

TEQIP

(Subcomponent 1.1)

Technical Education **Quality Improvement Programme** (TEQIP) PHASE-II
Strengthening institutions to improve learning outcomes and employability of graduates

BOARD OF GOVERNORS

19th Meeting Agenda

26th December, 2014 (11.30AM)



Shaheed Bhagat Singh

State Technical Campus

Moga Road (NH-95), Ferozepur-152004 (PB)

(Established by Punjab Govt.)

**VENUE: Conference Room, SBS State Technical
Campus, Ferozepur**

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**CONSTITUTION OF BOARD OF GOVERNERS
SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR**

- | | | |
|-----|--|----------------------|
| 1. | Sh. Dinesh Lakra ji,
Managing Director, Lakra Industries Ltd,
E-200-01, Focal Point, Industrial Area,
Phase-IV, Ludhiana-141010 (Punjab) | Chairman |
| 2. | Secretary to the Government of Punjab,
Deptt of Technical Education, Mini Secretariat,
Sector 9, Chandigarh. | Ex-Officio
Member |
| 3. | Secretary to the Government of
Punjab, Deptt of Finance, Civil Secretariat,
Chandigarh | Ex-Officio
Member |
| 4. | Secretary to the Government of Punjab
Deptt of Science and Technology, Mini Secretariat,
Sector 9, Chandigarh | Ex-Officio
Member |
| 5. | Director, Technical Education & Industrial
Training, Punjab Sector-36A, Plot 1-A, Chandigarh | Ex-Officio
Member |
| 6. | Sh. Harpreet Singh, MLA
Malout | Member |
| 7. | A Nominee of Ministry of Human Resource
Development, 6 Raisana Road, New Delhi -110 001. | Member |
| 8. | Dr. Amitabha De, Professor
National Institute of Industrial Engg.(NITIE)
Vihar Lake Road, P.O.NITIE,
Mumbai-400087
(Nominee of AICTE, New Delhi) | Member |
| 9. | Prof.(Dr.) T. S. Kamal, FIE
1005, Sector 42-B, Chandigarh
A Nominee of the Institution of Engineers (India) | Member |
| 10. | Prof. B.D. Nathani, Ex-Principal
RSD College, Ferozepur City | Member |
| 11. | Er. Anirudh Gupta, CEO
D.C. Model Group of Schools, Ferozepur Cantt | Member |

12.	Mr. Ravi Gupta, (MD) Dev Raj Hi-Tech Machine Ltd, Ferozepur	Member
13.	Sh. Sameer Mittal Director Finance, Bhagwati Lacto Veg Exports Pvt ltd, Ferozepur Cantt.	Member
14.	Vice Chancellor, Punjab Technical University, Jalandhar or his nominee.	Ex-Officio Member
15.	Dr. Ravi Kumar, Principal Beant College of Engg. & Tech, Gurdaspur	Member
16.	Dr. Manjit Bansal, Associate Prof. GZSPTU, Bathinda.	Member
17.	Dr. Tilak R. Kem, Director, Consortium for Education Communication Aruna Asaf Ali Marg, New Delhi-110068 A Nominee of the University Grants Commission	Member
18.	Chairman, Punjab State Board of Technical Education & Industrial Training, Sector-36-A Chandigarh.	Ex-Officio Member
19.	Dr. Ajay Kumar, Assoc. Prof. Applied Sciences & Humanities Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
20.	Dr. Arun Kumar Asati, Assoc. Prof. Mechanical Engineering Deptt., Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
21.	Dr. T.S. Sidhu, Director Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member-Secretary

Item No. 19.1

Confirmation of the proceedings of the 18th meeting of the Board of Governors.

The approved proceedings of the 18th Meeting of the Board of Governors held on 26-09-2014 were circulated to members of BOG for information and comments, if any, vide letter no. SBS/E-3/5815- 26 dated 28-10-2014 (**Annexure- I, Page no. 57-63**).

The Institute has received comments from the office of the Director, Technical Education and Industrial Training, Govt of Punjab vide diary number SBS/Fzr/3474 dated 25.11.2014 (memo no. 1508/S-2/ECC/2014 dated 31-10-14) which are reproduced as below:

- i) *Item no 18.2 “..... ਇਥੇ ਇਹ ਦਰਸਾਇਆ ਜਾਂਦਾ ਹੈ ਕਿ ਬੀ.ਓ.ਜੀ ਦੀ ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ ਕੰਟਰੈਕਚੂਅਲ ਫੈਕਲਟੀ ਦੇ ਪੇ-ਪ੍ਰੋਫੈਸਰ ਦੇ ਏਰੀਅਰ ਦੀ ਰਿਕਵਰੀ ਸਬੰਧੀ ਕੋਈ ਵਿਚਾਰ ਵਟਾਂਦਰਾਂ ਨਹੀਂ ਹੋਇਆ ਜਦਕਿ ਚੇਅਰਮੈਨ ਬੀ.ਓ.ਜੀ ਨੇ ਮਿਨਟਸ ਪਾਸ ਕਰਦੇ ਸਮੇਂ ਇਸ ਆਈਟਮ ਅਧੀਨ ਇਹ ਫੈਸਲਾ ਸ਼ਾਮਲ ਕਰ ਦਿੱਤਾ ਗਿਆ ਹੈ ਇਸ ਲਈ ਮੀਨਿਟਸ ਆਫ ਮੀਟਿੰਗ ਵਿੱਚ ਇਹ ਕੰਮੈਂਟ ਸ਼ਾਮਲ ਕਰਨਾ ਨਹੀਂ ਬਣਦਾ ਹੈ । ”*
- ii) *Item no. 18.9 “..... ਇਹ ਫੈਸਲਾ ਐਨ.ਪੀ.ਆਈ.ਯੂ./ਪੀ.ਆਈ.ਪੀ ਦੀਆਂ ਗਾਈਡਲਾਈਨ ਅਨੁਸਾਰ ਹੀ ਹੋਣਾ ਚਾਹੀਦਾ ਹੈ ਅਤੇ ਵਿਭਾਗ ਵੱਲੋਂ ਦਿੱਤੀ ਟਿੱਪਣੀ ਦਾ ਮਿਨਟਸ ਵਿੱਚ ਕੋਈ ਜ਼ਿਕਰ ਨਹੀਂ ਕੀਤਾ ਗਿਆ । ”*
- iii) *Item no. 18.14 “..... ਵਿਭਾਗ ਵੱਲੋਂ ਦਿੱਤੇ ਗਏ ਕੰਮੈਂਟ ਅਨੁਸਾਰ ਚੇਅਰਮੈਨ ਬੀ.ਓ.ਜੀ ਦੀ ਵਿਜਟ ਐਨ.ਪੀ.ਆਈ.ਯੂ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਕਵਰ ਨਹੀਂ ਹੁੰਦੀ ਅਤੇ ਵਿਭਾਗ ਵੱਲੋਂ ਦਿੱਤੀ ਟਿੱਪਣੀ ਦਾ ਮਿਨਟਸ ਵਿੱਚ ਕੋਈ ਜ਼ਿਕਰ ਨਹੀਂ ਕੀਤਾ ਗਿਆ । ”*

The memo No. 1508/S-2/ECC/2014 dated 31-10-14 received from the office of the Director, Technical Education and Industrial Training, Govt of Punjab is placed at **Annexure-I, Page no. 64-65.**

Another comment has been received from Prof. B.D. Nathani, (BOG member) vide Diary No. 3322 dated 11-11-2014, which has been reproduced as below:

“..... I have to say that, at present there is no need of recovery of paid arrears because:

- i) The persons concerned have continuous service.*
- ii) Till now there is no order from Govt. dept. for the recovery of arrears.”*

Copies of comments received from Prof. B.D. Nathani is attached at **Annexure-I, Page no. 66.**

The matter is put up before the members of BOG for consideration please.

Item No.19.2 **To report action taken on the decisions of the 18th meeting of the Board of Governors.**

Item No. 18.1 **Confirmation of the proceedings of the 17th meeting of the Board of Governors.**

Decision: The proceedings of the 17th meetings of BOG were confirmed.

Action: No action is called for.

Item No. 18.2 **To report action taken on the decisions of the 17th meeting of the Board of Governors.**

Decision: The action taken report was approved by the Board. Further, it was emphasised that reminder should be sent to Govt of Punjab regarding protection of pay of contractual staff as there is inordinate delay of more than three months and no reply has been received till date. Moreover, Deputy Director, Department of Technical Education Punjab has ensured to the Board that he shall look into this matter to resolve the issue at the earliest possible.

Hon'ble Chairman BOG, while approving the minutes, has given the comments that the action taken report was not approved for comments given at the last page, which are reproduced as below:

"18.2: The action taken report in respect of contractual faculty who have been paid arrears on A/c. of protection of pay from retrospective effect not approved & hence action be initiated for recovery of arrears till this item is approved/ratified"

Action: The comments of Hon'ble Chairman BOG were circulated vide institute letter No. SBS/E-3/5815-26 dated 28-10-2014.

Item No. 18.3 **Progress report of the Institute for the current year.**

Decision: The Board has appreciated that Institute is consistently progressing under the dynamic leadership of Institute Director and dynamic guidance of Hon'ble Chairman BOG. Applauding for the all round development of the institute and its infrastructure, the Board has also given compliment for good financial stability of the institute which is increasing every year due to increase in admission of students.

Action: No action is called for.

