

**Agenda
Of
7th Meeting of Internal Quality Assurance Committee**



**SHAHEED BHAGAT SINGH
STATE TECHNICAL CAMPUS, FEROZEPUR**

(NBA Accredited courses, NAAC Accredited, UGC Autonomous Institute Established by Govt. of Punjab)

VENUE : Committee Room, Block-D, SBSSTC Campus

DATE & TIME : 10.01.2019 at 11.30 AM

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CONSITUTION OF IQAC

S. No.	Nomenclature	Designation
1.	Dr T S Sidhu, Director, SBSSTC Ferozepur	Chairman
2.	Dr. Lalit Sharma, Associate Director (EW), SBSSTC Fzr	Ex-Officio
3.	Mr. Anil Bansal, Head Computer Center, SBSSTC Fzr	Ex-Officio
4.	Mr Sukhwant Singh, Head ME, SBSSTC Fzr	Ex-Officio
5.	Dr Rajiv Arora, Head CHE, SBSSTC Fzr	Ex-Officio
6.	Dr Sangeeta Sharma, Head DASH, SBSSTC Fzr	Ex-Officio
7.	Dr Rajiv Arora, Head EE, SBSSTC Fzr	Ex-Officio
8.	Dr Vishal Sharma, Head ECE, SBSSTC Fzr	Ex-Officio
9.	Mrs Daljeet Kaur, Head CSE, SBSSTC Fzr	Ex-Officio
10.	Mrs Parampreet Kaur, Head CE, SBSSTC Fzr	Ex-Officio
11.	Ar. Avinash Singh, Head Arch, SBSSTC Fzr	Ex-Officio
12.	Mr. GazalPreet Singh, TPO, SBSSTC Fzr	Member
13.	Dr. Manjinder Singh, Dean Academics, SBSSTC Fzr	Ex-Officio
14.	Dr. Tejeet Singh, Dean Accreditation and Autonomy, SBSSTC Fzr	Ex-Officio
15.	Dr. Amit Arora, Dean Affiliation and Approvals	Ex-Officio
16.	Dr. Ajay Kumar, Dean PG Studies, SBSSTC Fzr	Ex-Officio
17.	Dr. Kultardeep Singh, Dean Student Welfare, SBSSTC Fzr	Ex-Officio
18.	Dr. Rajiv Garg, Controller of Examinations, SBSSTC Fzr	Ex-Officio
19.	Mrs Anuradha Rani, Principal (PW)	Ex-Officio
20.	Dr. Manjinder Singh, Dean Academics, SBSSTC Fzr	Member Secretary

Item No. 7.1 Confirmation of the proceedings of 6th meeting of IQAC

The approved proceedings of the 6th Meeting of the IQAC held on 14-06-18 were circulated to its members for information and comments if any (Annexure – I page no. 9-10). No comments have been received

The approved proceedings of 6th Meeting of IQAC are placed for confirmation.

Item No. 7.2 To report action taken on the decisions of the 6th meeting of the IQAC

Item No. 6.1 Confirmation of the proceedings of 5th meeting of IQAC

Decision: The proceedings of the 5th meeting of IQAC were confirmed as no Comments have been received from any member of the IQAC

Item No. 6.2 To report action taken on the decisions of the 5th meeting of the IQAC

Decision: The action taken was approved by IQAC.

Item No. 6.3 Regarding submission of result data to MRSPTU/IKGPTU

Decision: The students admitted in the year 2015, 16 and 17 have given the representation to shift their affiliation from MRSPTU, Bathinda to IKGPTU, Jalandhar. In this regard a letter SBS/FZR/978-80 dated 15/5/2018 was sent to IKGPTU, Jalandhar. Till date no reply has been received from IKGPTU, Jalandhar. Therefore it was decided to send the result data of 2015, 2016 and 2017 batch to MRSPTU, Bathinda till the decision of shifting of students to IKGPTU is pending.

Action: No Action is called for

Item No. 6.4 Regarding some of questions of Engineering Physics (BTPH-101A) being out of syllabus

Decision: The recommendation of DQAC of DASH department regarding question paper of Engineering Physics (BTPH-101A) was considered. After detailed discussion it was decided to give 4 marks to the students who appeared in the end semester examination. It was also decided to issue show cause notice to the concerned teacher (paper setter).

Action: Decision implemented

Item No. 6.5 Regarding no choice in question no 6 of Heat Treatment subject in end semester examination

Decision: It was decided to award 4 grace marks to all the students who have not attempted the question no 6 of Heat Treatment Subject. Those who have attempted question no. 6, grace marks should be given in such a way that the student must have at least 4 marks in question no 6 and those students who have already earned 4 or more in the same question may not be given any grace marks. It was also decided to issue show cause notice to the concerned teacher (paper setter).

Action: Decision implemented

Item 7.3 To review the Question paper of BCA 5th Sem Engineering economics and management (BBADO-F94).

The above matter was reviewed in the DQAC meeting. The concerned teacher Ms Navdeep Kaur was called for assessing the question paper (Annexure II, page no 12). The teacher confirmed that Part A (Q1,2,,3) and Part B(Q 2,3,4)are out of syllabus. Nearly 50% of the question paper was out of syllabus.

Submitted for consideration and appropriate decision by IQAC.

ItemNo. 7.4 Ratification of Minutes of meetings of Department Quality Assurance Committee (DQAC) of different departments.

The 5th meeting of Department Quality Assurance Committee (DQAC) of various departments was held in the month of Jan, 2019. The minutes of meetings of Department Quality Assurance Committee (DQAC), BA and ECE departments are placed at (Annexure-VI , page no 13-14).

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The minutes of Department Quality Assurance Committee (DQAC) of all the departments are placed before IQAC Committee for consideration and approval.