



## Shaheed Bhagat Singh State Technical Campus, Ferozepur (Established by the Punjab Govt.)

Ref. No. SBSTC/E-3/

Dated:

To

1. Principal Secretary to the Government of Punjab  
Deptt.of Technical Education, Mini Secretariat,  
Sector 9, Chandigarh. Ex-Officio  
Member
2. Principal Secretary to the Government of  
Punjab, Deptt of Finance. Ex-Officio  
Member  
Civil Secretariat, Chandigarh
3. Secretary to the Government of Punjab  
Deptt.of Science and Technology, Sector-34,  
Chandigarh Ex-Officio  
Member
4. Director, Technical Education & Industrial  
Training, Punjab Sector-36A, Plot 1-A, Chandigarh Ex-Officio  
Member
5. Sh.Sukhpal Singh Nannu, MLA  
The Mall, Ferozepur City Member
6. A Nominee of Ministry of Human Resource  
Development, 6 Raisana Road,  
New Delhi-110 001. Member
7. Prof. (Dr.) T.S. Kamal, FIE-1005,  
Sector-42 B, Chandigarh-16036, Member  
A Nominee of The Institution of Engineers(India)
8. Dr. Buta Singh, Dean, Punjab Technical University,  
Jalandhar-Kapurthala Highway. Member
9. Dr. Jaspreet Singh Dhillon, Prof & Head, SLIET,  
Longowal, Sangrur. Member
10. Dr.Rajnish Arora Ex-Officio  
Vice Chancellor or his nominee  
Punjab Technical University, Jalandhar. Member
11. Mr Rajinder Gupta, (MD)  
Trident, Abhishek Industries Ltd.,  
85, Indl.Area A, Ludhiana Member
12. Sh. S.P. Oswal, Group of Vardman Industries  
Ludhiana Member
13. Dr. V.Sahni, Professor,  
SLIET, Longowal Sangrur. Member
14. Dr. Narinder Singh Ex-Principal,  
GZSCET, Bathinda, Presently  
Director, GGSCET, Talwandi Sabo Member
15. Dr. Dial Chand, Principal, Beant College of  
Engineering & Technology, Gurdaspur Member
16. Dr. Tilak R. Kem, Director,  
Consortium for Education Communication  
Aruna Asaf Ali Marg, New Delhi-110068  
A Nominee of the University Grants Commission Member

17.	Chairman, Punjab State Board of Technical Education & Industrial Training, Sector-36-A Chandigarh.	Ex-Officio Member
18.	The Regional Officer NWRO, AICTE Sector-36A, Plot 1-A, Chandigarh	Ex-Officio Member
19.	Dr. Satvir Singh, Assoc. Prof Electronics & Communication Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
20.	Dr. R.P.Singh, Assoc. Prof. & Assoc. Director of Management Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
21.	Dr. T.S. Sidhu Director Shaheed Bhagat Singh State Technical Campus Ferozepur.	Member-Secretary

Subject: - Holding of Meeting of BOG of SBSSTC

It is for your kind information that 10<sup>th</sup> meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur under the Chairmanship of Sh. Dinesh Lakra, Chairman BOG, is scheduled to be held on 27.12.2012 at 11.30 AM in his office at Lakra Industries, E-200, Focal Point, Industrial Area, Phase 4, Ludhiana. The agenda of the meeting is attached herewith.

You are requested to make it convenient to attend the meeting as per schedule mentioned above.

Thanking you

Sd/-  
(T.S.Sidhu)  
Director

Encl: Agenda of the Meetings are attached herewith

Endst. SBSCET/E-3/5871-98 Dated 19-12-2012

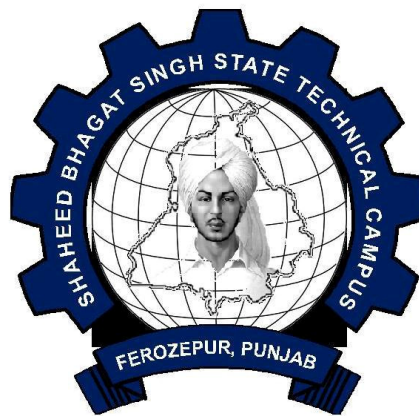
A copy of above is forward to following for information and necessary action:-

1. PS to TEM, Punjab for kind information to Hon'ble Technical Education Minister, Punjab
2. PA to Chairman BOG for kind information of Hon'ble Chairman BOG, (MD, Lakra Group of Industries, Focal Point, Ludhiana).
3. PS to PSTE/IT Pb. for kind information to Hon'ble Principal Secretary to Govt of Punjab, Deptt of Tech. Education and Industrial Training, Mini Sectt, Chandigarh.
4. PS to Principal Secretary Deptt. Of Finance Punjab, for kind information of The Principal Secretary to the Govt. of Pb. Deptt. of Finance, Civil Sectt, Chandigarh
5. PS to Secretary of Govt. of Punjab, Deptt. of Science & Technology, Punjab for kind information of Secretary to Govt. of Punjab. Deptt. of Science & Technology, Punjab
6. PA to DTE/IT Pb. for kind information of Hon'ble Director, Deptt of Tech. Education and Industrial Training, Sector-36A, Chandigarh.
7. PS to Chairman Pb. State Board of Technical Education & Industrial Training, Pb. for kind information of the Chairman.

Sd/-  
(T.S.Sidhu)  
Director

**Shaheed Bhagat Singh**  
**State Technical Campus, Ferozpur**  
(Established and promoted by Govt. of Punjab)

**Agenda**  
**of**  
**Tenth Meeting of the Board of Governors**



**VENUE:** Lakra Industries, E-200, Focal Point, Industrial Area,  
Phase- 4, Ludhiana.

**DATE:** 27.12.2012

**TIME:** 11.30 AM

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**CONSITUTION OF BOARD OF GOVERNERS  
SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR**

