



**(Subcomponent 1.1)**

Technical Education **Quality Improvement Programme** (TEQIP) PHASE-II  
Strengthening institutions to improve learning outcomes and employability of graduates

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# **BOARD OF GOVERNORS**

## **22<sup>th</sup> Meeting Agenda**

**28, October, 2015 (11.30AM)**



**Shaheed Bhagat Singh**

**State Technical Campus**

**Moga Road (NH-95), Ferozepur-152004 (PB)**

**(Established by Punjab Govt.)**

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**VENUE: Committee Room, 1<sup>st</sup> Floor, DTE/IT  
Punjab Office, Sector 36-A, Plot 1-A,  
Chandigarh**

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**CONSTITUTION OF BOARD OF GOVERNERS  
SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR**

- |     |  |                      |
|-----|--|----------------------|
| 1.  | To be decided in the meeting as per<br>Clause No. 13(v) of Memorandum of Association   | Chairman             |
| 2.  | Secretary to the Government of Punjab,<br>Deptt of Technical Education, Mini Secretariat,<br>Sector 9, Chandigarh.   | Ex-Officio<br>Member |
| 3.  | Secretary to the Government of<br>Punjab, Deptt of Finance, Civil Secretariat,<br>Chandigarh   | Ex-Officio<br>Member |
| 4.  | Secretary to the Government of Punjab<br>Deptt of Science and Technology, Mini Secretariat,<br>Sector 9, Chandigarh  | Ex-Officio<br>Member |
| 5.  | Director, Technical Education & Industrial<br>Training, Punjab Sector-36A, Plot 1-A, Chandigarh  | Ex-Officio<br>Member |
| 6.  | Sh. Harpreet Singh, MLA<br>Malout  | Member               |
| 7.  | A Nominee of Ministry of Human Resource<br>Development, 6 Raisana Road, New Delhi -110 001.  | Member               |
| 8.  | Dr. Amitabha De, Professor<br>National Institute of Industrial Engg.(NITIE)<br>Vihar Lake Road, P.O.NITIE,<br>Mumbai-400087<br>(Nominee of AICTE, New Delhi) | Member               |
| 9.  | Prof.(Dr.) T. S. Kamal, FIE<br># 1005, Sector 42-B, Chandigarh<br>A Nominee of the Institution of Engineers (India)  | Member               |
| 10. | Prof. B.D. Nathani, Ex-Principal<br>RSD College, Ferozepur City  | Member               |

11.	Er. Anirudh Gupta, CEO D.C. Model Group of Schools, Ferozepur Cantt	Member
12.	Mr. Ravi Gupta, (MD) Dev Raj Hi-Tech Machine Ltd, Ferozepur	Member
13.	Sh. Sameer Mittal Director Finance, Bhagwati Lacto Veg Exports Pvt ltd, Ferozepur Cantt.	Member
14.	Vice Chancellor, Punjab Technical University, Jalandhar or his nominee.	Ex-Officio Member
15.	Dean Academics, MRS State Technical University, Bathinda	Ex-Officio Member
16.	Dr. Ravi Kumar, Principal Beant College of Engg. & Tech, Gurdaspur	Member
17.	Dr. Manjit Bansal, Associate Prof. GZSPTU, Bathinda.	Member
18.	Dr. Tilak R. Kem, Director, Consortium for Education Communication Aruna Asaf Ali Marg, New Delhi-110068 A Nominee of the University Grants Commission	Member
19.	Chairman, Punjab State Board of Technical Education & Industrial Training, Sector-36-A Chandigarh.	Ex-Officio Member
20.	Dr. Rakesh Kumar, Assoc. Prof. Mechanical Engineering Deptt. Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
21.	Sh. Sukhwant Singh, Assoc. Prof. Mechanical Engineering Deptt., Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member
22.	Dr. T.S. Sidhu, Director Shaheed Bhagat Singh State Technical Campus, Ferozepur.	Member-Secretary

**Item No. 22.1            Confirmation of the proceedings of the 21<sup>st</sup> meeting of the Board of Governors.**

The approved proceedings along with a copy of amendments made by Hon'ble Principal Secretary, Technical Education and Industrial Training Deptt., Punjab of the 21<sup>st</sup> Meeting of the Board of Governors held on 13-07-2015 were circulated to members of BOG for information and comments, if any, vide letter no. SBS/E-3/3478-87 dated 30-09-2015 (**Annexure- I, Page no.29-36** ).

No comments have been received. The approved proceedings along with a copy of amendments of minutes of 21<sup>st</sup>BOG meeting are placed before the Board for confirmation please.