Item No. 18.4 **Reimbursement of fee for enrolment in higher studies.**

Decision: The item was approved as proposed.

Action: The Decision was implemented vide letter No. 5977-86 dated 10-11-2014.

Item No. 18.5 Approval/Ratification of Faculty for attending International Conferences.

Decision: The item was approved/ratified as proposed subject to the condition that only those faculty members shall be allowed who are presenting research papers in international conference for the first time. Accordingly the Board has allowed Dr. Rakesh Sharma and Mr. Gazalpreet Singh to present their papers in the international conference as proposed.

Hon'ble Chairman, while approving the minutes, has recorded the comments that "approval will be given only after the certificate and paper presented there are shown to him"

Action: The Decision was implemented vide letter no. 5977-86 dated 10-11-2014.

Item No. 18.6 Ratification of Minutes of Meeting held on 24-03-2014 and 23-04-2014 regarding implementation of ERP solution i.e. TCS-iON in SBSSTC Campus.

Decision: Minutes of Meeting held on 24-03-2014 and 23-04-2014 regarding implementation of ERP solution were ratified.

Action: No action is called for.

Item No. 18.7 To report the proceedings of 28th Meeting of Finance Committee.

Decision: The proceedings of the 28th meetings of Finance Committee were approved except item No. 28.08. Regarding item No. 28.08 of Finance Committee, the Board has approved all the expenditure involved in the said visit of Netherlands keeping in view the importance of PUM Business Link Programme.

Action: Decision implemented and Hon'ble Chairman BOG alongwith two faculty members namely Dr. Ajay Kumar and Mr. Japinder Singh visited the Netherlands.

Item No. 18.8 To report the proceedings of 16th, 17th and 18th Meetings of the Building and Works Committees.

Decision: The proceedings of the 16th, 17th and 18th Meetings of the Building and Works Committees were approved.

Action: No action is called for.

Item no. 18.9 Proposal to authorize Head of Department for purchase up to Rs. 100000/-(Rs One Lac only) per purchase order and ratification of amount issued to HODs more than Rs. 1.00 Lacs per year.

Decision: The Board has approved the proposal to authorize the Head of Department for purchase up to Rs. 100000/-(Rs One Lac only) per purchase order and further ratified the amount issued more than Rs. 1.00 Lacs per year to HODs.

Further, the Board has decided that above said powers shall be given to only those officers/HODs who are at the level of Associate Professor/Professor. Accordingly, it was decided that Drawing and Dispersing Powers (DDO) of other Departments/offices, where officers are not at the level of Associate Professor, shall be either kept with Campus Director or may be given to any other HODs. This decision shall be implemented with immediate effect.

Action: Decision conveyed to all Associate Directors/Head of Deptts vide office order no. SBS/E-3/6304-07 dated 26-11-14.

Item No. 18.10 Ratification of staff who went on deputation to other Institutes.

Decision: The item was ratified as proposed.

Action: No action is called for.

Item No.18.11 Ratification of regularization of services of Contractual staff.

Decision: The item was ratified as proposed. Further the Board has observed that services of some faculty members have been regularised at the Govt level and thereafter their cases were sent to the institute for getting ratification from BOG. However, the Govt has sent back the case of one faculty member Mr. Sunil Bahel to the institute with a direction to first put up his case in Finance Committee and BOG meetings before putting it to the Govt of Punjab for regularisation of his services in the institute. Accordingly the Board has decided to refer back the case of Mr. Sunil Bahel to Govt of Punjab for approval by giving references of other employees whose services were regularised directly at Govt. level.

Action: The case of regularisation of services of Mr. Sunil Behal, Asstt. Prof. (Maths) has been sent to DTE/IT, Punjab vide letter no. 5992-95 dated 10-11-2014.

Item No. 18.12 Ratification of Assured Career Progression (ACP) scheme given to various categories of Non-teaching staff of the Institute.

Decision: The item was ratified as proposed.

Action: No action is called for.

Item No. 18.13 Ratification of the visit of two faculty members and Hon'ble Chairman BOG to Netherlands under PUM Business Link Programme.

Decision: The item was ratified as proposed. The Board has also decided that efforts should be made to book this expenditure under TEQIP-II Project.

Further, the Board has authorised Chairman BOG and two faculty members namely Dr. Ajay Kumar and Mr. Jupinder Singh to sign MOU with the universities/ institutes/industries of Netherlands for faculty/student exchange programme or for any other activities found to be in the interest of institute.

- Action:** The expenditure involved for the visit of two faculty members and Hon'ble Chairman BOG to Netherlands under PUM Business Link Programme was booked under TEQIP-II Project.
- Item no. 18.14** **Approval of Sponsorship of PUM Business Link Programme from TEQIP-II Project as a special case.**
- Decision:** The item was approved as proposed.
- Action:** The expenditure involved for the visit of two faculty members and Hon'ble Chairman BOG to Netherlands under PUM Business Link Programme was booked under TEQIP-II Project.
- Item No. 18.15** **To give higher designation to senior faculty of the Institute on temporary basis.**
- Decision** It was decided to put this decision on hold, till it is not approved by Govt of Punjab.
- Action:** The decision was implemented vide office-order no. 6279-84 dated 25-11-2014.
- Item No. 18.16:** **Sponsorship of visit of faculty and students to Indian Manufacturing Show (IMS-2014) to be held at Bangalore from TEQIP-II project.**
- Decision** The item was approved as proposed.
- Action:** Decision implemented.
- Item No. 18.17:** **Ratification of transfer of Rs. 25 Lacs and approval for transfer of Rs. 25 Lacs more from Institute funds to TEQIP-II Project.**
- Decision:** The item was approved as proposed.
- Action:** Decision implemented
- Item no.18.18** **Ratification of promotion granted to non-teaching staff.**
- Decision:** The item was ratified as proposed.
- Action:** No action is called for.
- Item No. 18.19** **Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.**
- Decision** The item was ratified as proposed.
- Action:** No action is called for.
- Item No. 18.20(i)** **Engagement of 01 Driver and 01 Clerk through Service Provider.**
- Decision** The Board has approved to hire 01 Driver and 01 Clerk through existing service provider. However Hon'ble Chairman BOG has approved to hire 01 driver only.
- Action:** The persons will be engaged through service provider in due course.

Item No. 18.20(ii) Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.

Decision: The item was ratified as proposed

Action: No action is called for.

Item No.18.20(iii) Ratification of the case of Faculty Member who has attended International Conference.

Decision The item was ratified as proposed. Further, Dr. N.K. Grover, TEQIP Nodal Officer (Academic) has informed that one more faculty member Dr. R.P. Singh Associate Director has also presented research paper in UK with the approval of Campus Director. Accordingly, the case of Dr. R.P. Singh was also ratified by the Board.

Action: No action is called for.

Item No.18.20(iv) Attendance of staff through Bio-metric system.

Decision: After through deliberation on this issue, the Board has decided that attendance of all employees shall be taken through the Bio-Metric System (thumb impression). However, it was decided that the decision should be implemented in two phases. In first phase, the attendance of all contractual faculty, non-teaching and technical supporting staff shall be taken through bio-metric system, and thereafter, this decision shall be implemented on remaining faculty.

Further, the Board has also decided that service benefits such as CAS/ACP, pay protection, regularisation of services etc. should also be linked with marking of attendance through Bio-metric systems.

Action: In first phase, all contractual faculty, non-teaching and technical supporting staff were asked to mark their attendance through Biometric system (**Copy of office order attached at Annexure II, Page no. 67-68**) and most of them have started marking their attendance through bio-metric system.

In the 2nd phase, all faculty members were asked to mark their attendance through Biometric system while giving them flexibility to mark their attendance before 10.30AM and after 3.30 PM (**Copy attached at Annexure – II, Page no. 69**) and in case they wish to mark their attendance manually, their respective head/in charge has to upload the attendance data on excel sheet to ERP system. Most of the teaching staff is marking their attendance manually.

Agenda: 18.20 (v) Hiring of LTV & HTV Vehicles for out-stationed visits of students and staff.

Decision: The Board has decided to hire the LTV vehicles as per the rates prescribed by Govt of Punjab from time to time. Further it was decided to recall the quotations for hiring HTV vehicles from those parties having valid permits and, thereafter, the case should be put up to Hon'ble Chairman BOG on a single file to decide the issue.

Action: The case was put up to the Hon'ble Chairman BOG on a single file.

At the end the demands of Teachers Association was discussed and it was decided that:

- (i) Subject results to be recorded in ACR shall be linked with the respective subject results of PTU.
- (ii) The CAS decision already taken at Institute level was put on hold, till it is not approved by Govt of Punjab.
- (iii) The decision for fixing Grade pay slab for house allotment purpose is being taken at the Govt. level.

