



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS

MOGA ROAD, FEROZEPUR - 152004

Subject: Revised Draft of the proceedings of 18th BOG Meeting held on 26.09.2014-regarding

The minutes of an Agenda Item No. 18.20 (V) have been amended as per discussion held with Hon'ble Chairman BOG on 16.10.2014. Accordingly, revised draft of the proceedings of 18th Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 26.09.2014 at 11.30 AM at institute Campus Ferozepur under the Chairmanship of Hon'ble Chairman BOG are placed for kind consideration and approval please.

Shree
Director 16/10/2014
Shaheed Bhagat Singh
State Technical
Campus, Ferozepur

Approved with Amendments
Chairman BOG,
Shaheed Bhagat Singh
State Technical Campus, Ferozepur
22/10/14

Dispatch No 233
Dated 28/10/14
Chairman BOG SBSSTC, Ferozepur

SBS/F2R/5579
DATE-16-10-14

Diary No 107
Dated 27/10/14
Chairman, BOG SBSSTC, Ferozepur



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MOGA ROAD, FEROZEPUR - 152004

**Proceedings of the 18th Meeting of Board of Governors
of Shaheed Bhagat Singh State Technical Campus,
Ferozepur, held on 26.09.2014 at 11.30 AM at Institute
Campus, Ferozepur under the Chairmanship of Sh.
Dinesh Lakra, Hon'ble Chairman BOG**

The following were present:

1. Prof. B.D. Nathani, Principal (Retd)
RSD College Ferozepur City, Ferozepur
2. Sh. Ravi Kant Gupta, M.D.
Dev Raj Hi-Tech Machine Ltd, Ferozepur
3. Er. Anirudh Gupta, CEO
D.C. Model Group of Schools, Ferozepur Cantt
4. Mr. Sameer Mittal, Director Finance,
Bhagwati Lacto Veg Exports Pvt. Ltd., Ferozepur Cantt
5. Dr. Buta Singh, Dean Academics,
(Nominee of VC, PTU Jalandhar)
6. Sh. H.D Sekhri, Deputy Director,
Nominee of Secretary to Govt. of Punjab and Director,
Deptt of Tech. Edu and Indl. Training.
7. Dr. Manjit Bansal, Associate Professor,
GZSPTU, Bathinda
8. Dr. Ajay Kumar, Associate Professor
Shaheed Bhagat Singh State Technical Campus
Ferozepur.
9. Dr. Arun Kumar Asati, Associate Professor
Shaheed Bhagat Singh State Technical Campus
Ferozepur
10. Er. Ramji Das, EE (PPCB, Faridkot)
(Nominee of Secretary to Govt. of Punjab,
Deptt. of Science and Technology. Chandigarh)
11. Mr. Jagjit Singh, Deputy Controller (F&A)
(Nominee of Secretary to Govt of Punjab,
Deptt of Finance, Civil Sectt. Chandigarh)
12. Dr. T.S. Sidhu, Director
Shaheed Bhagat Singh State Technical Campus
Ferozepur.



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Sh. Inderpal Singh, Registrar; Dr. A.K. Tyagi, TEQIP Coordinator; Dr. N.K. Grover, TEQIP Nodal Officer Academics and Mr. Japinder Singh, TEQIP Nodal Officer Accounts have also attended the meeting as a special invitee.

At the outset, Dr. T.S. Sidhu, Director-cum-Member Secretary welcomed the Hon'ble Chairman and other members to the 18th meeting of Board of Governors. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:-

Item No. 18.1 Confirmation of the proceedings of the 17th meeting of the Board of Governors.

Decision The proceedings of the 17th meetings of BOG were confirmed.

Item No. 18.2 To report action taken on the decisions of the 17th meeting of the Board of Governors.

Decision: *Not. for communication*
The action taken report was approved by the Board. *at the last page.*
Comments at the last page
Further, it was emphasised that reminder should be sent to Govt of Punjab regarding protection of pay of contractual staff as there is inordinate delay of more than three months and no reply has been received till date. Moreover, Deputy Director, Department of Technical Education Punjab has ensured to the Board that he shall look into this matter to resolve the issue at the earliest possible.