- |     |                                                                                                                               |                      |
|-----|-------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1.  | Hon'ble Sh. Dinesh Lakra ji,<br>Managing Director, Lakra Group of Industries,<br>Ludhiana.                                    | Chairman             |
| 2.  | Principal Secretary to the Government of<br>Punjab, Deptt of Finance, Civil Secretariat,<br>Chandigarh                        | Ex-Officio<br>Member |
| 3.  | Principal Secretary to the Government of Punjab,<br>Deptt. Of Technical Education, Mini Secretariat,<br>Sector 9, Chandigarh. | Ex-Officio<br>Member |
| 4.  | Secretary to the Government of Punjab<br>Deptt. Of Science and Technology, Sector-34,<br>Chandigarh                           | Ex-Officio<br>Member |
| 5.  | Director, Technical Education & Industrial<br>Training, Punjab Sector-36A, Plot 1-A, Chandigarh                               | Ex-Officio<br>Member |
| 6.  | Sh.Sukhpal Singh Nannu, MLA<br>The Mall, Ferozepur City                                                                       | Member               |
| 7.  | A Nominee of Ministry of Human Resource<br>Development, 6 Raisana Road,<br>New Delhi -110 001.                                | Member               |
| 8.  | Prof. (Dr.) T.S. Kamal, FIE-1005,<br>Sector-42 B, Chandigarh-16036,<br>A Nominee of the Institution of Engineers (India)      | Member               |
| 9.  | Dr. Buta Singh, Dean, Punjab Technical University,<br>Jalandhar-Kapurthala Highway.                                           | Member               |
| 10. | Dr. Jaspreet Singh Dhillon, Prof & Head, SLIET,<br>Longowal, Sangrur.                                                         | Member               |
| 11. | Dr.Rajnish Arora<br>Vice Chancellor,<br>Punjab Technical University,<br>Jalandhar or his nominee.                             | Ex-Officio<br>Member |

12.	Mr. Rajinder Gupta, (MD) Trident, Abhishek Industries Ltd., 85, Ind. Area, Ludhiana	Member
13.	Sh. S.P. Oswal, Group of Vardhman Industries Ludhiana	Member
14.	Dr. V.Sahni, Prof., SLIET, Longowal Sangrur.	Member
15.	Dr. Narinder Singh Ex-Principal, GZSCET, Bathinda, Presently Director, GGSCET, Talwandi Sabo	Member
16.	Dr. Dial Chand, Principal, Beant College of Engineering & Technology, Gurdaspur	Member
17.	Dr. Tilak R. Kem, Director, Consortium for Education Communication Aruna Asaf Ali Marg, New Delhi-110068 A Nominee of the University Grants Commission	Member
18.	Chairman, Punjab State Board of Technical Education & Industrial Training, Sector-36-A Chandigarh.	Ex-Officio Member
19.	The Regional Officer NWRO, AICTE Sector-36A, Plot 1-A, Chandigarh	Ex-Officio Member
20	Dr. Satvir Singh, Assoc. Prof..& Head Electronics & Communication Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
21	Dr. R.P.Singh, Assoc. Prof. & Assoc. Director of Management Deptt., Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
22.	Dr. T.S. Sidhu, Director Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member-Secretary

**ITEM NO. 10.1. Confirmation of the proceedings of the 9<sup>th</sup> Meeting of the Board of Governors.**

The approved proceedings of the 9<sup>th</sup> Meeting of the Board of Governors held on 22.09.2012 were circulated to members of BOG for information and comments, if any, vide letter no. 4277-80. Dated: 26-09-2012 and are placed here as **Annexure- I on page no. 25-30**

No comment has been received. The approved proceedings are placed before the BOG for confirmation please.

**ITEM NO. 10.2 To report action taken on the decisions of the 9<sup>th</sup> Meeting of the Board of Governors.**

**Item No. 9.1. Confirmation of the proceedings of the 9<sup>th</sup> Meeting of the Board of Governors.**

**Decision:** The approved proceedings of the 9<sup>th</sup> Meeting of the BOG were confirmed.

**Action:** No action is called for.

**Item No. 9.2 To report action taken on the decisions of the 9<sup>th</sup> Meeting of the Board of Governors.**

**Decision:** The action taken report was approved by the Board.

**Action:** No action is called for.

**Item No. 9.3: Progress report of the College**

**Decision:** The Board appreciated the record progress made by the college during the last 2 years and it's up gradation to the level of Technical Campus. Additionally, the following decisions were taken:-

(1) The Board has sanctioned two more posts for sports department in order to create interest of students in sports and games, and to keep them physically fit i.e. one post of Coach for games and one post of Instructor for college Gymnasium/Health Club.

(2) The Board has decided that more trees should be planted in the campus especially of Peepal, Bohar, Neem, Arjun and others shaded trees.

(3) The Board has directed the Director to expedite the process of conversion and renovation of Chairman's office and Conference room. Further, it was decided to change the non-performing members of the existing committee constituted for this purpose as there is an inordinate delay by the committee in making the office of Chairman and conference room.

(4) The Board has further decided to cover the internal opening areas of the Polytechnic buildings (Block-D) with sheets so that students can use this space for various curricular and extra-curricular activities.

(5) The Board asked the Director to prepare the placement record of all those candidates who were trained under SDI scheme.

**Action:**

(1) The post of Health Club attendant/helper was being filled-up.

(2) About 500 shaded trees of Peepal, Bohar, Neem, Arjun etc were planted.

(3) Dr. Kulbhushan Agnihotri, the non-performer member of Committee was changed with Mr. Inderpal Singh, Registrar to expedite the work of renovation of the office of Chairman and Conference room. The office of Hon'ble Chairman BOG has been renovated and Hon'ble Chairman BOG has already conducted 03 meetings in the said office. Further, the conference room has also been renovated and tender for procurement of furniture is in process.

(4) Tender has been published to cover the internal opening areas of the Polytechnic buildings (Block-D) with sheets so that students can use this space for various activities.

(5) The Training and Placement Officer is preparing the record of all those candidates who were trained under SDI scheme.



**Item No. 9.4 Release of funds for construction of essential infrastructure at SBSSTC, Ferozepur**

**Decision:** The Board has decided to recommends to the Government of Punjab, Department of Technical Education to release Rs. 12.90 Crore for the construction of essential infrastructure in the college as proposed in this item.

**Action:** The proposal has already been sent to Govt of Punjab vide letter No. 4629-31 dated: 16-10-2012 for getting Rs. 12.90 Crore for the construction of essential infrastructure in the campus.

The Hon'ble Chairman BOG has also written a DO Letter No. No.SBS/CHBG/2012/23 dated 30-10-2012 to Hon'ble Technical Education Minister of Punjab for getting Rs. 12.90 Crore for the construction of essential infrastructure in the campus.

**Item No. 9.5 Grant of Rs 10.00 Crore from PTU for Construction of Hostels in the College Campus**

**Decision:** The Board has approved the proposal and decided to request the Punjab Technical University, Jalandhar, to give Rs. 10 Crore as a grant to Shaheed Bhagat Singh State Technical Campus, Ferozepur for constructing a Boys Hostel as the present hostel infrastructure is grossly inadequate to meet the on-campus accommodation needs of the students.

The Director has informed to the Board that this item has already been approved in the 11<sup>th</sup> meeting of the Building & Works Committee and 24<sup>th</sup> meeting of the Finance Committee of the college. The Vice Chancellor of Punjab Technical University, Sh. Rajneesh Arora, has assured to the Hon'ble Technical Education Minister, Punjab that he will consider the proposal and will put up in the next Finance Committee Meeting of PTU Jalandhar for approval.