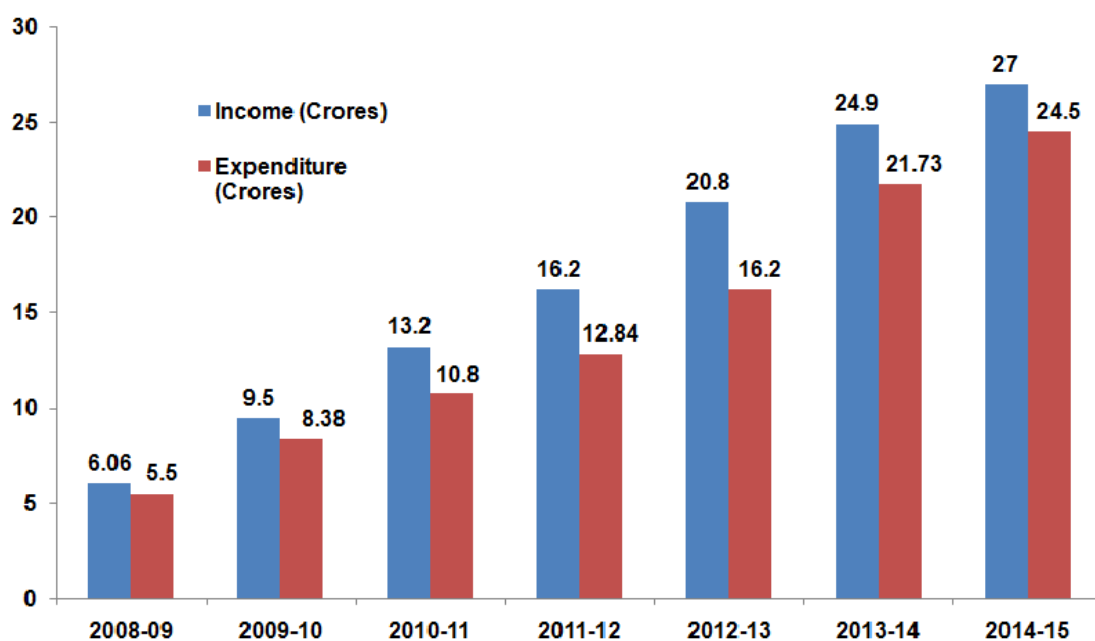
Te above said decisions taken at (i) and (ii) were implemented vide letter No. 6297-03 dated 26-11-2014 and letter No 6279-84 dated 25-11-2014.

Item no. 19.3**Annual report of the Institute for the year 2014**

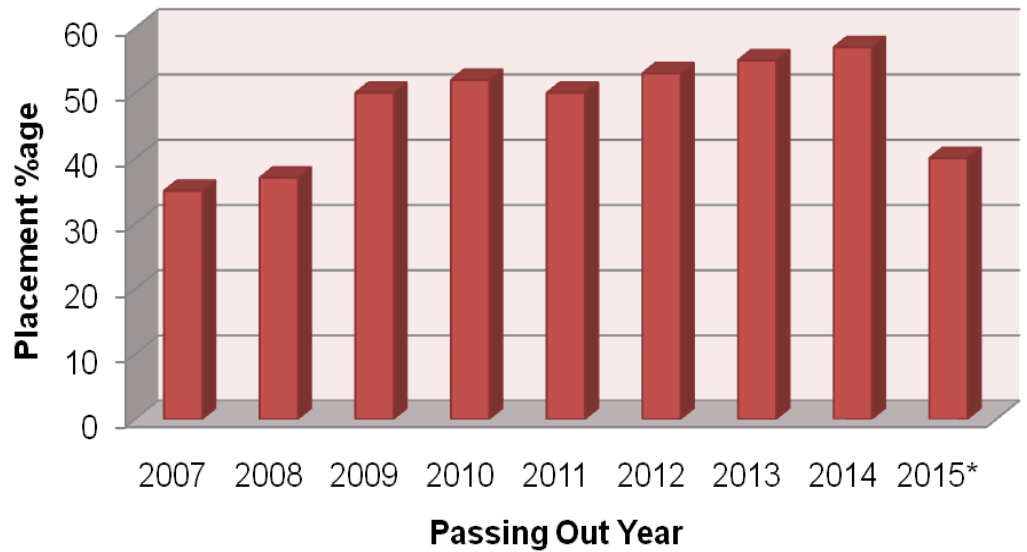
The progress report of the institute is reported in every meeting of BOG. Annual progress report of the institute for the year 2014 is placed as **Annexure – III, Page no. 70-79**, which is a accumulated of previous progress reports reported in BOG meetings held in 2014. The salient features of annual progress report are as below:

(A) Enrolments of students during last 7 years:

Year	Total Number of Students
2008	1480
2009	1812
2010	2335
2011	3373
2012	3806
2013	3769
2014	3745

(B) Income and expenditure during last 7 years:

(C) Placement of students:



(D) Accreditation and Academic Autonomy

1. It is a matter of great pleasure to inform the members of BOG that five B.Tech Programmes of the institute have been accredited by National Board of Accreditation (NBA).

A team consisting of 11 members had visited the institute for three days during 29-31 August 2014 and examined various aspects as per international accreditation standards regarding quality of faculty, laboratories, academics, infrastructure and other facilities for evaluating B.Tech programmes for accreditation. All faculty and staff members were working day and night from last 6 months for preparing the institute and departments for getting accreditations.

2. The Institute had also applied for NAAC Accreditation. Institute has prepared itself for visit of NAAC team, which is expected at any time.

3. The institute has also applied to UGC through PTU Jalandhar for getting academic autonomy. Expert committee visit is awaited. The Institute is actively pursuing the case with UGC for getting academic autonomy at the earliest possible
4. With the active contributions of its faculty, staff and students the Institute is making all round efforts to become deemed University by the end of 2015.

(E) Conference and Technical Events

5. The Institute has organized first International Conference on “Communication Computing and Systems, ICCCS-2014” during 8th and 9th August 2014. More than 100 research papers were received, out of which 58 were selected after the review process for presentation and publishing in proceedings.

The proceedings of the conference, published with ISBN number, were released by the eminent educationalist of the region Prof. (Dr.) T.S. Kamal (Retired professor, SLIET Longowal). Keynote speaker Dr. Shakti Kumar Director Yamuna Group of Institutes, Haryana and 10 more eminent professors from the fields of Electronics & Communications Engineering and Computer Science & Engineering such as Dr.Sandeep Arya, Dr. Surinder Singh, Dr.Vijay Banga, Dr.Arun Khosla, Dr. Amarpal Singh, Principal, Khalsa College Amritsar have shared their valuable knowledge and also have Chaired different Session of the conference.

The conference was jointly organized by Electronic Engineering, Computer Science and Electrical Engineering departments of the campus based on Communication, Computing and System

6. Two-days' National Level Conference on 'Advances in Manufacturing Systems' "CAMS-2014" was organized during 5th and 6th September 2014. Candidates from reputed institutes of 18 states have contributed research papers in the conference. In all 63 papers were finally included in the proceedings, out of which 40 were presented in 4 sessions held in the conference. The proceedings of the conference, published with ISBN number, were released by the eminent educationist Prof. (Dr.) Alakesh Manna (Head, Mechanical Engineering Department, PEC University of Technology, Chandigarh). "CAMS-2014 was planned to provide an interdisciplinary platform to professionals, academicians and research scholars to deliberate on all related issues.
7. Another Two-days International Conference on Frontiers in Materials Research & Applications' was organized on 30-31 October 2014. Ravi Gupta, Chairman, Dev Raj Group of Industries and Institutions and Member BoG was chief guest of the function.

Prof. M.E. Brito from Clean Energy Research Centre University of Yamanashi, Japan delivered keynote address. Prof. O.P.Pandey, Thapar University Patiala, Prof. Dilip Sharma, NIT Jaipur, Dr. Sushil Kumar, Dr. Dharavir and Dr. Garim Jain subject experts gave technical knowledge on the concerned subjects.

This was the third conference organized in the campus in year 2014 with a motive to encourage the faculty and post-graduate students for research in the technical field.

In this conference, 58 research papers have been presented by the research scholars from various technical institutions which have been published after thorough review and gradation.

8. Three days Student Personality Development Camp was organised during 25-27 September 2014. In all, 250 students participated in this personality development camp.

The key note speakers at the camp were Prof. N.P.Singh, Prof. Gurpreet Singh, Dr. A.P.Singh, Inderpal Singh, Inderpreet Singh, Dr.Harjinder Singh and Jatinderpal Singh who delivered their speech on different topics such as Best Way of Life, Secret of Success, Stress Management, Science & Religion, Happiness, Man Jheetey Jag Jeet and Bande Khoj Dil Har Roz.

The inspirational movies like “Anndata” and “Empty Inside” were also shown in the camp.

9. The three days Techno Opus-2014 Seminar was organized by the Student Chapter of Indian Society for Technical Education during 4-6 March 2014. Sh. Dinesh Lakra Chairman BOG had inaugurated the Techno-Opus 2014 and in his inaugural speech hon'ble Chairman said that such programmes play a vital role in developing the skill of the engineers.

Further sharing the special knowledge relating to Indian Society for Technical Education (ISTE), he said, the society, established in 1968, in association with the technical institution, is also playing an important role for producing the professional engineers and technicians.

During this three days programme, the competition on technical activities and cultural events were organized. In the Project Competition, 7 students were given awards ranging from Rs. 2000 to 10,000.

10. The 3rd Convocation and 3rd Alumni meet of the institute was held on 18.02.2014.
11. The B.Tech students of Electrical Engineering Departments have got first prize in “VYOM-2014” Tech-fest Project Competition organized at Punjab Engineering College Chandigarh. Students from 30 Engineering Colleges had participated in this Tech-Fest and the projects of our students got first position. These students also got 3rd position in another project during 17th Science Congress Expo-2014 organised by PTU Jalandhar.
12. COMPUWAVE Society of Computer Science and Engineering has organized two days workshops on Mobile Applications during 18-19 March 2014.
13. SELCOM society of Electronics and Communication Engineering has organized Technical Events during 12-14 Feb, 2014.
14. SFME Society of Mechanical Engineering has organized two days workshop on Solid Works in April 2014.