Item No. 18.3 Progress report of the Institute for the current year.

Decision The Board has appreciated that Institute is consistently progressing under the dynamic leadership of Institute Director and dynamic guidance of Hon'ble Chairman BOG. Applauding for the all round development of the institute and its infrastructure, the Board has also given compliment for good financial stability of the institute which is increasing every year due to increase in admission of students.

Item No. 18.4 Reimbursement of fee for enrolment in higher studies.

Decision The item was approved as proposed.

Item No. 18.5 Approval/Ratification of Faculty for attending International Conferences.

Decision *will be given only after the certificate & papers presented their are shown 2 to me.*
The item was approved/ratified as proposed subject to the condition that only those faculty members shall be allowed who are presenting research papers in international conference for the first time. Accordingly the Board has allowed Dr. Rakesh Sharma and Mr. *Dr*



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Gazalpreet Singh to present their papers in the international conference as proposed.

Item No. 18.6

Ratification of Minutes of Meeting held on 24-03-2014 and 23-04-2014 regarding implementation of ERP solution i.e. TCSION in SBSSTC Campus.

Decision:

Minutes of Meeting held on 24-03-2014 and 23-04-2014 regarding implementation of ERP solution were ratified.

Item No. 18.7

To report the proceedings of 28th Meeting of Finance Committee.

Decision

The proceedings of the 28th meetings of Finance Committee were approved except item No. 28.08. Regarding item No. 28.08 of Finance Committee, the Board has approved all the expenditure involved in the said visit of Netherlands keeping in view the importance of PUM Business Link Programme.

Item No. 18.8

To report the proceedings of 16th, 17th and 18th Meetings of the Building and Works Committees.

Decision

The proceedings of the 16th, 17th and 18th Meetings of the Building and Works Committees were approved.

Item no. 18.9

Proposal to authorize Head of Department for purchase up to Rs. 100000/- (Rs One Lac only) per purchase order and ratification of amount issued to HODs more than Rs. 1.00 Lacs per year.

Decision

The Board has approved the proposal to authorize the Head of Department for purchase up to Rs. 100000/- (Rs One Lac only) per purchase order and further ratified the amount issued more than Rs. 1.00 Lacs per year to HODs.

Further, the Board has decided that above said powers shall be given to only those officers/HODs who are at the level of Associate Professor/Professor. Accordingly, it was decided that Drawing and Dispersing Powers (DDO) of other Departments/offices, where officers are not at the level of Associate Professor, shall be either kept with Campus Director or may be given to any other HODs. This decision shall be implemented with effect from financial year 2015-16. *Immediate*

Item No. 18.10

Ratification of staff who went on deputation to other Institutes.

Decision

The item was ratified as proposed.

Item No. 18.11

Ratification of regularization of services of Contractual staff.

Decision

The item was ratified as proposed. Further the Board has observed that services of some faculty members have



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been regularised at the Govt level and thereafter their cases were sent to the institute for getting ratification from BOG. However, the Govt has sent back the case of one faculty member Mr. Sunil Bahel to the institute with a direction to first put up his case in Finance Committee and BOG meetings before putting it to the Govt of Punjab for regularisation of his services in the institute. Accordingly the Board has decided to refer back the case of Mr. Sunil Bahel to Govt of Punjab for approval by giving references of other employees whose services were regularised directly at Govt. level.

Item No. 18.12 **Ratification of Assured Career Progression (ACP) scheme given to various categories of Non-teaching staff of the Institute.**

Decision The item was ratified as proposed.

Item No. 18.13 **Ratification of the visit of two faculty members and Hon'ble Chairman BOG to Netherlands under PUM Business Link Programme.**

Decision The item was ratified as proposed. The Board has also decided that efforts should be made to book this expenditure under TEQIP-II Project.

Further, the Board has authorised Chairman BOG and two faculty members namely Dr. Ajay Kumar and Mr. Jupinder Singh to sign MOU with the universities/institutes/industries of Netherlands for faculty/student exchange programme or for any other activities found to be in the interest of institute.