**Action:** The proposal has already been sent to Govt of Punjab vide letter No. SBS/Fzr/4692-95 dated-18-10-2012 for getting Rs. 10.00 Crore for the construction of Hostel in the campus.

The Hon'ble Chairman BOG has also written a DO Letter No.SBS/CHBG/2012/21 dated 30-10-2012 to Hon'ble Vice Chancellor of Punjab Technical University Jalandhar for getting Rs. 10 Crore for the construction of Hostel in the campus.

**Item No. 9.6 Release of funds for construction of 3rd & 4th floors in the polytechnic & School Buildings at SBSSTC, Ferozepur**

**Decision:** The Board has decided to recommend to the Government of Punjab, Department of Technical Education to release funds of Rs 731.54 lakh under NABARD Scheme for completion of remaining two floors of the Polytechnic and School building so that these buildings can be completed and fully utilized for the benefit of the students

**Action:** The proposal has already been sent to Govt of Punjab vide letter No. SBS/Fzr/4692-95 dated-18-10-2012 for getting Rs. 731.54 Lakhs under NABARD Scheme for the completion of remaining two floors of the Polytechnic and School buildings.

The Hon'ble Chairman BOG has also written a DO Letter No.SBS/CHBG/2012/20 dated 30-10-2012 to Hon'ble Technical Education Minister of Punjab for getting Rs. 731.54 Lakhs under NABARD Scheme for the completion of remaining two floors of the Polytechnic and School buildings.

**Item No. 9.7 To ratify the appointment of Mrs. Sandeep Rekha wife of Sh. Albert Sampson as Lab Attendant on compassionate grounds.**

**Decision:** The Board has ratified the item as proposed.

**Action:** No action is called for.

**Item No. 9.8 To implement the minimum benchmark criteria of Punjab Govt. for promotion/placement of employees working in the college.**

**Decision:** The item was approved as proposed and the Board has decided to use the minimum benchmark criteria, as being used for Punjab Govt. Employees, for promotion/placement of teaching and non-teaching employees of the college.

**Action:** The decision will be implemented while dealing the future cases of promotion/placement of staff.

**Item No. 9.9 To give the benefits of CAS for promotion/placement to the teaching employees of the State Managed Engineering College.**

**Decision:** The Board has ratified the item as proposed.

**Action:** No action is called for.

**Item No. 9.10 To regularize the services of employees working on contract basis.**

**Decision:** The Board has decided to put up this item to the Hon'ble Technical Education Minister-cum-Chairman of SBSCET Society for approval through the Chairman BOG.

**Action:** The case was put up on a single file No 4466 dated 06-10-2012 to Hon'ble Chairman BOG for further necessary action. The case is lying pending with Govt. of Punjab.

**Item No. 9.11 To ratify the speaking orders issued to Dr. H.B. Sharda, Ex-Principal to give him retirement pensionary benefits as per the decisions of Hon'ble Punjab and Haryana High Court.**

**Decision:** The Board has ratified the item as proposed.

**Action:** No action is called for.

**Item No. 9.12 To approve the recruitment of teaching/non-teaching posts and to ratify the advertisement given in the year 2011 regarding recruitment of posts.**

**Decision:** The Board has considered the proposal and approved it as proposed to recruit the faculty and other posts as per requirements. Further, the Board has decided to follow the college bye-laws in recruitment of teaching and non-teaching posts and therefore decided to ask the Govt. to review the decision of hiring a third party for recruitment.

The Board has also approved the advertisement given in year 2011 for recruitment of various posts which were essential for getting extension of approval from AICTE New Delhi and PTU Jalandhar since the college was facing shortage of faculty to get the extension of approval. However, the Director has informed to the Board that due to some administrative reasons the college could not fill up these posts and, hence, this advertisement is no longer valid for recruitment now.

**Action:** The case has already been sent to Govt. of Punjab vide noting no. SBS/FZR/E-3/4515 dated: 06-10-2012 to review the decision of hiring a third party for recruitment.

**Item No. 9.13 To approve the deputation case of Mrs. Monika Sachdeva, Associate Professor in Computer Science and Engineering.**

**Decision:** The Board has discussed the item in detail and decided not to send her on deputation as there is an acute shortage of faculty in the department of Computer Science and Engineering. The Board has further decided that deputation cases in future, if any, should be allowed only if there is a surplus faculty in the concerned department. It was also decided that if at all her husband wants to join back, his request can be considered upon receiving on equivalent or higher post as the rules permit.

**Action:** The decision was conveyed to Mrs Monika Saluja vide letter No-SBS/Fzr/Estb./E-I/4471-75 dated 06-10-2012.

**Item No. 9.14 To give the benefits of allowances and other service benefits to the teaching and non-teaching staffs on the basis of notification issued by Punjab Govt. from time to time.**

**Decision:** The Board has noted this item and approved it.

**Action:** The decision was implemented vide office order No 3855-3860, 3850-3853 dated 12-09-2012 and Order No. 4067-71, 4057-406 dated 18-09-2012.

**Item No. 9.15 To give DDO powers to Registrar/Deputy Registrar of the college**

**Decision:** The Board has approved the item as proposed.

**Action:** The decision was implemented vide office order No. 4742-44 dated 19-10-2012.

**Item No. 9.16 To permanently absorb the services of Mr. Pradeep Singh, Senior Technician in the college**

**Decision:** The item was not approved. However, the Board has decided to extend his deputation period for another 01 year.

**Action:** The decision was implemented vide office order No.4495-4500 dated 06-10-2012.

**Item No. 9.17 To ratify the decision of up gradation of Shaheed Bhagat Singh College of Engg. & Tech. to Shaheed Bhagat Singh State Technical Campus, Ferozepur.**

**Decision:** The Board has ratified the item as proposed.

**Action:** No action is called for.

**Item No.9.18: To ratify the engagement of superannuated officers as faculty on contract basis**

**Decision:** The Board has ratified the item as proposed. Further, the Board has constituted the following Search Committee for searching, selecting and negotiating the salary with the superannuated officers/faculty:-

(I)	Chairman, Board of Governors	Chairman
(II)	Sh. Mohanbir Singh, Additional Director	Member
(III)	Dr. Buta Singh, Dean Academics, PTU Jalandhar	Member
(IV)	Director, SBSSTC, Ferozepur	Member

The Board has also discussed and approved the remuneration of Rs. 2000/- per session plus travelling allowance as per entitlement for inviting guest faculty.

**Decision:** Mr. Satish Bansal, retired SE irrigation was selected on one year contract basis by the above said committee.