15. Soft skills and Personality Development classes were conducted for all branches by experts to train them for campus interviews.

(F) Campus Placement

16. Shaheed Bhagat Singh State Technical Campus got marvelous response from industries for conducting campus placement drive, after getting accreditation from National Board of Accreditation (NBA). On 22.11.2014, seven companies have conducted screening tests, group discussions and interviews. They have selected 35 students with a pay packages Rs. 2-6 lacs.

17. A multinational Company “Infosys” has conducted placement drive in the institute on 6-7 December and selected 25 students.

18. Rockman India Limited of Hero Group conducted campus placement in the institute and selected 11 students.

19. Many more companies are in touch with the institution and waiting for placement drive.

(G) Infrastructure Development

20. The institute has occupied twelve Lecture Halls and twelve Tutorials Rooms which are constructed at the cost of Rs. 6.26 Crore (approx). These lecturer halls and tutorial rooms have a sitting capacity of about 2000 students. Addition of 24 new lecture halls and tutorial rooms is a great achievement of the Institute.

21. State-of-art Gymanisum, Basketball Ground, 02 Badminton Courts, Common Room, Beautiful Parks and mess facilities are given to students in new girls hostel, which was constructed at the cost of Rs. 5.28 crore (approx) and inaugurated on 18.02.2014 by Hon'ble Technical Education Minister Sh. Madan Mohan Mittal Ji.
22. Construction of new Boys Hostel has started and two floors have been completed. This hostel to be constructed at the cost of Rs. 4.00 Crore likely to be occupied by the end of year 2014. Institute has got Rs. 2.00 grant from AICTE for the construction of this hostel under SC/ST welfare scheme.
23. The process for the construction of Computer Centre and Central Library at the cost of Rs. 6.00 Crore has been initiated.
24. All the three boys hostel and one Girls hostel (old) are renovated and white washed. Similarly all the teaching blocks, dispensary and administrative blocks are renovated and white washed.
25. 30 CCTV Comers are installed at strategic points throughout the campus and TV screens are provided in HOS's room for constant surveillances of student activities.
26. One Conference room and One Seminar Room was developed fitted with Conference Table, Sound System and ergonomically designed Godrej Chairs. Conference rooms are also developed in Each Department.

27. Corridors of three blocks and girls hostel were furnished with glazing tiles, to renovate the existing building for giving better look.
28. Footpaths on both sides of the main road were covered with interlocking tiles to facilitate the girl students during summer days.
29. A beautiful park in an area of about 10 acre has been developed with proper seating arrangements, fountain, and shed.
30. The Institute has purchased one more multi-utility vehicle Xylo Mohindra.

(H) New Proposals for infrastructure Development

31. The institute has applied to Welfare Department for getting grant of Rs. 2.00 Crore for construction of Hostel for SC/ST Girl Students.
32. The Institute has also submitted a proposal to Sports Authority of India (SAI) for getting a grant of Rs, 6.00 Crore for the construction of Gymnasium.
33. Various projects sponsored by AICTE/UGC worth Rs. 66.00 Lacs are in progress and Projects worth Rs. 10 lacs are applied to AICTE for modernization of Labs.

(I) Intake of students and Financial Position

34. The intake of B.Tech Programmes in Civil Engineering and Mechanical Engineering was enhanced from 60 to 120 and 120 to 180, respectively. One new Programme of M.Tech in Mechanical Engineering was started.

35. The income of the institute has increased considerably during the last 6-7 years as pr detail below:

Year	Income (Crores)	Expenditure (Crores)
2008-09	6.06	5.40
2009-10	9.50	8.38
2010-11	13.20	10.80
2011-12	16.20	12.84
2012-13	20.80	16.20
2013-14	24.90	21.73
2014-15	27.0 (Projected)	24.50 (Projected)

36. T

he DDO powers as well as approval of purchase powers were delegated to Head of Departments up to single purchase of Rs. 1.00 Lacs.

(J) Educational Tours

37. Two faculty members and Hon'ble Chairman BOG has visited PUM Institute of Netherlands during 28 september 2014 to 13th October 2014 for signing MOU with universities of Netherlands for student and faculty exchange programmes.

Institute has collaborated with PUM Institute of Netherlands and established office of Foreign affairs for enhancing the employability of students as well as to expose the faculty and students to the latest developments in the field of Science and Technology.

38. A delegation of 20 members from management, faculty and students of Shaheed Bhagat Singh State Technical Campus participated in India Manufacturing Show IMS-2014 and its concurrent show Taiwan-promoted 'Emma Expo 2014' from September 11-13 at Bangalore International Exhibition Centre (BEIC), to have interaction and network with various international and national audiences including global manufacturers. The show exhibited pavilions from various categories of industries such as Aerospace, Defence, Automobile, Automation, Robotics, Electronics, Energy, Environment, Infrastructure, Metallurgy, Mining etc. In all IMS housed over 170 exhibitors while Emma Expo 205 exhibitors. Among those participated were – Dinesh Lakra, Chairman, BoG, Dr.T.S.Sidhu, Director, Dr. Rakesh Sharma, Dean Academics, Gaurav Kumar, Administrative Officer, Rajiv Arora, Associate Professor (Chemical Engg), Supriya Sharma and 14 students from different branches of engineering.

39. The Institute has sponsored following 10 faculty members for presenting papers in International Conferences.

Sr. No.	Name of Faculty	Department	Place	From	To
1	Dr. R.P. Singh	DASH	Miami, USA to attend conference	5.01.2014	7.01.2014
2.	Dr. Lalit Sharma	DASH	China	26.04.2014	1.05.2014
3.	Dr. N.K. Grover	Mech	China	26.04.2014	1.05.2014
4.	Dr. Lalit Sharma	DASH	Purtgal	20.06.2014	01.07.2014
5.	Mr. Harinder pal Singh	Electrical	Australia	29.06.2014	04.07.2014
6.	Dr. R.P. Singh	DASH	UK	2.07.2014	8.07.2014
7.	Mr. TejPal	Librarian	Canada	10.07.2014	20.07.2014
8.	Mr. Rajiv Arora	Chemical	Czech Republic	23.08.2014	27.08.2014
9.	Ms Parampreet Kaur	Civil Engg	UK	21.08.2014	28.08.2014
10.	Dr. A.K. Tyagi	DASH	Maxico	20.08.2014	26.08.2014

(K) Blood Donation and Tree Plantation Camps

40. Red Ribbon club and NSS Unit have jointly organized Blood Donation Camp on 17 March, 2014 in which 50 units of blood was collected.
41. A Blood Donation Camp was organized by Lions Club Ferozpur, in collaboration with ACHIEVERS Society and NSS Unit at SBS State Technical Campus on 25th August, 2014. Seventy students have donated blood during this Camp. The camp was inaugurated by Sh. Amit Kumar IAS, ADC Ferozpur.
42. A Blood Donation camp was organised by 13 Punjab Boys Bn NCC Unit, 5 Punjab Girls Bn NCC unit and Eco-friendly group of SBSSTC, Ferozpur in collaboration with HDFC Bank, Ferozpur on 17 November 2014.

The Col. B.S Hatwal inaugurated the camp and has motivated the NCC cadets and other students to do social services and to join Army . During this function medals were presented to meritorious cadets who have done laurel to the 13 pb Bn NCC, Ferozpur.

43. Tree plantation day (Van Mahotsava) was celebrated in collaboration with Lions Club Ferozpur on 22 July, 2014.

More than 500 shadowy, fruit bearing and aesthetic tree saplings were planted in the Technical Campus ground on this occasion.

Sh. Dinesh Lakra, Chairman-BOG was Chief Guest during this tree plantation drive..

44. "GREEN EARTH DAY" was celebrated by ACHIEVERS Society in collaboration with Lions Club Ferozepur on 25th August, 2014. More than 200 shadowy, fruit bearing and aesthetic tree saplings were planted in the Technical Campus ground on this occasion. Sh. Amit Kumar IAS, ADC Ferozepur was Chief Guest during this tree plantation drive.

(L) Sports Activities

45. Annual Athletic Meet was held in the Institute during 19-20 February 2014. About 500 students had participated in the athletic meets.

46. Diploma students have performed magnificently in the State Level inter Polytechnic Colleges Athletics Meet organized under PTIS (Punjab Technical Institute Sports) held at S.U.S. College of Engineering and Technology, Tangori on 24 and 25 March, 2014.

Girls of this Polytechnic Wing won 2 Gold Medals and 5 Silver Medals, whereas Boys won 1 Gold Medal, 5 Silver Medals and 1 Bronze Medal. In total Polytechnic Wing students won 14 medals, with 3 Gold Medals; 10 Silver Medals and 1 Bronze Medal.

47. Shaheed Bhagat Singh Rajguru Sukhdev Memorial Society Ferozepur had organized 'Sports Fair' dedicated to the memory of martyrs.

In the various sports events, the girl students of Shaaheed Bhagat Singh Technical Campus got first position in Basketball competitions.

48. SBS Technical campus got second position in Punjab Technical University Inter College Athletic Competition.
49. The Institute has arranged football and volleyball tournaments to provide healthy environments to students.