**Item No. 22.2** To report action taken on the decisions of the 21<sup>st</sup> meeting of the Board of Governors.

**Item No. 21.1** Confirmation of the proceedings of the 20<sup>th</sup> meeting of the Board of Governors.

**Decision:** Vide DTE/IT, Punjab Memo No. 647/S-5/ECC/2015 dated 27.04.2015, the proceedings of the 20<sup>th</sup> meeting of BOG were confirmed by the office of Hon'ble Secretary, TE/IT, Punjab with some amendments in the following items:

**Item No. 20.1 Confirmation of the proceedings of the 19<sup>th</sup> Meeting of the Board of Governors.**

**Decision:** ਇਸ ਸਬੰਧ ਵਿੱਚ 21ਵੀਂ ਬੀ.ਓ.ਜੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ 19 ਬੀ.ਓ.ਜੀ ਦੀ ਮੀਟਿੰਗ ਦੀ ਆਈਟਮ ਨੰ: 19.9 ਅਧੀਨ ਲਏ ਗਏ ਫੈਸਲੇ ਨੂੰ ਬਰਕਾਰ ਰੱਖਿਆ ਹੈ। ਬੀ.ਓ.ਜੀ ਵੱਲੋਂ ਇਸ ਫੈਸਲੇ ਨੂੰ ਵਧੀਆਂ ਕਦਮ ਮੰਨਦੇ ਹੋਏ ਇਸ ਨੂੰ ਬਾਕੀ ਸੰਸਥਾਵਾਂ ਵਿੱਚ ਵੀ ਲਾਗੂ ਕਰਨ ਬਾਰੇ ਕਿਹਾ ਗਿਆ ਹੈ।

**Item No. 20.7 Recruitment of Teaching Faculty on Regular Basis.**

**Decision:** ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਸੰਸਥਾ ਫੈਕਲਟੀ ਨੂੰ ਵੱਧ ਤੋਂ ਵੱਧ 11 ਮਹੀਨੇ ਦੇ ਕੰਟਰੈਕਟ ਤੇ ਜਾਂ ਇਸ ਸਮੇਂ ਦੌਰਾਨ ਰੈਗੂਲਰ ਫੈਕਲਟੀ ਦੀ ਭਰਤੀ ਹੋਣ ਤੱਕ ਰੱਖ ਸਕਦੀ ਹੈ। ਇਸ ਤੋਂ ਇਲਾਵਾ ਜੇਕਰ ਸੰਸਥਾ ਨੂੰ ਰੈਗੂਲਰ ਫੈਕਲਟੀ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਸੰਸਥਾ ਉਸ ਸਬੰਧੀ ਤਜਵੀਜ਼ ਮੁੱਖ ਦਫਤਰ ਨੂੰ ਭੇਜੇਗੀ।

**Item no. 20.11 Utilizing the services of existing supporting staff for teaching to students.**

**Decision:** ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਟੀਚਿੰਗ ਲੋਡ AICTE ਨਾਰਮ ਅਨੁਸਾਰ ਦਿੱਤਾ ਜਾਵੇ।

**Item No. 20.31      Supplementary agenda items.**

**Decision:** ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਸੰਸਥਾ ਵੱਲੋਂ Supplementary ਅਜੰਡਾ ਆਈਟਮਾਂ ਸਿੱਧੇ ਤੌਰ ਤੇ ਬੀ.ਓ.ਜੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ ਨਾ ਰੱਖੀ ਜਾਣ ।

**Action:** The minutes are placed for confirmation vide agenda item no. 22.1

**Item No. 21.2      To report Action taken on the decisions of the 19<sup>th</sup> meeting of the Board of Governors.**

**Decision:** ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਇਸ ਆਈਟਮ ਸਬੰਧੀ ਕਾਰਵਾਈ ਇਸ ਦਫਤਰ ਦੇ ਮੀਮੋ ਨੰ: 647 ਮਿਤੀ 27/04/2015 ਅਤੇ ਉਪਰੋਕਤ ਅਨੁਸਾਰ ਸੰਸਥਾ ਵੱਲੋਂ ਕੀਤੀ ਜਾਣੀ ਹੈ ।

**Action:** The minutes are placed for confirmation vide agenda item no. 22.1

**Item No. 21.3      Charging of 5% License fee and Electricity Charges from Campus Residents-regarding**

**Decision:** ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਇਸ ਆਈਟਮ ਸਬੰਧੀ ਕਾਰਵਾਈ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਪਾਲਿਸੀ ਅਨੁਸਾਰ ਕੀਤੀ ਜਾਵੇ ।