Item no. 18.14 **Approval of Sponsorship of PUM Business Link Programme from TEQIP-II Project as a special case.**

Decision The item was approved as proposed.

Item No. 18.15 **To give higher designation to senior faculty of the Institute on temporary basis.**

Decision It was decided to put this decision on hold, till it is not approved by Govt of Punjab.

Item No. 18.16: **Sponsorship of visit of faculty and students to Indian Manufacturing Show (IMS-2014) to be held at Bangalore from TEQIP-II project.**

Decision The item was approved as proposed.

Item No. 18.17: **Ratification of transfer of Rs. 25 Lacs and approval for transfer of Rs. 25 Lacs more from Institute funds to TEQIP-II Project.**

Decision The item was approved as proposed.



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Item no.18.18 Ratification of promotion granted to non-teaching staff.
Decision The item was ratified as proposed.

Item No. 18.19 Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.
Decision The item was ratified as proposed.

The supplementary agenda was circulated to the members on 24.09.2014 through email and, therefore, the following Supplementary Agenda items were taken up with the permission of Hon'ble Chairman BOG:

Item No. 18.20(i) Engagement of 01 Driver and 01 Clerk through Service Provider.
Decision The Board has approved to hire 01 Driver and ~~01 Clerk~~ through existing service provider.

Item No. 18.20(ii) Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.
Decision The item was ratified as proposed

Item No.18.20(iii) Ratification of the case of Faculty Member who has attended International Conference.
Decision The item was ratified as proposed. Further, Dr. N.K. Grover, TEQIP Nodal Officer (Academic) has informed that one more faculty member Dr. R.P. Singh Associate Director has also presented research paper in UK with the approval of Campus Director. Accordingly, the case of Dr. R.P. Singh was also ratified by the Board.

Item No.18.20(iv) Attendance of staff through Bio-metric system.
Decision After through deliberation on this issue, the Board has decided that attendance of all employees shall be taken through the Bio-Metric System (thump impression). However, it was decided that the decision should be implemented in two phases. In first phase, the attendance of all contractual faculty, non-teaching and technical supporting staff shall be taken through bio-metric system, and thereafter, this decision shall be implemented on remaining faculty.

Further, the Board has also decided that service benefits such as CAS/ACP, pay protection, regularisation of services etcetc should also be linked with marking of attendance through Bio-metric systems.

Agenda: 18.20 (v) Hiring of LTV & HTV Vehicles for out-stationed visits of students and staff.

Decision The Board has decided to hire the LTV vehicles as per



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the rates prescribed by Govt of Punjab from time to time. Further it was decided to recall the quotations for hiring HTV vehicles from those parties having valid permits and, thereafter, the case should be put up to Hon'ble Chairman BOG on a single file to decide the issue.

At the end the demands of Teachers Association was discussed and it was decided that:

- (i) Subject results to be recorded in ACR shall be linked with the respective subject results of PTU.
- (ii) The CAS decision already taken at Institute level was put on hold, till it is not approved by Govt of Punjab.
- (iii) The decision for fixing Grade pay slab for house allotment purpose is being taken at the Govt. level.

The meeting ended with a vote of thanks to the Chair.

Dated: 16.10.2014

[Signature]
 Director-cum-Member Secretary
 Board of Governors, Shaheed Bhagat
 Singh State Technical Campus,
 Ferozepur (Formerly SBSCET,
 Ferozepur)

SBS/2R/5579
 Dated 16-10-14

Approved/Not Approved *with comments*

[Signature] 22/10/14.
 Chairman BOG,
 Shaheed Bhagat Singh State
 Technical Campus, Ferozepur

18.2:- The action taken Report in respect of contractual faculty who have ^{been} paid arrears on A/C of protection of pay from Retrospective effect not approved & Hence action ^{is} to be initiated for Recovery of arrears till this item is approved/Ratified

ARE to circulate among all members for comments and, thereafter, action shall be initiated at 'A' above.

[Signature]
 22/10/14.

[Signature]
 28/10/14

Dispatch No 255
 Dated 28/10/14
 Chairman, BOG SBSSTC, Ferozepur