(M) Curricular, Co-Curricular and Extra-Curricular Activities

50. The Polytechnic Wing has organized Signature campaign under SVEEP (Systematic Voter Education and Electoral Participation) on dated 7 April, 2014 to raise awareness among urban people to exercise their democratic right of voting in Punjab on 30 April, 2014.

Mr. Gazalpreet Singh was awarded medal by District Administration on 15 August for meritorious services in signature campaign.

51. Annual cultural festival, namely VIRSA-2014 was celebrated on 1²th April, 2014 with great pump and show.. The main theme of this cultural festival was to aware people to curb the practice of women foeticide, which is an alarming and frightening reality in today's society.
52. National festivals of republic day and independence day were celebrated in the Institute in which Hon'ble Chairman BOG Sh. Dinesh Lakra has unfurled the national flag.

On this occasion, more than 30 different items were performed to remember the freedom fighters of our country.

53. Acting on the Message of Prime Minister Narendra Modi for “Swachh Bharat Mission”, this movement that seeks to create a Clean India, Shaheed Bhagat Singh State Technical Campus, Ferozepur devoted itself towards ‘Swachhata’ (cleanliness) of its Campus to mark the 150th anniversary of Gandhi’s Oct 2 birthday. All the staff members and students of the campus became the part of this cleanliness drive.

The cleanliness drive started from Boundary Wall of Main Gate and proceeded to Hostels, Teaching blocks and staff colony. All the junk, bushes, garbage, grass and unwanted grass was collected and disposed off.

54. “Engineer’s Day” was celebrated on 15 September to commemorate the birth anniversary of the well-known engineer Sir M. Visvesvaraya who was born on the same day in 1860. Debate Competition was organised on this occasion. Students were advised to follow the footsteps of Engineers like Sir Mokshagundam Visvesvaraya who brought laurels to the engineering profession.
55. National Sports Day was celebrated on 29 August which was dedicated to the birth anniversary of Major Dhyan Chand – (29 August 1905 – 3 December 1979) known as ‘The Wizard’ for his superb ball control in the field of Hockey. Large number of students participated in the race organized in memory of great player.

56. Motorcycle Rally was organized on 28 September to pay rich tribute to Great Martyr Shaheed-E-Azam Sardar Bhagat Singh on his 108th Birth Anniversary.

The entire entourage was followed by Dr. T. S. Sidhu Campus Director and Mr. Gazal Preet Singh Principal Poly Wing, who were leading the rally on specially decorated jeep. Around 100 students participated in this Rally with great enthusiasm. The rally started from the office of Campus Director and marched towards Gurudwara Saragarhi Sahib, Ferozpur Cantt. Then, the Rally merged with Motor Cycle Rally of Shaheed Bhagat Singh Rajguru and Sukhdev Memorial Society. The rally finished at Memorial of Shaheed Bhagat Singh at Huseeniwala Border. The students also performed Bhangra at this occasion.

57. All faculty and staff members have celebrated the “Diwali Festival-2014” in the campus to promote the spirit of brotherhood. They played various games together along with children. During this occasion, everybody has pledged to work together for the development of the Institute and to keep SBS campus neat and clean.

58. The birth anniversary of Sardar Vallabhbhai Patel was celebrated on 31st October 2014 as a "Rashtriya Ekta Diwas". On this occasion, all employees and students has pledged to preserve the unity, integrity and security of our nation. NSS students of the institute organized different events on the above said theme and NCC students organized march past in the evening .

59. NSS unit of the institute has arranged visit to Pingalwara of Amritsar on 28 February 2014.
60. Glowing sign boards are installed for each building, hostel, residential areas, and for other utilities
61. Washing machines have been installed in Girls Hostel for providing facilities to girl students.
62. NSS unit of the Institute has organized seminar on drug addiction and AIDS on 12th March 2014.
63. Statue of Great Martyr Shaheed Bhagat Singh Ji is being installed in the Campus at the cost of Rs. 5.00 Lacs.
64. Two Departmental societies namely AGNEE and ACME had jointly organized Basant Fest in a mega way with message of “Saying No to Chinese Dore” on 29 January, 2014.
65. Kite Flying Competitions among Boys and Girls students and Staff were organized during this fest Roller Coaster rides and Columbus rides were main attraction among students of all the three Wings (Management, Engineering and Polytechnic Wings). Even faculty, staff and their kids enjoyed rides.
66. Akhand Path was organised in which Bhai Lakhwinder Singh Ji, Hazoori Raagi Shri Darbar Sahib Amritsar, performed Kirtan from 11 am to 12 noon on 9th March, 2014.
67. Sixth annual “Bhagvati Jagran” was organized in the campus in third week of November 2014 for the well being of staff and students.

Item No. 19.4 Approval of Governance Development Plan of the Institute

As per the guidelines of TEQIP-II, a Governance Development Plan (GDP) is one of the performance indicators of TEQIP-II Project. Accordingly, a Governance Development Plan of the institute has been prepared and submitted to Hon'ble Chairman BOG for approval vide letter no SBS/FZR/5898 dated 31-10-2014. Hon'ble Chairman BOG has approved the GDP on 31.10.2014 which is placed as **Annexure-IV, Page no. 80**. The approved GDP was sent to NPIU, Delhi and SPFU, Chandigarh.

As per TEQIP-II requirements, the Governance Development Plan must be approved by BOG.

The Governance Development Plan placed as **Annexure-IV, Page no. 81-100** is put up before the BOG for approval.

Item No: 19.5 Ratification/Approval of various activities under TEQIP-II

i) Conference on Advances in Manufacturing Systems-CAMS-2014

The first conference of Department of Mechanical Engineering was held on September 8-9, 2014. It was supported by the grant from TEQIP-II and AICTE. The aim of the conference was to motivate the young researchers towards quality research. More than 90 research papers and articles were received from various fields of manufacturing. Originally, it was planned to publish only forty papers. However, during the review process, our technical committee could not limit them to only forty and finally accepted about 60 papers. All research papers published in the conference proceedings which are also available online at www.sbsstc.ac.in/CAMS2014. The following was the schedule of the conference

Day 1(08-09-2014)	Day 2 (09-09-2014)
<p>Chief Guest & Keynote Speaker: Dr. Alakesh Manna, Professor and Head-MED PEC University of Technology, Chandigarh</p> <p>Session Chairs: 1. Dr. Vinod Singla, Thapar University- Patiala, Punjab 2. Dr. Satpal Sharma, Gautam Budha University, Noida, Uttar Pradesh</p> <p>Invited Speakers: 1. Dr. Lakhvir Singh, BBSBEC- Fatehgarh Sahib, Punjab 2. Dr. Naveen Beri, BCET-Gurdaspur, Punjab</p>	<p>Chief Guest: Dr. T.S. Sidhu, Director SBS State Technical Campus, Ferozepur, Punjab</p> <p>Session Chairs: 1. Dr. Anish Sachdeva, National Institute of Technology, Jalandhar 2. Dr. Kapil Goyal, MM University- Maulana, Haryana 3. Mr. Rajesh Kanda, PEC University of Technology, Chandigarh</p> <p>Invited Speakers: 1. Dr. Joy P. Misra, National Institute of Technology, Kurukshetra 2. Dr. Harish Pangotra, BCET, Gurdaspur, Punjab</p>

The expenditure details of the conference are as follows:

S.N.	Expenditure Head	Amount
1	TA and Honorarium	90164/-
2	Printing and Stationary	72930/-
3	Refreshments and Food	44861/-
4	Mementoes	15433/-
5	Miscellaneous	710/-
TOTAL		224098/-

The item is already approved by the Board of Governors in the 17th Meeting. This is submitted for ratification and information of the Board Members.

ii) International Conference on Communication, Computers and Systems (ICCCS2014)

The first joint conference of three departments viz., Computer Science and Engineering, Electrical Engineering, and Electronics and Communication Engineering was held on August 8-9, 2014. It was supported by the grant from TEQIP-II.

More than 90 research papers and articles were received from various fields of manufacturing. Their unexpected huge response in the form of research papers increased our excitement. From total received research papers, due to organizational and publication constraints, about 40% papers were required to be dropped. This is why only the best research papers were selected, after three blind reviews and a plagiarism check, for publication in the Conference Proceedings. All research papers published in the conference proceedings are also available online at www.sbsstc.ac.in/ICCCS2014. The following was the schedule of the conference:

Day 1

Timing	Events	Venues
0900 – 1030AM	High Tea & Registration	Block-B
1030 – 1200PM	Inaugural Ceremony Chief Guests: Dr. T. S. Kamal & Sh. Dinesh Lakra	B206
1200 – 0100PM	Keynote Address By Dr. Shakti Kumar	B206
0100 – 0200PM	Lunch Break	Guest House
0200 – 0400PM	Technical Sessions Session - 1A Session - 1B	B206 A325
0400 – 0430PM	Certificate Distribution	Same Venues

Day 2

Timing	Events	Venues
0900 – 1030AM	High Tea & Registration	Block-B
1030 – 1130AM	Expert Talk	B206
1130 – 0130PM	Technical Sessions Session - 2A Session - 2B Session - 2C	B206 A325 A327
0130 – 0200PM	Valediction Ceremony	B206
0200 – 0300PM	Lunch Break	Guest House

The expenditure details of the conference are as follows:

S. No.	Expenditure Head	Amount
1	TA and Honorarium	106664
2	Conference Proceeding	61125
3	Refreshments and Food	50302
4	Mementoes & Bags	78213
5	Miscellaneous	7500
TOTAL		303804

The item is already approved by the Board of Governors in the 17th Meeting. This is submitted for ratification and information of the Board Members.

iii) International Conference on Frontiers in Material Research and Applications (FMRA 2014)

A joint conference of four departments viz., Department of Applied sciences and Humanities, Department of Chemical Engineering, Department of Mechanical Engineering, and Department of Civil Engineering was held on October 30-31, 2014., 2014. It was supported by the grant from TEQIP-II.