**Action:** Decision is not specific, therefore, this item will be put up again in the next meeting of BOG.

**Item No. 21.4      Marking of attendance of faculty and staff through Bio-metric system-regarding**

**Decision:** The item was deferred and shall be put up in next meeting of BOG.

**Action:** This item will be put up in the next meeting of BOG.

**Item No. 21.5      Regarding Study leave- Mrs. Balpreet Kaur, Associate Professor (Chemical Engg. Dept.).**

**Decision:** The item was deferred to put up in next meeting of BOG with more justification.

**Action:** This item will be put up in the next meeting of BOG



- Item No. 21.6**      **Approval of teaching posts for the Deptt. of Architecture.**
- Decision:**      The item was approved as proposed.
- Action:**      Decision conveyed to HOD (Architecture Deptt.) vide office order no. 3645-47 dated 12-10-2015.
- Item No. 21.7**      **Service benefits to Dr. Arun Kumar Asati, Assoc. Professor, ME by counting period of Extra Ordinary Leave- regarding.**
- Decision:**      The item was deferred to put up in next meeting of BOG.
- Action:**      This item will be put up in the next meeting of BOG
- Item No. 21.8**      **Regarding retaining PTU Regional Centre Funds in the Institute.**
- Decision:**      ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਸ੍ਰੀ ਬੂਟਾ ਸਿੰਘ ਸਿੱਧੂ, ਡੀਨ ਅਕੈਡਮਿਕ (ਨੁਮਾਇੰਦਾ-ਵਾਈਸ ਚਾਂਸਲਰ, ਪੀ.ਟੀ.ਯੂ, ਜਲੰਧਰ) ਕਾਲਜ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਨਾਲ ਮੀਟਿੰਗ ਕਰਕੇ ਅਜਿਹੇ ਕੇਸਾਂ ਦਾ ਨਿਪਟਾਰਾ ਕਰਨਗੇ ।
- Action:**      This item will be put up in the next meeting of BOG.
- Item No. 21.9**      **Request of Dr. Kulbhushan Agnihotri, for counting his suspension period as duty for all intends and purpose from 05.07.2010 to 31.01.2012/01/02.2012-regarding.**
- Decision:**      The item was deferred and shall be put up in next meeting of BOG.
- Action:**      This item will be put up in the next meeting of BOG.
- Item No. 21.10**      **Increase in salary of contractual clerks.**
- Decision:**      The item was deferred and shall be put up in next meeting of BOG.
- Action:**      This item will be put up in the next meeting of BOG.
- Item No. 21.11**      **Increase in salary of Helper-Health Club- Mr. Mukesh Sachdeva.**
- Decision:**      The item was deferred and shall be put up in next meeting of BOG.
- Action:**      This item will be put up in the next meeting of BOG.

**Item No. 21.12**      **To ratify the minutes of 2<sup>nd</sup> meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus held on 27-05-2015.**

**Decision:**            ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਇਹ ਆਈਟਮ Deferred ਕਰਨ ਦਾ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ।

**Action:**              This item is being put up in this meeting of BOG.

**Item No. 21.13**      **Ratification of the approval given by the Hon'ble Chairman, BOG on a single file.**

**Decision:**            The item was ratified as proposed.

**Action:**              No action is called for.

**Item No. 21.14**      **Ratification of ACP on completion of 04 years services- Sh. Balwinder Singh, Junior Assistant.**

**Decision:**            The item was deferred as the Finance Department is in the process of reviewing the existing ACP scheme.

**Action:**              This item will be put up in the next meeting of BOG.

**Item No. 21.15**      **Ratification of the staff who has successfully completed their probation period.**

**Decision:**            The item was ratified as proposed.

**Action:**              No action is called for.

**Item No. 21.16**      **To report the proceedings of 20<sup>th</sup> Meeting of Building and Works Committee.**

**Decision:**            ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਇਹ ਆਈਟਮ Deferred ਕਰਦਿਆਂ ਹੋਇਆਂ ਹੇਠ ਅਨੁਸਾਰ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ:-

The decision whether to put the proceedings of Building and Works Committee in BOG meeting for approval/ratification or for information shall be taken in the next meeting of BOG.

**Action:**              This item is being put up in this meeting of BOG.

**Item No. 21.17**      **To report the proceedings of 29<sup>th</sup> Meeting of Finance Committee.**

**Decision:**            ਬੀ.ਓ.ਜੀ ਦੀ 21ਵੀਂ ਮੀਟਿੰਗ ਵਿੱਚ ਇਹ ਆਟੀਟਮ Deferred ਕਰਦਿਆਂ ਹੋਇਆਂ ਹੇਠ ਅਨੁਸਾਰ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ:-

The decision whether to put the proceedings of Finance Committee in BOG meeting for approval/ratification or for information shall be taken in the next meeting of BOG.