- Item No. 9.19: Ratification of the proceedings of 22<sup>nd</sup>, 23<sup>th</sup> & 24<sup>th</sup> meeting of the Finance Committee.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.20: Ratification of the proceedings of 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> meetings of the Building and Works Committees.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.21: Ratification of the staff who has successfully completed their probation period (after promotion and after 1<sup>st</sup> appointment) during the period of July 2010 to July 2012.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.22: Ratification of promotion granted to staff (non teaching/technical) during the period of July 2010 to July 2012.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.23: Ratification of staff who absorbed/shifted/transferred in this college and who absorbed/shifted/transferred in others colleges during the period July 2010 to July 2012.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.24: Ratification of faculty appointments made on contract basis.**  
**Decision:** The Board has ratified the item as proposed.  
**Action:** No action is called for.
- Item No. 9.25: Regarding ratification of the approval given by the Chairman, BOG on single file.**  
**Decision:** The Board has ratified all the decisions/approval given by the Chairman BOG on a single file as listed in this item.  
**Action:** No action is called for.
- Item no. 9.26: Regarding revision of panel of advocates**  
**Decision:** The Board has approved the item as proposed. Further, the Board has authorized the Chairman BOG to include or exclude any advocate on the panel as he deems fit.  
**Action:** The decision was implemented vide office order No.4448-4452, 4424-4432 & 4434-41 dated 06-10-2012.

**Item No. 9.27 Any Other Item/supplementary Agenda with the permission of Chair**

**Item No.: 9.27 (i) To ratify the decision for payment of 20% arrears of revised pay scales to teaching Staff.**

**Decision:** The Board has ratified the item as proposed.

**Action:** No action is called for.

**Item No.: 9.27 (ii) Construction of 2nd & 3rd floors of the newly constructed 4 Lecture Halls & 4 Tutorial Rooms**

**Decision:** The Board has deliberated upon this item in detail and approved it as proposed for the construction of 2<sup>nd</sup> and 3<sup>rd</sup> floors of the building (Block-F) on which construction of 4 lecture halls and 4 tutorial halls is near completion.

**Action:** The item was also put up in 25<sup>th</sup> meeting of Finance Committee and 12<sup>th</sup> meeting of Building and works committee of the institute and accordingly administrative approval for the construction was given to PWD (B&R) for construction of said building.

**Item No. 9.27 (iii) Regarding change of Chairman of College Fee/Security deposits refund committee**

**Decision:** The Board has considered the proposal regarding change of Chairman of College Fee Refund Committee and approved the proposal as such. The Board authorized the Director of the College/Technical Campus to delegate any of his powers to any faculty/staff for the smooth and efficient functioning of the college/Technical Campus. The Board further authorized the Director of the College/Technical Campus to take any disciplinary action as per conduct rules of the college bye-laws/Punjab Civil Services rules against any faculty/employee for dereliction of duty or defying the orders of higher competent authorities.

**Action:** The decision was implemented vide office order No.4285-4288 dated 27-09-2012.

**Item No. 9.27 (iv) Audit objection of irregular expenditure of Rs. 23.49 Lacs on Pay and Allowances due to diversion of staff.**

**Decision:** Board has decided that DTE/IT office Punjab will take up the matter with A.G. Punjab to remove the audit para within one month. In case the audit para was not dropped, then these employees will be called back as proposed in this item.

For the time being due to shortage of ministerial staff in the campus, the Board has further decided to call back any one of the two senior assistants deputed in the Engineering College Cell of DTE/IT office at Chandigarh. In his place another employee of the level of clerk/junior assistant may be sent to the office of DTE/IT, Punjab, Chandigarh, if desired by DTE/IT office keeping in view the uniformity of staff taken by DTE/IT office from all the State Managed Engineering Colleges.

**Action:** The audit para stands as such. The Institute has written a letter No.5558 dated 05-12-2012 to DTE/IT office Punjab to relieve the said officials so that they may join in the Institute to remove the concerned audit para. .

**Item No.9.27(v):** **To approve the Designation from DMO to Photostat Machine Operator and implementation of Revised pay scale of Photostat Machine Operator.**

**Decision:** The item was approved as proposed.  
At the end it was decided that a committee be constituted to review the financial position of SBSSTC Ferozepur viz-a-viz PTU GZS Campus for the last 5 years, and the committee will suggest new avenues of resource generations.  
Accordingly, following committee is constituted:

- (i) Dr. Buta Singh, Dean Academics, PTU Jalandhar Chairman
- (ii) Dr. Rakesh Kumar, Dean Academics, SBSSTC, Fzr Member
- (iii) Sh. Inderpal Singh, Registrar, SBSSTC, Ferozepur Member
- (iv) Sh. S.K. Mishra, Director Finance, PTU, Jalandhar Member

**Action:** The committee met on 20.12.2012 and report of the committee is placed at **Annexure- II page no. 31**

The matter is placed before the Board of Governors for information and record please.

**ITEM NO. 10.3      Progress report of the College**

The brief report on developments of College and various works/projects that have been completed/undertaken after the 9<sup>th</sup> meeting of BOG held on 22.09.2012 is given below:

1. The Institute has started the process of construction of 16 more Lecture halls/Tutorial halls as per the approval given in the 25<sup>th</sup> Finance Committee Meeting and 12<sup>th</sup> Building and works Committee held on 26.10.2012. The 8 lecture halls/tutorial halls are near completion.
2. The Construction work of new girls' hostel has started and likely to be completed within six months.
3. On the directions of Chairman BOG, the institute has procured internet Firewall from Nebero @ the cost of Rs. 1.25 Lakhs and Del Server @ cost of Rs. 1.80 Lakhs. With the intervention the Hon'ble Chairman BOG, the Institute could saved an amount of Rs. 94375/-.
4. ERP solution is in the advance stage of procurement for taking effective and efficient decisions as well as providing timely informations to the students and their parents about their results, certificates etc. etc. With the kind interventions of Hon'ble chairman BOG, the TCS has reduced the rates from Rs. 60 per students to Rs. 29 per students per month. Their MRP rate was Rs. 75 per students per month, but they had offered ERP solution to the Institute @ Rs. 60 per student per month.
5. NBA accreditation work will be completed by 31 December 2012 and information will be uploaded as and when NBA accreditation portal will be open.