After three blind reviews and plagiarism check, 58 research papers published in the conference proceedings which are also available online at www.sbsstc.ac.in/FMRA2014. The following was the schedule of the conference

Day 1(30-10-2014)	Day 2 (31-10-2014)
<p>Chief Guest & Keynote Speaker: Dr. Manuel E. Brito, clean Energy Research Center, University of Yamanashi, Japan.</p> <p>Session Chairs: 1. J N Jha, GNDEC, Ludhiana 2. Dr Anish Sachdeva, NIT Jalandhar</p> <p>Invited Speakers: 1. Dr. Dilip Sharma, NIT Jaipur 2. Dharmvir Singh Ahlawat, CDL University Sirsa 3. Dr O P pandey, Thaper University Patiala 4. Dr Garima Jain, DAV PG College, Muzzafarnagar</p>	<p>Session Chairs: 1. Dr. Amanpreet Singh Sethi, BBSBEC, Fatehgarh Sahib. 2. Dr. M M Sinha, SLIET Longowal</p> <p>Invited Speakers: 1. Dr. A P Singh, PTU Jalandhar 2. Dr Sushil Kumar, CDL University Sirsa</p>

The expenditure details of the conference are as follows:

S.N.	Expenditure Head	Amount
1	TA and Honorarium	
2	Printing and Stationary	
3	Refreshments and Food	
4	Mementoes	
5	Miscellaneous	
TOTAL		

The item is already approved by the Board of Governors in the 17th Meeting. This is submitted for ratification and information of the Board Members.

iv) Approval / Ratification for attending training on Network Security Administration” under TEQIP programme

One of the senior faculty members Dr Krishan Kumar has applied for above said training on 14-10-2014, which was approved by Chairman BOG on a single file.

The approval taken from Chairman BOG on a single file is attached as **Annexure-V, Page no. 101-109** and is put up before BOG for ratification please.

v) Ratification of expert lectures conducted by Dept of Civil Engineering

Department of Civil Engineering has conducted four expert lectures on various topics related to civil engineering curriculum for faculty, staff and students under TEQIP-II. These lectures were conducted with the approval of Director, SBSSTC Ferozpur in accordance with the authorization given by BOG to Director in its 16th meeting with agenda item no 16.5(vi).

The details of lectures and expenditure incurred on the same has been attached as **Annexure-V, Page no. 110-130**. The matter placed before the BOG for ratification.

vi) Ratification of Faculty for attending International Conference.

One of the faculty member Mr Amit Arora has participated in the international conference held at Beijing, China from 28-07-2014 to 01-08-2014 with the approval of SPFU Punjab vide its letter dated attached as **Annexure-V, Page no. 131**.

The matter placed before the BOG for ratification.

vii) Ratification for 3 day workshop on soft skills conducted by Sh Sushil Arora from Ludhiana

A three day workshop on soft skills was arranged by Training and Placement Cell for the final year students of various branches with the approval of Director, SBSSTC, Ferozpur. An expert Mr Shushil from Indian Institute of Human Excellence & development, Ludhiana conducted the workshop.

The details of lecture and expenditure incurred on the same has been attached as **Annexure-V, Page no. 132-134.**

The matter placed before the BOG for ratification.

viii) Ratification of activities under Industry Institute Interaction Cell (IIIC)

Department of Civil Engineering has conducted one lecture from an industry expert under Industry Institute Interaction Cell for faculty, staff and students under TEQIP-II. This lecture were conducted with the approval of Director, SBSSTC, Ferozpur in accordance with the authorization given by BOG to Director in its 16th meeting with agenda item no 16.5(vi).

The details of lecture and expenditure incurred on the same has been attached as **Annexure-V, Page no. 135-140.**The matter placed before the BOG for ratification.

The complete item no. 19.5 (i) to (viii) is placed before BOG for consideration and ratification please.

Item No. 19.6 Upgradation of SBS State Technical Campus into Technical University

SBS State Technical Campus, Ferozepur was established in the year 1995 by Govt. of Punjab as an Autonomous body registered under the Societies Act. The Institute has a well-planned lush green campus spreads over 98 acres in a pollution free environment. It was started with intake of 240 students, which was subsequently increased to 350 students. This Institute has made a number of innovations in the field of Technical Education. It offers programmes in Engineering, Sciences and Management both at the undergraduate and at the postgraduate levels. It also offers 3 years diploma level programmes.

In the last 2-3 year, the total intake of the students has been increased from 350 to more than 1200 students. Now the Institute is running 5 Diploma courses, 6 B.Tech courses, 5 M.Tech and Ph.D courses, MBA, MCA, and BCA courses.

Subsequently, based on the approvals of AICTE New Delhi, the Govt of Punjab has granted this institute the status of “Technical Campus”

Now we want this institute to be upgraded to the level of full fledged Technical University.

The matter is put up before the BOG to consider the case of up gradation of this Institute to the level of full fledged Technical University. If approved, the detail project report will be put up in the next meeting of BOG.

Submitted for consideration and appropriate decision please.

Item No: 19.7 Proposal for starting new courses.

Since the inception of institute in the year 1995 with intake of 240 seats, its intake could increase to 350 only without any change in academic infrastructure till the year 2008. The institute progressed steeply thereafter in terms of seats, courses and infrastructure. The number of seats from 2009 to 2014 increased from 350 to 1194; courses from 06 to 17 and academic infrastructure increased from 08 buildings to 13 with number of lecture halls from 12 to 60. Following table presents the chronology of changes in seat distribution in the college:

Year	Description	Total Intake
1995	Institution started with following programmes (intake strength): <ol style="list-style-type: none">1. B.Tech Mechanical Engineering (+40)2. B.Tech Industrial Engineering (+40)3. B.Tech Production Engineering (+40)	120
1996	<ol style="list-style-type: none">1. Addition of B.Tech Chemical Engineering (+40)2. B.Tech Computer Science & Engineering (+40)3. B.Tech Material Engineering (+40)	240
2002	<ol style="list-style-type: none">1. Increase in intake of B.Tech Mech. Engineering from 40 to 80(+40)2. Closure of B.Tech Industrial Engineering(-40)3. Closure of B.Tech Material Engineering (-40)4. Addition of B.Tech Elect. and Comm. Engineering (+40)	240

2003	<ol style="list-style-type: none"> 1. Addition of B.Tech Electrical Engineering (+60) 2. Increase in intake of B.Tech Mech. Engineering from 80 to 90 (+10) 3. Increase in intake of B.Tech CSE from 40 to 60 (+20) 4. Increase in intake of B.Tech ECE from 40 to 60 (+20) 	350
2006	<ol style="list-style-type: none"> 1. Increase in intake of B.Tech CSE from 60 to 90 (+30) 2. Increase in intake of B.Tech ECE from 60 to 90 (+30) 3. Decrease in intake of B.Tech Chemical Engg. from 40 to 20 (-20) 4. Closure of B.Tech Production Engineering(-40) 	350
2009	<ol style="list-style-type: none"> 1. Increase in intake of B.Tech Mech. Engg. from 90 to 120 (+30) 2. Increase in intake of B.Tech Chem. Engineering from 20 to 30 (+10) 3. Addition of three year diploma in Computer Engineering (+60) 4. Addition of three year diploma in ECE Engineering (+60), 5. Addition of three year diploma in Mechanical Engineering (+60) 	570

2010	<ol style="list-style-type: none"> 1. Addition of three year diploma in Electrical Engineering (+60) 2. Addition of Masters In Business Administration (+60), 3. Addition of Masters In Computer Applications (+60), 4. Addition of BCA (+60), 5. Addition of B.Sc.IT (+60), 6. Addition of M.Sc.IT (+60), 7. Addition of M.Tech Electronics & Comm. Engineering (+18), 8. Addition of M.Tech Computer Science & Engineering (+18); 9. Increase in intake of B.Tech CSE from 90 to 120 (+30) 10. Increase in intake of diploma in ECE from 60 to 120 (+60) 11. Increase in intake of diploma in Mech. Engg. from 60 to 120 (+60) 	1116
2011	<ol style="list-style-type: none"> 1. Addition of B.Tech Civil Engineering (+60) 2. The institute was upgraded to the status of a technical campus and rechristened as 'Shaheed Bhagat Singh State Technical Campus, Ferozepur'. 	1176
2012	<ol style="list-style-type: none"> 1. Closure of M.Sc.IT (-60) 	1116
2014	<ol style="list-style-type: none"> 1. Increase in intake of B.Tech Civil Engineering from 60 to 120 (+60) 2. Increase in intake of B.Tech Mech. Engg. from 120 to 180 (+60) 3. Closure of B.Sc.IT (-60) 4. Addition of M.Tech Mech. Engineering (+18) 	1194

Continuing its pursuit for further progress and for better utilization of its resources, the institute plans to make the following changes in its intake distribution with effect from 2015-16:

- i) Starting Bachelor of Architecture (B.Arch.) course with intake of 40 seats.
- ii) Starting of B.Tech in Agriculture Engineering
- iii) Starting Diploma in Civil Engineering with 60 seats.
- iv) Closure of MBA/MCA (60 seats).
- v) Reduction of Diploma in ECE from 120 to 60 seats

The trend of students admission during the last three years for MBA and Diploma in ECE is given below:

<u>Academic Year</u>	<u>Diploma(ECE)</u>		<u>MBA</u>	
	Sanctioned Intake	Students admitted	Sanctioned Intake	Students admitted
2012-13	120	45	60	13
2013-14	120	26	60	13
2014-15	120	35	60	16

In MCA, admission in first year is almost zero and students are usually admitted in second year.