**Action:**                This item is being put up in this meeting of BOG.

**Item No. 21.18**      **Promotion of Sh. Ram Pal, Junior Assistant to the Post of Senior Assistant (Store & Purchase) and to Place 13 Posts as Junior Assistant out of 23 posts of Clerks.**

**Decision:**            The item was deferred and shall be put up in next meeting of BOG.

**Action:**                This item will be put up in the next meeting of BOG.

**Item No. 21.19**      **Regarding activities conducted for Faculty and Staff Development under TEQIP-II.**

**Decision:**            The item was ratified as proposed.

**Action:**                Decision conveyed to TEQIP team vide office order no. 3648-51 dated 12-10-2015.

**Item No. 21.20**      **Hiring of buses for providing transportation facility to students to the nearby Surrounding places.**

**Decision:**            It was decided to hire the buses as per the rates prescribed by Govt of Punjab.

**Action:**                Decision conveyed to Transport Officer of the Institute vide office order no. 3652-54 dated 12-10-2015.

**Item No. 22.3. Visit of TEQIP-II Mentor to SBSSTC, Ferozepur.**

Prof. K N Pathak, Ex. Vice Chancellor, Punjab University, Chandigarh and TEQIP-II mentor made his third visit to SBSSTC from 07-10-2015 to 09-10-2015. He has submitted a report to SPFU Chandigarh and NPIU, Delhi. A copy of the report submitted by him to SPFU and NPIU is attached as (Annexure – II, Page no. 37-42). The following are the main recommendations given by mentor:

- i) Institute should appoint full time Training & Placement Officer so that he can contact more industrial establishments to provide better placements.
- ii) Procure more softwares for research work and HODs should make efforts in this direction. Some new instruments are required in the institute for making meaningful research contribution such as XRD, SEM, Electron Microscope amongst others. He has recommended to NPIU to provide additional funds for this. In case it is not feasible, the institute could make efforts to provide these funds.
- iii) Institute should take immediate steps to implement the academic autonomy and conduct End Semester Exam in December 2015. Problems in this connection may be sorted out with the BOG.
- iv) Institute should take immediate step to improve the Wi-Fi upto 1GB

The above said recommendations of the mentor are placed before the Board for consideration and approval please.

**Item No. 22.4**

**Conferring Autonomous Status to ‘Shaheed Bhagat Singh State Technical Campus Ferozepur, to conduct the End Term Examinations at Institute level – Regarding.**

Getting "Autonomous Status" from UGC is one of the prominent Key Performance Indicators (KPIs) of TEQIP Project. Therefore, SBSSTC had applied to UGC for getting Autonomous status through the then affiliating university (Punjab Technical University Jalandhar) before the inception of Maharaja Ranjit Singh State Technical University, Bathinda.

Thereafter, UGC had conferred the "Autonomous Status" to our institute on 29-07-2015 (**Annexure-III, Page no.43**). Subsequently, PTU Jalandhar had also issued orders for conferring Academic Autonomous Status to our Institute and given the approval to conduct examination under autonomous status (**Annexure-III, Page no.44**)

Now our institute has received letter No. 1338/Registrar dated 15.09.2015 (**Annexure-III, Page no.45--46**), vide which they have taken following decision through their BOG:

*"A separate agenda item for amendment in the MRSSTU Act 2014 in regard to setting up of Autonomous College as per UGC guidelines be brought up after considering the application of Shaheed Bhagat Singh State Technical Campus, Ferozepur for grant of Autonomous College, if it is found eligible by the university."*

Whereas the autonomy has already been granted by UGC to our institute with the concurrence of the then parent university and the State Government, which has already been endorsed by IKG PTU vide letter no. IKGPTU/Registrar/1075 dated 19.08.2015 **(Annexure-III, Page no.44).**

The institute has informed to MRSSTU Bathinda in this regard vide letter No. SBS/Fzr/AC/3521 dated 5.10.2015 and Letter No. SBS/Fzr/AC/3365-67 dated 23.09.2015 **(Annexure-III, Page no. 47-50 and (Annexure-III, Page no. 51-53).**

**Professor K.N. Pathak, Ex-Vice Chancellor, Panjab University Chandigarh, who is a mentor of our Institute, has advised the institute to conduct the current end semester Exams w.e.f. December-2015 under Autonomous status of the Institute to fulfil the objective of TEQIP Project of MHRD Govt of India. He has further advised to write letters in this regards to the Vice-Chancellors of both the Universities and also advised to take up this matter in BOG. Report of Professor K.N. Pathak, Ex-Vice Chancellor, Panjab University Chandigarh is placed as (Annexure-III, Page no.37-42).**

Accordingly, institute has written letter No. SBS/Fzr/AC/3587 dated 8/10/2015 to Vice Chancellors of IKGPTU Jalandhar and MRSSTU Bathinda stating that institute is conducting end-term exams of all programmes at the institute level w.e.f. November 2015.

It is worth mentioning that IKGPTU had already allowed the institute to conduct the exams at the institute level for the students admitted prior to 2015-16 (**Annexure-III, Page no.44**).