6. The Institute has organized three Faculty Development Programme as detailed Below:

<b>Sr. No.</b>	<b>Title of FDP</b>	<b>Duration</b>	<b>No. of Participants</b>
(i)	Applied soft computing	26-30 Nov 2012	63
(ii)	Research Methodology	3-7 Dec 2012	60
(iii)	Materials Engineering	17-21 Dec 2012	4

7. Two professional agencies SKIDT, Amritsar and TRINITI, Chandigarh were engaged to train the final year students to polish their professional skills & to prepare them for the upcoming placement drives. They have trained the students about two months for 40 hours each. SBS STC is the first Govt. managed Engg college to take initiative to start such extra classes by hiring specialized professional agencies as such professional skills are essential for the selection of students in various MNC's along with technical skills.
8. Sh. Surjit Kumar Jiani ji, Hon'ble Forest and Labour Minister Punjab and Sh. Sher Singh Gubhaiya, Hon'ble Member of Parliament have given a grant of Rs. 5.00 Lakhs each (Total Rs. 10.00 Lakhs) for developing Gymnasium in the Campus.
9. Eight smart class rooms are being developed and CCTV cameras are being installed in all lecture halls of the campus.
10. The College website has been upgraded and all emails of faculty and students are being made on one domain.
11. All complaints of houses, hostels and teaching blocks related to civil, electrical maintenance etc etc are made online.
12. Wearing of uniform dress code by faculty, non-teaching staff, Gardeners, Sweepers and Security Guards is made mandatory on one day in a week. Similarly all students are directed to wear uniform dress on one day in a week. Further it is made mandatory that all students, staff and faculty should wear dress during campus



13. Placement and other important occasions of the college like convocation, annual function, sports meet etc.
14. The 2<sup>nd</sup> Convocation, 2<sup>nd</sup> Alumni Meet and Techno-Festival have been scheduled on 13-15 Feb. 2012.
15. The Institute has applied to AICTE New Delhi for increasing the 30 seats of Electronics and Communication Engineering and 60 seats of Civil Engineering disciplines.
16. Companies like INFOSYS; Pro India Group, Noida; Absolute Sports Pvt. Ltd.; Piford Technologies; Betasoft and Unit Nexus have visited the campus for placement after September 2012 and about 55 students were placed in these companies and various companies like Enbake Consulting, Escorts Faridabad (Nuts & Bolts Division), Escorts Faridabad (Tractor Division), Grundfos-Chennai, Nestle India Ltd., MAX India Ltd., Sonalika Tractors, Vibe Tech Solutions etc have scheduled their visit for campus placement in the month of Jan-Feb 2013.
17. Planted about 500 shaded trees in the campus.
18. Opened Verka booth in the campus.
19. Annual athletic meet will be held in the month of Feb/March 2013.
20. The Institute has given scholarships to the economically weaker students at the Institute level as per following details:

<b>Year</b>	<b>Amount</b>	<b>No. of beneficiary students</b>
2012-13	Rs. 4.92 lacs	43
21. About 35 Research Papers were published in International journals/Conferences after September 2012.
22. Four faculty members of Poly Wing have completed their M Tech degrees during current academic year.

**Item No. 10.4**

**To Approve the Procurement plan of TEQIP- II Project of MHRD**

The Institute has got a TEQIP Project, Phase II, subcomponent 1.1 (Strengthening Institutions to Improve learning Outcomes and Employability of Graduates) of MHRD, Govt. of India through Punjab Govt.

Under this project, the Institute has got a grant of Rs. 10 Crores which is to be spent as per MHRD and Punjab Govt guidelines. This grant will be spent (Head Wise) as per the detail given at **Annexure – III on page no. 32**. First Installment of Rs Two Crores has already been credited into accounts of the Institute.

The Procurement plan prepared by the TEQIP Project Implementation Committee has already been approved by the NPIU, new Delhi. Subsequently, due to non receipt of grant, it was again uploaded to revise the procurement schedule which was already approved by NPIU. The approved procurement plan is placed as **Annexure-III Page No 33—37**.

Further, Dr. Satvir Singh, Nodal Officer Procurement of TEQIP Project, has attended the seminar organized by NPIU on 24-25 Dec. 2012. Dr Satvir Singh told that in the said seminar, NPIU experts have advised to all colleges to get their Procurement Plan approved by BOG before affecting any purchase.

Further, as per the direction of Hon'ble Chairman BOG, the Procurement plan has again been revised o distribute the grant equally among all the departments and to procure the equipments which are more inclined to the requirement of undergraduate students. The revised Procurement Plan is placed at **Annexure-III on page no. 38-40**.

The Procurement plan placed at **Annexure-III on page no. 38-40** is put before the Board for consideration and approval please.

**Item No. 10.5****Approval to Procure ERP solution from TCS**

SBS State Technical campus is expanding in all dimensions. To come at par with expectations of its recipients and compete with time, it has now become essential to look forward for automation of records of various departments and sections.

Keeping this in view, a committee was constituted to suggest the solution for automation of records of various departments and sections which shall help in taking effective and efficient decisions as well as providing timely informations to the students and their parents about their results, certificates etc. etc.

The Committee has reported that during presentation the TCS has reduced the rates of ERP solution from Rs. 75 per students per month to Rs. 60 being educational institute discount. The Committee further reported that with the intervention and negotiation by the hon'ble Chairman BOG, company has now submitted the proposal @ Rs. 29/- per user per month for minimum 3500 users i.e. Rs. 1,01,500 per month exclusive of any taxes. The details of cost and other terms and conditions of TCS are given at page no. 14 of TCS proposal attached as **Annexure-IV at page no. 60.**

The committee has recommended to procure ERP solution from Tata Consultancy Services (TCS) as a proprietary item which provides Cloud based ERP solution for institutes named iON. Accordingly, purchase section sought approval to place the order to TCS for ERP solution. The report of the purchase section and purchase committee is placed as **Annexure-IV at Page No. 41-80.**

The matter is placed before BOG for consideration and approval to procure the ERP Solution from TCS @ Rs. 1,01,500 per month exclusive of taxes and duties on the terms and conditions mentioned at page no. 14 of TCS Proposal (**Annexure-IV, Page No. 60**).

**Item No. 10.6 Approval to issue Appointment letters to Teaching Faculty**

An agenda item to recruit faculty at Institute level was put up in the 25<sup>th</sup> meeting of Finance Committee vide item no. 25.15. Keeping in view the urgent faculty requirement in Electrical and Civil Engineering Departments, it was decided to recruit 02 Assistant Professors each in Civil Engineering and Electrical Engineering department (01 on regular basis and 01 on Contract basis) respectively at the Institute level for the time being, till the review of decision of 3<sup>rd</sup> party hiring through NITTTR, Chandigarh is pending with the Punjab Govt. Further in the 25<sup>th</sup> F.C. Meeting, it was decided to issue NOC to Sh. Vikas Goyal Asstt. Prof (CSE) for permanent absorption/ deputation at MIMIT Malout and the Institute was allowed to recruit 01 Asstt. Prof. (CSE) at the Institute level on contract basis (**Annexure-V on page no. 82-86**).

Accordingly, with the approval of Hon'ble Chairman BOG vide file no. 25 dated 10-11-2012 an advertisement was floated in 03 leading newspapers to recruit the above faculty. Subsequently, approval was sought from the Hon'ble Chairman BOG vide file no. SBSCET/Fzr/5559 dated 06-12-2012 to recruit the Assistant Professors in Civil Engg, Electrical Engg. and Computer Science & Engg at College level as per college bye-laws; to approve the panel of experts and to call the shortlisted candidates for interview. The Chairman BOG has given the approval vide file No. 30 dated 7.12.2012. The complete record is placed as **Annexure-V on page no. 81-95**.