The above changes are being proposed in the view of market demand and needs of this backward area in the border belt.

Submitted for consideration and approval please

Item No. 19.8 To report the balance sheet of the campus for the Financial Year 2013-2014.

The accounts of the campus were audited by Mr. Parmod Sharma & Associates, Chartered Accountant, Ferozpur City for the financial year 2013-2014. The balance sheet of Shaheed Bhagat Singh State Technical Campus (Engg. Wing, Poly Wing and Management Wing) as on 31.03.2014 is placed at **Annexure-VI, Page no. 141-231.**

Submitted before the BOG for information please.

Item No. 19.9 Review of existing manpower of the Institute

A meeting with Hon'ble Chairman BOG was held on 11.11.2014 to review the Good Governance Plan of the Institute. In the said meeting it was strongly felt that with the growth of the institute, there is an immediate need of restructuring the requirements of staff and faculty. It was felt in the meeting that restructuring of faculty should be done as per the norms of AICTE New Delhi. Accordingly two member committee was constituted as per below to suggest way and means to review the existing staff structure:

- (1) Dr. A.K. Tyagi, Associate Director (EW)
- (2) Mr. Japinder Singh (HOD CSE)

The report submitted by the committee is placed at **Annexure-VII, Page no. 232.**

The committee has proposed following two agencies for review of existing manpower of the Institute.

- (A) EdCil (India) ltd, EdCIL House, Plot 18A, Sector 16A, Noida
(UP)
- (B) Adam Smith International Bharat Yuvak Bhawan, 1 Jai Singh
Road, New Delhi 110001

Submitted to BOG for consideration and appropriate decision please.

Item No. 19.10 Restructuring of faculty posts as per AICTE Norms and recruitment of Faculty in different department of the Institute.

Dean Academics (Approvals and Affiliations) has informed about requirement of faculty in different departments of the Institute vide letter No. SBS/DA-AA/29 dated 01.12.2014 to meet the norms and standards of AICTE. **(Annexure-VIII, Page no. 233).**

Accordingly, meeting of Associate Directors, Principal Poly Wing and HODs was called on 1.12.2004 and in the said meeting of Associate Director, HODs and Principal (Poly Wing), the existing sanctioned posts were reviewed as per AICTE norms and restructuring of posts were proposed keeping in view AICTE approval up to the year 2016-17 as per detail below **(Copy attached at Annexure-VIII, Page no. 234).**

Department	Sanctioned intake	Existing Sanctioned posts of Faculty	Faculty required as per AICTE Norms (1:15 for Engg Wing and 1:20 for Poly Wing)
Mech Engg	120 Ist +60 IInd Shift	30 (3P, 6ASP, 21AP)	40 (5P, 8ASP, 27 AP)*
CSE	120	30 (3P, 6ASP, 21AP)	30(3P, 7ASP, 20AP)
Elect Engg	60	13 (1P, 2ASP, 10AP)	14(2P, 3ASP, 09AP)
ECE	90	18 (2P, 4ASP, 12AP)	22 (2P, 5ASP, 15AP)
Civil Engg	60 Ist +60 IInd Shift	14(1P, 2ASP, 11AP)	24 (3 P, 5ASP, 16AP)
Chem Engg	30	8 (1P, 2ASP, 05AP)	08 (1P, 2ASP, 5AP)
MBA	60	08(1P,2ASP,5P)	8 (1P, 2ASP, 5AP)
MCA	60	12(1P,3ASP,8AP)	12 (1P, 3ASP, 8AP)
Applied Sci and Humanities		20(2P, 5ASP, 13AP)	23 (3P, 5ASP, 15AP)
Diploma	360	54	54 (05HOD, 06 Sr Lecture, 43 Lecturer)

***(P: Professor, ASP: Associate Professor, AP: Assistant Professor)**

Here it is worth mentioning that many subjects taught in the above courses are interdisciplinary and quite often teachers against the sanctioned posts of one department are appointed in another departments as and when situations so arises keeping in view the larger interest of students. Therefore, it is proposed that Director of the Campus may be allowed to recruit/select teacher in any department against the sanctioned posts of other departments subject to the condition that the total number of appointed teachers should not exceed the total sanctioned posts.

Therefore, keeping in view the above said report of Dean Academics (AA) dated 01.12.2014 and other report dated 05-11-2014 (**Annexure-VIII, Page no. 235**), the number of vacant posts in each department as per AICTE norms and posts proposed to be filled keeping in view the financial position of the institute are given below:

Deptt	Faculty required as per AICTE Norms	Existing Faculty	Vacancy	Posts proposed to be filled
Mech Engg	40 (5P, 8ASP, 27 AP)*	23 (2ASP, 21AP)	17(5P, 6ASP, 6AP)	03 AP
CSE	30(3P, 7ASP, 20AP)	11 (11AP)	19(3P, 7ASP, 9AP)	1P, 04AP
Elect Engg	14(2P, 3ASP, 09AP)	05 (1ASP, 04AP)	09(2P, 02ASP, 05AP)	04AP
ECE	22 (2P, 5ASP, 15AP)	11 (1ASP, 10AP)	11(2P, 4ASP, 5AP)	05AP
Civil Engg	24 (3 P, 5ASP, 16AP)	05 (05AP)	19(3P, 5ASP, 11AP)	1P,1ASP,04A P

Chem Engg	08 (1P, 21ASP, 5 AP)	07 (07AP)	1P	--
MBA	8 (1P, 2ASP, 5AP)	nil	In MBA, TPO shall be recruited with qualification already approved in 14 th meeting of BOG and he will be given MBA teaching load for the time being	
MCA	12 (1P, 2ASP, 9AP)	3AP	1P,2ASP,6AP	--
Applied Sci. & Hum.	23 (3P, 5ASP, 15AP)	11 (1ASP, 10AP)	12 (3P, 4ASP, 5AP)	04AP
Diploma	54 (05HOD, 06 Sr Lecture, 43 Lecture)	12 (12 Lecturer)	42 (5HOD, 06Sr. Lect., 31Lect.)	14 Lect. (2ME, 2CE, 02CSE,02EE, 02ECE,01PE , 3 DASH

In the 16th meeting of BOG vide agenda item no. 16.15 it was approved to fill some posts of faculty in different departments (**Annexure-VIII, Page no. 236-241**), but said posts could not be filled. Therefore, keeping in view the financial position of the Institute, for the time being the above said posts of faculty are proposed to be filled on regular basis considering the shortage of faculty in different departments.

The matter is put up before the BOG for consideration and approval to sanction the posts and recruit the faculty on regular basis as proposed above.

Item No. 19.11 Extension of Contract Period of Clerks and Helper (Health Club).

The following persons were appointed on contract basis during year 2013 on a consolidated pay initially for a period of one year. The contract of above said employees was extended for one year with the approval of Hon'ble Chairman, BOG on single file which was ratified in the 16th meeting of BOG vide agenda item 16.18.

Name & Designation	Date of expiry of contract
Sh. Dinesh Kumar, Clerk (appointed under TEQIP)	10-01-2015
Smt. Shaminder Kaur, Clerk (appointed under TEQIP)	02-01-2015
Sh. Parvesh Puri, Clerk	02-01-2015
Sh. Mukesh Sachdeva, Helper (Health Club)	02-01-2015

Now, the above mentioned employees have given representations to extend their contract which is going to expire in 1st week of Jan. 2015. Their requests were sent to the concerned HODs for comments. As per report of concerned HODs their work and conduct is satisfactory. Copy of request along with recommendations of concerned HODs are attached at **Annexure-IX, Page no. 242-245.**

Here, it is mentioned that initially the TEQIP Project was upto Dec. 2104 but as per letter of NPIU, New Delhi dated 31-10-2014, the project has been extended upto October, 2016 (copy placed at **Annexure-IX, Page no. 246).**

In the light of above, the contract of Sh. Dinesh Kumar, Clerk and Smt. Shaminder Kaur, Clerk proposed to be extended till the completion of TEQIP project and the contract of Sh. Parvesh Kumar, Clerk & Sh. Mukesh Sachdeva, Helper (Health Club) proposed to be extended for another one year on the terms and conditions as mentioned in their initial appointment letter.

Submitted to BOG for consideration and approval please.

Item No.19.12 Ratification of placement, ACP and clearance of probation period w.r.t. non-teaching employees of the Institute.

- i.) As per Punjab Government Notification No.7/1/97FPI/8978 dated 04/09/2000, Mrs. Jaspal Kaur, Clerk is placed as Junior Assistant in the pay scale 10300-34800+GP3600 (initial basic pay 15620/-) w.e.f 11/09/2014.