The above said matter is put up before the Board for consideration and approval to conduct the end-term exams of all programmes of all years (including students admitted in the year 2015-16) at the institute level w.e.f. November 2015 under the Autonomous Status as per the guidelines of UGC.

**Item No.22.5**

**To approve the minutes of combined meeting of Directors/Principals of Autonomous Colleges regarding Academic Autonomy given by UGC-regarding**

A meeting of Principals/Directors of following autonomous colleges was held on 29.09.2015 in the committee room of Head Office, Department of Technical Education, Sector 36-A, Chandigarh, to discuss their common problems (**Annexure-IV, Page no.54-55**).

1. Guru Nanak Dev Engineering College, Ludhiana
2. Shaheed Bhagat Singh State Technical Campus, Ferozepur
3. Beant College of Engineering and Technology, Gurdaspur
4. Amritsar College of Engineering and Technology, Amritsar

It was discussed that as the UGC has given the academic and operative freedom to autonomous colleges with following objectives

- Determine and prescribe its own courses of study and syllabi, and restructure and redesign the courses to suit local needs; and
- Prescribe rules for admission in consonance with the reservation policy of the state government;
- Evolve methods of assessment of students' performance, the conduct of examinations and notification of results;
- Use modern tools of educational technology to achieve higher standards and greater creativity; and
- Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighborhood programmes, etc.,



- An autonomous college is free to start diploma (undergraduate and postgraduate) or certificate courses without the prior approval of the university. Diplomas and certificates shall be issued under the seal of the college.
- An autonomous college is free to start a new degree or postgraduate course with the approval of the Academic Council of the college. Such courses shall fulfil the minimum standards prescribed by the university/UGC in terms of number of hours, curricular content and standards, and the university shall be duly informed of such courses.
- Autonomous institute need not pay affiliation fees to the Parent University every year. One time fees can be paid at the time of conformant of autonomous status.
- Autonomous colleges due to their permanent affiliation with the university need not apply for affiliation for new subjects at the time of introduction. Any new subject to be started by an autonomous college shall be covered under autonomous scheme.

To achieve the above said objectives of autonomous institutes as per the guidelines of UGC, it was decided in the said meeting that

1. Autonomous institutes should be allowed to prescribe rules for admission in consonance with the reservation policy of the state government and eligibility verifications of students should be checked at the institute level.

2. As per UGC Guidelines, autonomous institutes are required to pay remuneration for examination work, which in no case should be less than that paid by the parent university. Therefore, autonomous Institutes should be exempted from payment of examination fees or any other kind of fee to the university.
3. Autonomous institutes should be allowed to declare the results and issue DMC at their own level.
4. The affiliating university shall only award degrees to the students recommended by autonomous institutes. As per UGC guidelines, the autonomous institutes that have completed three terms can confer the degree under their title with the seal of the university.

A copy of the minutes of above said meeting was given to DTE/IT Office on 29.09.2015. The minutes of combined meeting of Directors/Principals of Autonomous Colleges held on 29.09.2015 are placed as (**Annexure-IV, Page no.-54-55**) for consideration and approval of BOG.

**Item No.22.6****Constitution of Academic Council of the Institute:-regarding.**

As per UGC Guidelines, the Academic Council of Autonomous Colleges is solely responsible for all academic matters, such as, framing of academic policy, approval of courses, regulations and syllabi, etc.

The decisions taken by the Academic Council will not be subject to any further ratification by the Academic Council or other statutory bodies of the university.

The following composition of the Academic Council is proposed as per clause 8 of UGC's Guidelines for Autonomous Colleges during the XII Plan Period: 2012-2017:

<b>S. No.</b>	<b>Nomenclature as per UGC norms</b>	<b>Designation</b>
1.	Campus Director of SBSSTC	Chairman
2.	Nominee of State Govt.	Member
3.	All Associate Directors and HODs of SBSSTC	Members
4.	Four teachers of SBSSTC by rotation on the basis of seniority: Following faculty members are proposed: 1. Dr. Sanjeev Dewra, TPO 2. Dr. Arun Kumar Asati, Associate Professor 3. Mrs. Daljeet Kaur, Associate Professor 4. Dr. Ajay Kumar, Associate Professor 5. Mrs Rajni, Associate Professor 6. Mr. J.K. Aggarwal, Associate Professor	Members
5.	Four experts from outside (Industry, Education, Engg, laws areas)	Member