The interviews to select the above faculty were held in the Campus on 17& 18 December 2012. Since the Civil Engg department was having no faculty (either regular or contract), the Staff Selection Committee unanimously decided to select the 02 candidates on regular basis. Further, Electrical Engg. Deptt. was having one faculty on regular and one on contract basis, it was decided to select the 02 candidates on regular basis and 01 on contract basis subject to approval by Board of Governors. Besides this, 01 candidate was selected for Computer Sc. & Engg. Department on contract basis. All the above said selections are made against sanctioned posts. Minutes of the selection Committees are attached at **Annexure-V on page no. 96-98**.

In the light of above, BOG is requested to approve the selection of above said faculty and allow to issue the appointment letters to the selected candidates.

**Item No. 10.7 Approval to issue Appointment letters to non-Teaching Staff**

Services of a Clerk was required for the office of Hon'ble Chairman BOG, for which approval was given by Hon'ble Chairman BOG vide file no. 12 dated 31-08-2012, which was ratified in the 9<sup>th</sup> meeting of BOG vide agenda item no. 9.25. Besides this, to create interest among the students in sports and games, 01 post of Coach and 01 post of Instructor for the Institute Gymnasium / Health Club was sanctioned vide agenda item no. 9.3.

Accordingly, with the approval of Hon'ble Chairman BOG vide file no. 18 dated 06-10-2012 an advertisement were floated in 03 leading newspapers to recruit 01 Clerk and 01 Instructor-cum-Caretaker (Health Club).

Subsequently, approval was sought from the Hon'ble Chairman BOG vide file no. SBSCET/Fzr/5412 dated 29-11-2012 to recruit the Instructor-cum-caretaker and clerk at College level as per college bye-laws; to approve the panel of experts and to call the shortlisted candidates for interview. The Chairman BOG has given the approval vide file No. 28 dated 30.11.2012. The complete record is placed as **Annexure-VI on page no. 99-112.**

The scrutinizing Committee has given the opinion that the qualification for the advertised post of Instructor-cum-caretaker of Health Club is not of the level of Instructor. Therefore qualification of none of the candidates is suitable for the said post. The scrutinizing committee further suggested that it up to the selection committee to select any of them, whoever has applied, for any lower post i.e. attendant/helper. Accordingly all the candidates who have applied for the above post were called for interview on 17.12.2012. During interaction by the selection committee with the candidates only Sh. Mukesh Sachdeva has expressed his willingness to join at the lower post i.e. attendant / helper (health club). So the selection committee has recommended that he may be offered the post of attendant / helper (health club) for a period of one year on a consolidated salary of Rs. 10,000/- per month. Minutes of the selection Committees are attached at **Annexure-VI on page no. 113-114.**

Further, an interview for the post of clerk was held on 17.12.2012 and Minutes of the selection Committees are attached at **Annexure-VI on page no. 115.**

In the light of above, BOG is requested to approve the selection of above said staff and allow to issue appointment letters to the selected candidates for the post of Clerk and attendant / helper of Health Club.

**Item No. 10.8**

**Sanction of 03 posts of Clerks under TEQIP scheme of MHRD and filling of 02 posts of clerks from the panel of waiting list dated 17.12.2012**

The TEQIP Project Implementation Committee has given the proposal to appoint TEQIP Project personals for providing assistance in implementing the TEQIP Project. The report of committee is placed as **Annexure-VII at page No.116-120**. As per the terms and conditions of TEQIP Project of MHRD, the Institute is required to put almost the entire academic, Stores, Inventory, Accounting and Establishment data into the ERP system so that decision making in the institute can be efficient & effective to compare the improvements and performance of the Institute over the years. Further, the data is required to be entered in various formats given by MHRD, Govt of Punjab from time to time.

The TEQIP Project implementation committee stated that as per the provisions of TEQIP Project of MHRD, the manpower can be hired over and above the sanctioned posts for implementing the Project smoothly. Therefore the committee has requested to hire the services of three persons proficient in computer data entry on contract basis from the Project grant.

Therefore 03 posts of clerks can be sanctioned by BOG on contract basis and the salaries of the persons recruited for these three posts will be met from the funds of TEQIP project given by MHRD Govt of India **Annexure-VII page No. 117-120**.

It is also stated that the interview for recruitment of clerk in the Institute has already been conducted on 17/12/12 and minutes of the selection committee are placed at **Annexure-VI page no. 115**. It is proposed that two persons out of the waiting list of candidates may be considered for these posts of clerks to avoid reprocessing and delay.

The Matter is placed before the Board to sanction 03 posts of clerks from the funds of TEQIP project and approval may also be given to issue the appointment letters to 02 persons from the waiting list dated 17.12.2012 kept for the post of Clerk.

The matter is placed before BOG for consideration and approval.

**Item No. 10.9 Approval to start second shift courses of PTU Jalandhar**

A committee consisting of the following was constituted to review the financial position of SBSSTC Ferozepur viz-a-viz PTUGZS campus and to suggest new avenues of resource generations:

- (i) Dr. Buta Singh, Dean Academics, PTU Jalandhar
- (ii) Dr. Rakesh Kumar, Dean Academics, SBSSTC, Fzr
- (iii) Sh. Inderpal Singh, Registrar, SBSSTC, Ferozepur
- (iv) Sh. S.K. Mishra, Director Finance, PTU, Jalandhar

The committee met on 20.10.2012 and has recommended to start the M.Tech regular & second shift of B.Tech under the PTU Regional Center. The committee has further recommended to utilize the 80% of resources so generated for the development of Infrastructure of the Institute and remaining 20% of surplus funds should be kept in the PTU account for meeting other expenses for a gestation period of ten years. The recommendation of the Committee are placed as **Annexure-II on Page no. 31.**

Further, it is proposed to start BSc Agriculture Engineering and B.Com classes with intake of 60 students each as Non-AICTE Courses and to discontinue of BSc (IT) course from the next academic session.

Submitted to BOG for consideration and approval:

- (i) To start M.Tech regular and B.Tech second shift classes under PTU regional center and
- (ii) To start BSc Agriculture Engineering and B.Com classes with intake of 60 students each as Non-AICTE Courses and to discontinue of BSc (IT) course from the next academic session

**Item No. 10.10 Revision of Recruitment Criteria for Teaching Posts**

In this Campus recruitment of teaching staff is done on the basis of criteria provided by Punjab Govt., Department of Technical Education vide Endst.No.2/104/98(P.F)-5TE-II/1556-65 dated 29.03.2000. **Annexure-VIII on Page no. 121-128.** This criteria is quite old and does not meets the present requirements as per revised qualification & experience for the post of Assistant Professor and Associate Professor prescribed by the AICTE, New Delhi.