The placement order of the concerned is placed at **Annexure-X, Page no. 247.**

- ii.) Grade Pay benefit has been given to 08 Lab Superintendents and 01 Senior Assistant under Assured Career Progression (ACP) scheme on completion of 04 years services as per approved policy of the Punjab Govt./ Institute.

The copy of the orders is placed at **Annexure-X, Page no. 248-50.**

- iii.) Mr. Pardeep Kumar, Junior Assistant was promoted on dated 24.08.2009 to the post of Senior Assistant. As per rules he was placed under probation for one year. Now, he has cleared his probation period after promotion vide office order no.5285-87 dated 22-09-2014. Copy of office order is placed at **Annexure-X, Page no. 251.**

- iv.) Mr. Pankaj Singla, Junior Assistant was promoted on dated 05.08.2013 to the post of Senior Assistant. As per rules he was placed under probation for one year. Now, he has cleared his probation period after promotion vide office order no.6366-67 dated 03-12-2014. Copy of office order is placed at **Annexure-X, Page no. 252.**

The above said cases are put up before BOG for ratification.

Item no. 19.13 Approval of revised rates for private use of staff car

At present, the rates for use of staff car for private purpose is as per Govt. of Punjab, Motor Vehicle Board vide letter memo no. STC-P-MVB/991/29970-30139 Dated 1-9-99 **(Copy attached at Annexure-XI, Page no. 253-55).**

The State Transport Commissioner, Punjab has revised the rates for the use of Govt. vehicle for private purpose vide letter memo no. ਸਟਕ/ਮਗਬ/51051-51057 dated 11-11-11 **(Copy attached at Annexure-XI, Page no. 256-260).**

The matter is put up before the BOG for approval of revised rates for the use of Institute car for private purpose as per above mentioned Punjab Govt. letter.

Item no. 19.14 Approval of Consultancy Rates for Consultancy Cell.

Consultancy Cell of the Institute has taken up some assignments to test the soil, material testing related to the field of civil engineering for different clients in the nearby region and has completed the same in the recent months. Since the consultancy work at S.B.S.S.T.C., Ferozpur has been started with the coming up of civil engineering department in the year 2011, the rate list for different tests related to civil engineering have been formulated less than that of existing rates of Giani Zail Singh Punjab Technical University Campus, Bathinda.

Copy of rate list of consultancy charges as approved by GZS PTU Campus, Bathinda are attached at **Annexure-XII, Page no. 261-265**. The copy of detailed consultancy charges as recommended by the Consultancy Cell of the Institute are attached at **Annexure-XII, Page no. 266-271**.

The above said rates are presented before BOG for consideration and approval please.

Item No.19.15 Non Consideration of students result for filling the ACR.

A representation of Engineering College Teachers Association has been received vide which all the members have unanimously decided not to include their subject results in their ACR and has raised the issue that the decision of BOG in this regard should be put up for reversal in the next meeting of BOG (Copy attached at **Annexure-XIII, Page no. 272-273**).

It is worth to mention here that in the 12th meeting of Board of Governors of the Institute it was decided that the result of students should reflect in the Annual Confidential Reports (ACRs) of the concerned Head of Department as well as of concerned faculty. The competent authority must also consider the placement of the students before writing Annual Confidential Report (ACR) of TPO and departmental placement Incharges. Accordingly, the column of result of students was included in the Annual Confidential Reports of the Head of Department/Faculty/TPO and departmental placement Incharges of the Institute.

In this regard, Engineering College Teachers Association (ECTA) has given their representation not to include students results as criteria for faculty performance evaluation. The said representation was put up in the 17th meeting of Board of Governors of the Institute after discussing the case thoroughly, the Board has decided not to approve this item.

Thereafter in the 18th meeting of Board of Governors of the Institute while discussing the demands of Teachers Association it was decided that subject results to be recorded in ACR shall be linked with the respective subject results of PTU.

Now they have again demanded not to include their subject results in their ACR and has raised the issue that the decision of BOG in this regard should be put up for reversal in the next meeting of BOG

The matter is placed before the BOG for appropriate decision please.

Item No. 19.16 Demands of Teachers Association for implementation of CAS.

A representation has been received from the association of faculty namely “Engineering College Teachers Association” on -----and they have raised following issues (**Annexure-XIV, Page no. 274-276**):

1. Removal of Additional conditions in CAS Performa such as ACR should be “Very Good” and inclusion of “Results of Students.
2. Date of implementation of CAS notification.
3. The last date of submission of cases for CAS should be extended for at least for two weeks.
4. Changed criteria decided recently on 06-11-2013, should not be applied to the cases of promotion due before the date of notification of changed performance criteria.

These issues of Association were discussed with Hon’ble Chairman BOG on 11.12.2014 in his office at Ludhiana and Hon’ble Chairman BOG has desired to discuss these issues in the BOG Meeting.

Accordingly, the matter is put up before the BOG for consideration and appropriate decisions please.

Item No. 19.17 Regularization of Contractual services of Mr. Sunil Behal.

In the 18th meeting of BOG, while taking up the case of ratification of regularization of services of contractual staff, the Board had observed that services of some faculty members have been regularised at the Govt level and thereafter their cases were sent to the institute for getting ratification from BOG. However, the Govt has sent back the case of one faculty member Mr. Sunil Bahel to the institute with a direction to first put up his case in Finance Committee and BOG meetings before putting it to the Govt of Punjab for regularisation of his services in the institute. Accordingly the Board had decided to refer back the case of Mr. Sunil Bahel to Govt of Punjab for approval by giving references of other employees whose services were regularised directly at Govt. level.

Accordingly, the case of Mr. Sunil Behal was sent to the office of DTE/IT, Punjab, Chandigarh vide letter No. 5992-95 dated 10-11-2014. But till date no reply has been received from the office of DTE/IT, Punjab

The matter is put up before the BOG for information please.

Item No. 19.18 Extension in services of employees working on temporary basis in the institute

Hon'ble Chairman BOG has desired that any employee appointed on temporary basis in the institute directly without following proper procedure or appointed through service provider should not be given extension beyond 1.5 years as mentioned in the bye-laws of the institute. Therefore, Hon'ble Chairman BOG has desired to put this as an agenda item in the 19th meeting of BOG for consideration and a decision in principle.

The matter is put up before BOG for consideration and appropriate decision please.

Item No. 19.19 Ratification for the Honorarium to staff for TEQIP-II Project.

An honorarium of Rs.4000/-(four thousand only) was given to Sh. Satpal, Supdt. G-II (A/cs) for an additional work of TEQIP-II. Due to administrative and health reasons of Sh. Satpal, he was shifted to other section and the new entrant Sh. Ashok Kumar, Supdt.-II, who is having professional qualification i.e. B.Com. and MBA has been given the charge of Supdt. (A/c) w.e.f. 16-09-2014. He will also work as Supdt. (TEQIP II A/c) and will be responsible for passing bills as per TEQIP II rules.

All other staff members working in Accounts section will remain same. Vide noting dated 12-11-2014, Hon'ble Director of the Institute has given the approval to pay honorarium for the accounts work of TEQIP-II to Mr. Ashok Kumar, Supdt (A/c) w.e.f. 01-10-2014 in place of Sh. Satpal (**Annexure-XV, Page no. 277**).

The above said case is put up before BOG for ratification.

Item No. 19.20 Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.

The following cases were approved by Hon'ble Chairman BOG on a single file:

1. Vide file dated 31-10-2014, Chairman BOG has approved the draft of Governance Development Plan (GDP) of the Institute as per requirement of NPIU under TEQIP-II. Copy of approval is placed at **Annexure-XVI, Page no. 278.**
2. Vide file no. 234 dated 28-11-2014, Chairman BOG has approved the proposal of providing job of peon to Mrs. Savita Sharma W/o Late Sh. Vijay Kumar in the Institute on compassionate grounds on 3 years contract basis. Copy of approval is placed at **Annexure-XVI, Page no. 279-283.** On the basis of above mentioned approval, an offer letter for the post of peon (on 3 years contract basis) was issued vide letter no.6392-6396 dated 05/12/2014. She has joined on dated 08-12-2014(AN). Copy of offer letter and joining report is placed **at Annexure-XVI, Page no. 284-86.**
3. Vide file no. 235 dated 28-11-2014, Chairman BOG has given approval to extend the adhoc services of Mr. Narinder S/o Sh. Ram Partap, Lab. Attendant for a period of another six months w.e.f.13-12-2014. Copy of approval is placed at **Annexure-XVI, Page no. 287-88.** On the basis of above mentioned approval, the adhoc period of Sh. Narinder, Lab. Attendent has been extended for another six months w.e.f 13/12/2014 to 12/06/2015 vide office order No.6397-6399 dated 5/12/2014. Copy of office order is attached at **Annexure-XVI, Page no. 289.**

4. Vide file no. 237 dated 28-11-2014, Chairman BOG has approved the rates for hiring the buses from M/s Sarabjeet Bus Service, Ferozpur for official use in the Institute for a period of one year. Copy of approval is placed at **Annexure-XVI, Page no. 290-91.**
5. Vide file no. 238 dated 28-11-2014, Chairman BOG has approved to issue an advertisement for publications in the magazine (Smarika) of Akhil Bhartiaya Vidyarthi Parishad (Punjab & Chandigarh). The Advt. will be of the size A4 and total expenditure booked is approximately Rs. 25,000/-. Copy of approval is placed at **Annexure-XVI, Page no. 292-295.**