Tatkal) i.e. issuance of document within 7 working hours, fee of INR 500/- will be charged in addition to fee mentioned above.	
Note:	Postage Charges in all cases. 1.INR. 100/-(in Punjab), INR.200/- (outside Punjab/within India) 2.INR.1500/- for outside India (By Speed Post/ Registered Post/Courier).	

2. Examination Fee

Sr. No.	Service	Fee
1.	Examination fee for Regular Students (w.e.f. Batch 2021)	INR 1000/-
2.	Examination fee for Regular Students (w.e.f. Batch 2021)	INR 1000/-
3.	Lower Semester case	INR 5000/- per semester (Maximum for 2 semesters)
4.	Examination fee for students appearing in Golden chance	INR. 10000/- per subject

3. Evaluation photocopy of Answer Sheets of theory paper(s).

Sr. No.	Service	Fee	Requirement Documents
1.	To Provide evaluated photocopy of Answer Sheet/s of theory papers to the concerned student.	INR 500/- per A/sheet)	1. Filled form through the deptt. 2. Result Notification 3. ID proof of the Concerned Student

The item is placed before the Academic Council for consideration and approval please.

Item No. 1.14:   Ratification of Teaching Schemes followed for 2021 Batch Students.

The Shaheed Bhagat Singh State Technical Campus was upgraded to Shaheed Bhagat Singh University in 2021. In this regards the teaching schemes of SBSSTC Ferozepur were followed for students admitted in 2021-22 session due to non availability of teaching schemes of the SBSSU Ferozepur at that time. Further, it is proposed that for 2021 batch students these earlier schemes of SBSSTC will be followed.

The item is placed before the Academic Council for ratification and approval please.

Item No. 1. 15: **Approval for Constitution of new Internal QualityAssurance Cell (IQAC) of the SBSSU, Ferozepur.**

As per the guidelines of UGC, the Internal Quality Assurance Cell (IQAC) for the University is to be constituted for two years. The following is the composition of the IQAC of the University as per UGC norms,

S. No.	Nomenclature as per UGC Norms	Designation
1	Vice Chancellor of SBSSU	Chairperson
2	Eight Senior teachers of the university and one administrative official	Members
3	Three external experts on Quality management//Industry/Local Community	Members
4	Director of IQAC	Member Secretary

The list of senior faculty is placed as **Annexure- 7.**

The composition of Internal Quality Assurance Cell is put up before the Academic Council for consideration and approval please.

Item No. 1. 16:   **Approval of Eligibility Criteria and Seat Matrix for session 2022-23 onwards.**

A committee was constituted vide office order no SBSSU/FZR/4744-45 dated 4.1.2022 for preparing the Eligibility Criteria and Seat Matrix for various courses of the university.

In this regard the committee had a number of sittings with Hon'ble Vice Chancellor, Dean Academics, all HODs and other key institute functionaries. The committee has proposed the detailed Eligibility Criteria and Seat Matrix to be followed in the university. These are places as **Annexure – 8a and 8b.**

The matter is placed before the Academic Council for consideration and approval please.

Item No. 1. 17: Ratification of Proceedings of Board of Studies of various departments of SBSSU, Ferozepur.

1. The 7th and 8th (SBSSTC) and 1st (SBSSU) meetings of BOS of Electronics and Communication Engineering Department were held on 17.08.2020, 17.05.2021 and 30.3.2022 in the office of HOD. The proceedings of these meetings of BOS of Electronics and Communication Engineering Department are placed at **Annexure-9**.

2. The 9th meeting of the BOS of Civil Engineering Department was held on 13.08.2021. The proceedings of 9th meeting of BOS of Civil Engineering Department are placed at **Annexure – 10.**

3. The 1st meeting of the BOS of Computer Science Engineering Department was held on 16.3.2022. The proceedings of 1st meeting of BOS of Computer Science and Engineering Department are placed at **Annexure -11.**

4. The 7th meeting of the BOS of Chemical Engineering Department was held on 20.4.2021. The proceedings of 7th meeting of BOS of Chemical Engineering Department are placed at **Annexure – 12.**

5. The 1st meeting of the BOS of Physics, Chemistry, Mathematics, Commerce and Management and Humanities were held on 18.4.2022, 19.4.2022, 20.4.2022, 27.4.2022 and 27.4.2022 respectively. The proceedings of 1st meeting of BOS of Physics, Chemistry, Mathematics, Commerce and Management and Humanities are placed at **Annexure - 13a, 13b, 13c, 13d.**

   Proceedings of the meetings of Board of Studies of various departments mentioned above are put up before Academic Council meeting for considerations and ratification please.

Item No. 1. 18: Approval of Common Board of Studies of various programs in a department of SBSSU, Ferozepur.

Some of the departments of SBSSU Ferozepur are running many UG and PG programs such as B.Tech Chemical Engg, BSc. Environment, M.Tech Chemical Engg etc. In this regard it is proposed to use the Common Board of Studies (constituted earlier) for all such programs in a department.

The matter is placed before the Academic Council for consideration and approval please.

Item No. 1. 19: Approval of Course codes for new Teaching schemes of SBSSU, Ferozepur.

As the University is in the process of developing its own teaching schemes, so, it is proposed that the pattern of course codes for subjects of various teaching schemes of SBSSU should be same as approved vide item no. 6.13 of 6th meeting of academic council of SBSSTC Ferozepur. Further, in the new teaching schemes of the university, each subject code has letter "C" placed at the end, for example course code for Engineering Mathematics-I may be BTAM101**C**. The letters "A" and "B" have already been used for 2015-16 and 2018-19 schemes of SBSSTC Ferozepur.

The matter is placed before the Academic Council for approval please.

Item No. 1. 20: Approval to start NCC as General Elective Credit Course.

As per circular No. F. No. AICTE/ PAP/NCC-GE/Circular/2021 dated 26.04.2021 of All India Council For Technical Education (AICTE) to all Directors/Principals of AICTE Approved, it was conveyed that NEP-2020 advocates Choice Based Credit System (CBCS) as integral part of education and it has been felt that NCC should be introduced as general elective credit course in technical institutions/ universities to motivate students to join NCC in order to be disciplined and instil in them the feelings of patriotism. Also Ministry of Education had suggested to take appropriate steps in implementing the aforesaid decision and requested to extend this facility to your students, so that they may opt NCC as General Elective Credit Course from the academic year 2021-2022.

In this regard 13 Pb. Bn. NCC, Ferozepur conducted a conference on NCC as elective subject on 18 June, 2021 in which they discussed and chalk out the modalities and work out a road map for implementation of UGC directions. They also asked our institute to give willingness certificate to introduce NCC as elective subject on credit based system. In this connection, our director submitted that institute will take this matter in our Academic council where decision on it will be taken. He has also given his willingness to introduce NCC as elective subject on credit based system.

Therefore, it is proposed that NCC may be started as General Elective Credit Course from session 2022-23. The detailed circulars, syllabus, scheme is placed as **Annexure – 14.**

The matter is placed before the Academic Council for approval please.