In addition to this, the candidates coming from Private Engineering Colleges/Institutes generally score more marks as compared to candidates of reputed/established Institutes such as Govt. Institutes / PEC Univ. / Thapar Univ. / GNDEC, Ludhiana etc. due to liberal attitude of Private College Authorities.

In the light of above, it is proposed that the criteria for recruitment of teaching faculty may be revised with the addition of written objective type test and total 50 marks meant for B.Tech and M.Tech. qualifications may be divided as below:

Objective type test: 30 marks

M.Tech. qualification : 20 marks

The revised summary sheet for the post of Assistant Professor and Associate Professor is placed at **Annexure -VIII on page no. 129**

[Note: the 10 marks kept for Ph.D (higher qualification) for the post of Assistant Prof. in the summary sheet shall be substituted for the supervision of minimum 03 completed M.Tech thesis/01 Ph.D. thesis for the post of Associate Professor].

The revised summary sheet for the post of Assistant Professor and Associate Professor is submitted for approval of the BOG please.



**Item No. 10.11 Regularization of services of Sh. Raj Kumar S/o Sh. Patti lal as Clerk.**

Sh. Raj Kumar has worked in this Institute as Clerk in different spans, details of which is mentioned below:-

<b>Sr. No.</b>	<b>Date of joining in this Institute</b>	<b>Date of relieving</b>	<b>Duration of Services</b>	<b>Remarks</b>
01	29-08-2003	27-02-2004	06 months	Approved by Chairman BOG
02	01-04-2004	04-10-2004	06 months	Approved by Chairman BOG
03	04-06-2009	03-12-2009	06 months	Approved by Chairman BOG/Punjab Govt.
04	22-04-2010	21-10-2010	06 months	Approved by Punjab Govt.

At the time of relieving, his complete case was sent to Punjab Govt. vide noting no. 8537 dated 19-10-2010. In response to this, Punjab Govt. vide memo no.2/63/2006-TE2/5241 dated 23-11-2010 issued instructions to the Institute to put up this case in the next BOG meeting. Since the next BOG meeting was not yet fixed and the 23<sup>rd</sup> Finance committee meeting was going to be held shortly under the Chairmanship of Hon'ble Principal Secretary Technical Education & Industrial Training, Punjab, his case was put up in this meeting vide agenda item No.23.9. The decision of the said meeting is reproduced as under:

“ The committee of observed that he is neither properly recruited nor does he fulfills the prescribed qualifications for the post of clerk. Therefore, committee expressed its inability to regularize his services.”

Vide memo No. 2/63/2006-TE2/3482 dated 23-08-2012, the Govt. of Punjab has directed the Institute to put up his case to the newly appointed Chairman BOG **Annexure-IX on page no. 130.**

Thereafter detailed case vide noting no. 4989 dated 07-11-2012 was sent to Hon'ble Chairman BOG for consideration and further orders (**Annexure IX, page No. 131-139**). The Hon'ble Chairman vide file no.26 dated 15-11-2012 ordered to take legal opinion in this case (**Annexure-IX, page no. 131-132**). Accordingly, legal opinion was sought vide Institute letter no. SBS/FZR/E-2/5234-35 dated 16-11-2012 from the advocate Mr. Yogesh. The legal opinion given by advocate is placed as **Annexure IX at page No. 134.**

The legal opinion was put up to the Hon'ble Chairman BOG for further orders. Vide file no. 27 dated 16-11-2012, the Hon'ble Chairman BOG has given the orders which are reproduced as under:

**“As per legal opinion of advocate Mr. Yogesh. Mr. Raj Kumar be appointed for 6 months on temporary basis on his present qualification as per the college bye-laws 2.11.”**

Since as per record the educational qualification of Sh. Raj Kumar is 10+2 and according to his qualification and availability of vacancy in the Institute, he was offered the post of Workshop Attendant on purely temporary basis on contract for a period of six month in the pay scale Rs.5910-20200+GP1400 vide letter no. Estb/SA-2/5463-67 dated 30-11-2012 **Annexure-IX on page no. 140.**

Thereafter, Sh. Raj Kumar has requested to appoint him as Clerk on regular basis and threatened the authorities that in case he goes into depression/any personal mishappening, the Director of the Institute will be solely responsible for this (**Annexure-IX, page no. 141**). Acting upon his threat, a complaint was filed with the SHO, Kulghari (Ferozepur) with a copy to Hon'ble Chairman BOG, PSTE/IT Punjab and SSP, Ferozepur for information and necessary action (**Annexure-IX, page no. 142**).

In the light of above, the orders of Punjab Govt. memo No. 2/63/2006-TE2/3482 dated 23-08-2012 (**Annexure-IX on page no. 130**) are placed before the BOG for consideration and appropriate decision please.

**Item No. 10.12**

**Ratification of the proceedings of 12<sup>th</sup> meetings of the Building and Works Committee.**

The 12<sup>th</sup> meetings of the Building and Works Committees of the college was held on 26-10-2012. The approved minutes of the meeting were circulated vide this office letter No. SBS/Fzt/5403-08 dated 29-11-12 to the members of the committee for information and comments. No comments were received from its members. The approved minutes are placed at **Annexure-X on page no. 143-145.**

The approved minutes of Building and Works Committee are placed before the BOG for the information & ratification please.

**Item No. 10.13**

**Ratification of the proceedings of 25<sup>th</sup> meeting of the Finance Committee.**

The 25<sup>th</sup> meetings of the Finance Committee of the college was held on 26-10-2012. The approved minutes of the meeting were circulated vide this office letter No. 5574-78 dated 07-12-2012 to the members of the committee for information and comments. No comments were received from its members. The approved minutes are placed at **Annexure-V on page no. 82-86.**

Further, it is specifically reported to the BOG that agenda item no. 25.14 was put up in the 25<sup>th</sup> Finance Committee for restructuring of faculty positions in the different departments of B.Tech courses and sanctioning/creating of new teaching posts for B.Tech. Civil Engineering course as there was an urgent requirement for restructuring the posts due to change in curriculum and start of new course in Civil Engineering and this item was approved in the F.C. meeting.

The approved minutes of 25<sup>th</sup> meeting of Finance Committee are placed before the BOG for the information & ratification please.

**Item No. 10.14**

**Ratification of the approvals given by the Chairman, BOG on a single file**

As per the decision of 7<sup>th</sup> meeting of Board of Governors vide agenda item No. 7.24 (i), the Board of Governors has authorized the Chairman, Board of Governors of the Institute to take decisions on behalf of the BOG for the smooth and efficient functioning of the Institute and such decisions taken by the Chairman BOG may be reported to the BOG in its next meeting for ratification.