	<ol style="list-style-type: none"> <li>1. Dr Gursharan Singh, Dean Academics MRSSTU, Bathinda</li> <li>2. Er. Lalit Sharma Managing Director. M/s Young Industrial Corporation, D-320, Phase -8, Focal Point, Ludhiana-141010</li> <li>3. Mr Ravi Gupta, M/s Devraj Hi-Tech Limited, Ferozepur</li> <li>4. Mr J S Gill, General Manager, Eastman Industries Limited, Focal Point, Phase –V, Ludhiana-141910</li> <li>5. Dr. Balwinder Singh, Associate Professor GZS Campus CET, Bathinda</li> </ol>	
6.	Three nominee of university (To be nominated by MRSSTU and IKGPTU)	Member
7.	Dean Academics, Dean Accreditation and Autonomy, Dean PG Studies, Dean Student Welfare and Controller of Examinations of SBSSTC	Members
8.	Two Post graduate students, two Under-graduate students, one outstanding sportsman/women of the institute to be nominated by the Director	
9.	A faculty member nominated by Campus Director Dr. Rakesh Sharma, Dean (Academics and Autonomy)	Member Secy.

The term of the nominated members shall be two years.

The above said composition of Academic Council is put up before the Board for consideration and approval please.

**Item No.22.7**

**To report the proceedings of 2<sup>nd</sup> meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus held on 27-05-2015.**

The 2<sup>nd</sup> meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus was held on 27-07-2015 under the Chairmanship of Dr. A.K. Tyagi, Officiating Campus Director. The approved proceedings of the 2<sup>nd</sup> meeting of Academic Council are placed as **Annexure-V, Page no.56-58.**

The proceedings of the 2<sup>nd</sup> meeting of Academic Council were placed in the 21<sup>st</sup> meeting of BOG vide agenda item no. 21.12 for ratification. In the said meeting it was decided to defer this item.

The approved proceedings of the 2<sup>nd</sup> meeting of Academic Council are placed before the Board for ratification/approval please.

**Item No.22.8**

**To report the proceedings of 3<sup>rd</sup> and 4<sup>th</sup> meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus held on 28.08.2015 and 19.10.2015 respectively.**

The 3<sup>rd</sup> and 4<sup>th</sup> meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus were held on 28.08.2015 and 19.10.2015, respectively. The approved proceedings of the 3<sup>rd</sup> and 4<sup>th</sup> meeting of Academic Council are placed as Annexure-VI, Page no.59-68.

The proceedings of the 3<sup>rd</sup> and 4<sup>th</sup> meeting of Academic Council are placed before the Board for ratification/approval please.

**Item No. 22.9      To report the proceedings of 20<sup>th</sup> Meeting of Building and Works Committee.**

The 20<sup>th</sup> Meeting of the Building and Works Committee of the Institute was held on 16.06.2015 under the Chairmanship of Hon'ble Principal Secretary, Technical Education and Industrial Training, Govt. of Punjab. The approved proceedings are placed as Annexure-VII, Page no. 69-72.

The proceedings of the 20<sup>th</sup> meeting of the Building and Works Committee were placed in the 21<sup>st</sup> meeting of BOG for ratification. In the said meeting it was decided to defer this item and further decided that decision whether to put the proceedings of Buildings and Works Committee in the BOG meeting for ratification/approval or for information shall be taken in next meeting of BOG.

The proceedings of 20<sup>th</sup> Meeting of Building and Works Committee are placed before the Board for appropriate decision please.

**Item No. 22.10      To report the proceedings of 29<sup>th</sup> Meeting of Finance Committee.**

The 29<sup>th</sup> Meeting of the Finance Committee of the Institute was held on 16.06.2015 under the Chairmanship of Hon'ble Principal Secretary, Technical Education and Industrial Training, Govt. of Punjab. The approved proceedings are placed as Annexure-VIII, Page no.73-76.

The proceedings of the 29<sup>th</sup> meeting of the Finance Committee were placed in the 21<sup>st</sup> meeting of BOG for ratification. In the said meeting it was decided to defer this item and further decided that decision whether to put the proceedings of Finance Committee in the BOG meeting for ratification/approval or for information shall be taken in next meeting of BOG.

The proceedings of 29<sup>th</sup> Meeting of Finance Committee are placed before the Board for appropriate decision please.



**Item No. 22.11 Information of TEQIP fund used under head “Procurement”.**

Total sanctioned amount under TEQIP-II Procurement through PMSS was Rs. 5.5 Crore. Latest procurement status of completed projects in PMSS is attached at Annexure-IX, Page no.77-81 and summarized below:

S. No.	Major Procurement Heads	Amount in INR		
		Sanctioned	Spent	Unspent
1.	Civil Works	50,00,000	49,87,400	12,600
2.	Goods & Equipment	5,00,00,000	4,50,60,748	49,39,252
3.	Procurement Completed	5,50,00,000	5,00,48,148	49,51,852

This is for the information of the Board of Governors

**Item No. 22.12 Information and Ratification of TEQIP-II Procurement Information**

Institute is spending a significant amount annually on Internet Leased Line connectivity. However, due to bottleneck problem of campus wide LAN capacity and management we are unable to utilize internet bandwidth and meet the expectations of students and office.

Computer Centre has raised MUST requirement to handle above said problems, which is attached at Annexure-X, Page no.82. As per indenting department these packages should be procured from institute funds, if not possible to be procured from TEQIP budget.

Since institute has limited budget for procurement of Laboratory Equipment, therefore it is proposed to procure the following items under TEQIP-II Project:

<b>S. No.</b>	<b>Package Name</b>	<b>Estimated Cost</b>	<b>Procurement Mode</b>	<b>Justification</b>
1.	Upgradation of Computer Network to 10GB	Rs. 20Lac	Shopping	LAN Backbone Bandwidth need to be upgraded
2.	UTM for Campus LAN	Rs. 22 Lac	Shopping	To secure campus LAN and effective use of Internet Bandwidth
3.	Lecture Recording Studio	Rs. 5 Lac	Shopping	To create Lecture and Lab videos for improved teaching-learning.

Agenda item is put up before the Board for the consideration, discussion and approval, please.

**Item No. 22.13      Ratification/Approval of Various Activities Conducted under TEQIP-II**

**1) Ratification of Activities Conducted under Faculty and Staff Development**

The following activities have been conducted under faculty and staff development:

- i) Prof. Viney P Taneja, Prof North Carolina State University, Raleigh, USA visited SBSSTC Campus from 16-09-2015 to 19-09-2015 and delivered 3 expert talks. The expenditure incurred towards honorarium and TA/DA on the same is Rs. 9830.00.
- ii) Prof. Navtej Singh Ghuman attended a short term training programme at NITTTR, Chandigarh from 03-08-2015 to 07-08-2015. The expenditure incurred towards TA/DA and course fees is Rs 5000.00
- iii) Prof. Dharampal attended a short term training programme at BCET, Gurdapur from 11-05-2015 to 15-05-2015. The expenditure incurred towards TA/DA and course fees is Rs 5000.00
- iv) Prof Sanjeev Kumar Aggarwal from GZSCET, Bathinda delivered an expert talk on 02-03-2015. The expenditure incurred towards honorarium and TA/DA on the same is Rs 6520.00
- v) Ar. D R Goyal, Retired Senior Town Planner delivered an expert talk on 02-09-2015. The expenditure incurred towards honorarium and TA/DA on the same is Rs 2240.00

- vi) Ar. D R Goyal, Retired Senior Town Planner delivered an expert talk on 09-09-2015. The expenditure incurred towards honorarium and TA/DA on the same is Rs 2240.00
- vii) Prof Manjit Bansal from GZSCET, Bathinda delivered an expert talk on 29-09-2015. The expenditure incurred towards honorarium and TA/DA on the same is Rs 2000.00

The above said activities conducted under “Faculty and Staff Development” head of TEQIP Project are placed before BOG for ratification please

## **2) Approval of Activities to be Conducted under Faculty and Staff Development**

The following activities are proposed to be conducted under faculty and staff development:

- i) It is in continuation with item no 14.3.2(v) approved in the 14th meeting of BOG regarding reimbursement of course fee to the faculty members enrolled for higher studies like M.tech/Ph.D, it is stated that IKGPTU, Kapurthala has revised its fee structure of Ph.D programmes w.e.f. from March 2015. Earlier there was only annual fees of Rs 5000.00 but now it has been enhanced to Rs 17000.00 (Two semesters fees of Rs 6000.00 and annual fees of Rs 5000.00). In the 14<sup>th</sup> meeting of BOG, Rs 5000.00 annual fees was approved. Now the faculty members who are enrolled for higher studies have requested (Annexure-XI, Page no.83-87) to reimburse the total fees as per revised by PTU.

- ii) Mr Sunny Behl, Assistant Professor, CSE has requested to participate and publish his paper in Elsevier International Conference to be held on Feb 11-13, 2016 at RL Jalappa Institute of Technology, Bangalore, India. The approximate expenditure on the same is Rs 15000.00.
- iii) The Department of Chemical Engineering has requested to conduct one day workshop on Applications of Chemical Engineering in Alternative sources of Energy in collaboration with Indian Institute of Chemical engineers, Doaba Center on 30-10-2015. The approximate expenditure on the same is Rs 70000.00.
- iv) Dr Kultardeep Singh, Associate Professor and HOD (Electrical Engg.) has requested to participate in International Conference on Recent Innovations in Science, Engineering and Technology on 22<sup>nd</sup> Nov, 2015 at Goa. The approximate expenditure is Rs. 60000.00.
- v) Dr Kultardeep Singh, Associate Professor and HOD (Electrical Engg.) has requested to participate in a short term programme to be conducted at UICET, Chandigarh by NITTTR, Chandigarh from December 8 to December 10, 2015. The approximate expenditure on the same is Rs. 5000.