The cases approved by the Chairman, Board of Governors on a single file are placed at **Annexure–XI on page no. 146-147** for ratification.

All the above said cases are put up before the BOG for consideration and ratification please.

**Item No. 10.15****Approval of Purchase Committee for procurement under TEQIP Project.**

As per the guidelines of NPIU, a purchase committee is to be constituted to execute the purchase under TEQIP-II and this purchase committee should be approved by BOG of the Institute. Therefore, following purchase committee is proposed for the NPIU procurement process:

1. Dr. A.K. Tyagi, Associate Director (Engineering Wing)
2. Dr Satvir Singh, Associate Professor and Nodal officer procurement
3. Mr Gazalpreet Singh, Associate professor and Principal Polywing
4. Mr Jwala Parshad, Asst. Professor
5. Mr Gurjeevan Singh, Asst. Professor
6. Mr Japinder Singh, OIC A/C section and Nodal officer finance
7. Dr Neel Kanth Grover, Nodal officer Academic and member pre-audit committee
8. Two experts from the concerned department

Apart from the above, two experts as listed below from the concerned department are proposed as members depending upon the specific requirements/purchase of concerned department:

**Department of Chemical Engineering**

- i) Dr Rajeev Garg, Associate professor and HOD
- ii) Mr Raj Kumar, Assistant Professor

**Department of Computer Science and Engineering**

- i) Dr Monika Sachdeva, Associate professor and HOD
- ii) Dr Krishan Saluja, Associate professor

**Department of Electrical Engineering**

- i) Mrs Navneet Kaur, Assistant professor and HOD
- ii) Any one new regular faculty member to be appointed

**Department of Electronics and Communication Engineering**

- i) Mrs Rajni, Associate professor and HOD
- ii) Mr Inderjeet Singh, Assistant professor

**Department of Mechanical Engineering**

- i) Dr Tejeet Singh, Associate professor and HOD
- ii) Dr Arun Kumar Asati, Associate professor

**Department of Civil Engineering**

Two new regular faculty members to be appointed

**Department of Applied Sciences and Humanities**

- i) Dr Lalit Sharma, Associate professor
- ii) Dr Ajay Kumar, Associate professor

**Ratification of the approvals given by the Chairman, BOG on a single file**

**1. To ratify the appointment of Retired/Superannuated staff as faculty**

As per the decision of 9<sup>th</sup> BOG vide agenda item No.9.18, it was decided to engage superannuated/retired SDO & above rank officers from irrigation/PWD/B&R/PSEB and a committee was constituted under the Chairmanship of Hon'ble Chairman BOG and advertisement was given in 03 leading newspapers and only 02 candidates applied for the same. A selection committee meeting was held in the Committee room of Director, Technical Education Punjab on 27.11.2012 in which Sh.Satish Bansal S/o Sh.Raja Ram was selected for the post of Associate Professor on a consolidated salary of Rs.25000/-P.M for one year contract.

The Minutes of the Selection committee and appointment letter to be issued to the candidate was approved by the Chairman, BOG vide file No.29 dated 30-11-2012 (**Annexure-XI on page no. 148-159**). In compliance to this vide office order No.5486 dated 03.12.2012 appointment letter was issued to the concerned. He has joined this institute vide diary No.3235 dated 11.12.2012.

**2. To ratify the recruitment of teaching staff**

With the approval of Hon'ble Chairman BOG vide file no. 25 dated 10-11-2012 an advertisement was floated in 03 leading newspapers to recruit the faculty in Electrical Engineering, Civil Engineering and Computer Science and Engineering. Subsequently, approval was sought from the Hon'ble Chairman BOG vide file no. SBSCET/Fzr/5559 dated 06-12-2012 to recruit the Assistant Professors in Civil Engg, Electrical Engg. and Computer Science & Engg at College level as per college bye-laws; to approve the panel of experts and to call the shortlisted candidates for interview. The Chairman BOG has given the approval vide file No. 30 dated 7.12.2012. The complete record is placed as **Annexure-V on page no. 81-95**. More detail is given at agenda item No.10.6.

**3. To ratify the Recruitment of Non-teaching staff (Clerk and Instructor-cum- Caretaker)**

With the approval of Hon'ble Chairman BOG vide file no. 18 dated 06-10-2012 an advertisement was floated in 03 leading newspapers to recruit 01 Clerk and 01 Instructor-cum-Caretaker (Health Club). Subsequently, approval was sought from the Hon'ble Chairman BOG vide file no. SBSCET/Fzr/5412 dated 29-11-2012 to recruit the Instructor-cum-caretaker and clerk at College level as per college bye-laws; to approve the panel of experts and to call the shortlisted

candidates for interview. The Chairman BOG has given the approval vide file No. 28 dated 30.11.2012. The complete record is placed as **Annexure-VI on page no. 99-112**. More detail is given at agenda item No.10.7

4. **To ratify the offer given to Sh. Raj Kumar for the post of Workshop Attendant**

A detailed case of Mr. Raj Kumar was sent to Hon'ble Chairman BOG for consideration and further orders vide noting no. 4989 dated 07-11-2012. The Hon'ble Chairman vide file no.26 dated 15-11-2012 ordered to take legal opinion in this case (**Annexure- IX, page no. 131-139**). Accordingly, legal opinion was sought vide Institute letter no. SBS/FZR/E-2/5234-35 dated 16-11-2012 from the advocate Mr. Yogesh. The legal opinion given by advocate is placed as **Annexure-IX, Page No. 134**).

The legal opinion was put up to the Hon'ble Chairman BOG for further orders. Vide file no. 27 dated 16-11-2012, the Hon'ble Chairman BOG has given the orders which are reproduced as under:

**“As per legal opinion of advocate Mr. Yogesh. Mr. Raj Kumar be appointed for 6 months on temporary basis on his present qualification as per the college bye-laws 2.11.”**

Since as per record the educational qualification of Sh. Raj Kumar is 10+2 and, therefore, according to his qualification and availability of vacancy in the Institute, he was offered the post of Workshop Attendant on purely temporary basis on contract for a period of six month in the pay scale Rs.5910-20200+GP1400 vide letter no. Estb/SA-2/5463-67 dated 30-11-2012 The complete case is placed as **Annexure- IX, page No. 131-142**). More detail is given at agenda item No.10.11

5. **To ratify the extension of deputation of Mr. Harshwinder Singh, Steno-typist**

The Chairman BOG has given the approval for the extension in deputation of Mr. Harshwinder Singh, Steno-typist for a period of 01 year (**Annexure- XI, page No. 160-170**).

All the above said cases, on which approval was taken directly from Chairman BOG on single files, are put before the Board of Governors for consideration and ratification please.