The above said activities proposed to be conducted under “Faculty and Staff Development” head of TEQIP Project are placed before BOG for consideration and approval please.

### **3) Ratification of Activities Conducted under Institute Reforms**

The following activities have been conducted under Institute Reforms head of TEQIP Project:

- i) The third Academic Council Meeting was held on 28-08-2015. The expenditure on the same is Rs 11920.00
- ii) In order to meet the various objectives of Academic Autonomy, the different department conducted Board of Studies (BOS) meetings by inviting outside experts as members of BOS from various institutes. The expenditure incurred towards TA/DA and honorarium is Rs 256983.00,
- iii) The fourth Academic Council Meeting is held on 19-10-2015. The approximate expenditure on the same will be Rs 15000.00

The above said activities conducted under “Institute Reforms” head of TEQIP Project are placed before BOG for ratification please

### **4) Ratification of Activities Conducted under Incremental Operating Expenditure**

The following activities have been conducted under Incremental Operating Expenditure head of TEQIP Project:

- i) Mr Manjeet Bansal, Associate Professor, Civil Engg. GZSCET, Bathinda and member BOG was invited to meet with the visiting NAAC team. The expenditure incurred towards honorarium and TA/DA on the same is Rs 3200.00.

- ii) Prof. K N Pathak, Ex. Vice Chancellor, Punjab University, Chandigarh and TEQIP-II mentor made his second visit to SBSSTC from 20-04-2015 to 22-04-2015. The expenditure incurred towards honorarium and hospitality on the same is Rs 12404.00.
- iii) Prof. K N Pathak, Ex. Vice Chancellor, Punjab University, Chandigarh and TEQIP-II mentor made his third visit to SBSSTC from 07-10-2015 to 09-10-2015. The approximate expenditure incurred towards honorarium and hospitality on the same is Rs 17000.00.
- iv) Prof. G S Bath, Professor, Civil Engg. GZSCET, Bathinda delivered an expert talk on 19-05-2015. The expenditure incurred towards honorarium and TA/DA on the same is Rs 6200.00
- v) UGC team visited the SBSSTC campus from 28-05-2015 to 30-05-2015 to grant academic autonomy to the institute. The expenditure incurred towards honorarium and TA/DA on the same is Rs 351221.00
- vi) Council of Architecture (COA) team visited SBSSTC campus from 12-05-2015 to grant approval to the Architecture course. The expenditure incurred towards honorarium and TA/DA on the same is Rs 13200.00

The above said activities conducted under “Incremental Operating Expenditure” head of TEQIP Project are placed before BOG for ratification please.

## **5) Ratification of Activities Conducted under Industry Institute Interaction Cell**

The following activities have been conducted under Industry Institute Interaction Cell head of TEQIP Project:

- i) M/s Medhaavi Industries for Automation Research conducted a workshop for mechanical engineering students from October 5-6, 2015,. The approximate expenditure on the same is Rs. 50000.00
- ii) The 5th Semester ECE students visited CSIO Chandigarh on 02-03-2015. The expenditure incurred on the same is Rs. 17000.00

The above said activities conducted under “Industry Institute Interaction” head of TEQIP Project are placed before BOG for ratification please

All the above said activities conducted under Faculty & Staff Development, Institute Reforms, Incremental Operating Expenditure and Industry Institute Interaction Cell heads of TEQIP Project are placed before the BOG for consideration and ratification/approval please.



**Item No. 22.14      To approve the Ratification of deputation – Sh. Gaurav Kumar, Administration Officer (Polywing).**

On the basis of letter received from the office of Improvement Trust, Amritsar for issuing NOC for deputation to Sh. Gaurav Kumar, Admin. Officer (Polywing), the case was put up to Hon'ble Ex-Chairman of BOG on single file. Hon'ble Ex-Chairman of BOG approved the case vide file No.247 dated 10-02-2015 which was subsequently ratified in the 20<sup>th</sup> BOG meeting of this Institution vide agenda item No.20.25. Accordingly a NOC was issued to Improvement Trust, Amritsar.

As per Improvement Trust, Amritsar letter no.9261 dated 1-10-2015, Sh. Gaurav Kumar, Administration Officer (Polywing) was sent on deputation to join the post of System Analyst at Improvement Trust, Amritsar w.e.f 14-10-2015 FN for a period of 01 year with the terms and conditions mentioned in office order 3634-3638 dated 12-10-2015 (**Copy attached at Annexure-XII, Page no.88**) He was relieved on 14.10.2015 (FN) **vide letter No. SBS/FZR/3671 dated 14-10-2015** to join at Improvement Trust, Amritsar (Annexure-XII, Page no.89).

The complete case is submitted before the BOG for ratification.