



ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ

ਮੋਗਾ ਰੋਡ, ਫਿਰੋਜ਼ਪੁਰ - 152004

Ref/MC/SBS/FIR/ODA/1556

Dt 29/6/17

Proceedings of the 4th Meeting of Internal Quality Assurance Committee of Shaheed Bhagat Singh State Technical Campus, Ferozpur, held on 23.06.2017 at 11.00 AM in the Conference Room, Block-D of the Institute under the Chairmanship of Dr. T.S. Sidhu, Director, SBSSTC Ferozpur.

The following were present:

1. Dr T S Sidhu, Director, SBSSTC Ferozpur
2. Dr. Lalit Sharma, Associate Director (EW), SBSSTC Fzr
3. Dr. Bindu Bala, Head MCA/MBA, SBSSTC, Fzr
4. Mr Dharampal Kashyap, Head ME, SBSSTC Fzr
5. Dr Rajiv Arora, Head CHE, SBSSTC Fzr
6. Dr Ajay Kumar, Head DASH, SBSSTC Fzr
7. Dr Kultardeep Singh, Head EE, SBSSTC Fzr
8. Mr Vikram Mutneja, Head ECE, SBSSTC, Fzr
9. Dr Sanjeev Dewra, Head CSE, SBSSTC Fzr
10. Mr Bohar Singh, Head CE, SBSSTC Fzr
11. Dr. Manjinder Singh, Dean Academics, SBSSTC Fzr
12. Dr. Anila Gupta, Dean PG Studies, SBSSTC Fzr
13. Dr. Anila Gupta, Controller of Examinations, SBSSTC Fzr
14. Mrs Anuradha, Principal (PW)

At the outset, Dr. Manjinder Singh, Dean Academics-cum-Member Secretary welcomed the Hon'ble Chairman and other members to the 4th meeting of Internal Quality Assurance Committee of the Institute. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:

Item No. 4.1 Confirmation of the proceedings of 4th meeting of IQAC

Decision: The proceedings of the 3rd meeting of IQAC were confirmed as no Comments have been received from any member of the IQAC.

Item No. 4.2 To report action taken on the decisions of the 3rd meeting of the IQAC

Decision: The action taken was approved by IQAC.



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Item No. 4.3 Providing quality education in theory and practical classes

Decision: The following decisions were taken:

- (i) It was decided that HODs will ensure that respective lab incharge will give more exposure to students in practical classes. Details instruction should be given to the students for performing the experiments.
- (ii) All HODS will also ensure that lab incharge will prepare a list of experiments to be performed and minor projects to be done in each practical class.
- (iii) It has been observed that still some of the faculty members are not using PPTs in there lectures. So they should be encouraged to use slides in their teaching schedules.
- (iv) All HODs must also ensure the use of audio-visual aids to make the theory classes more interactive, instructive and revealing.

Item No. 4.4 Holding of meeting of advisors/mentors regularly

Decision: It was decided that advisors/mentors should hold meeting of students regularly and Chief Counselor should call a meeting of advisors/mentors at least once in a month, along with HOD to discuss and solve the issues related to the students.

Item No. 4.5 Grace marks in Question paper of "Embedded Systems (BTEC-701) (Reappear Paper) in MAY 2017 examination.

Decision: It was decided that 4 grace marks should be given to the students subject to the condition that if the student has scored less than 4 marks in this question then accordingly grace marks would be given to make a score of 4 marks and if the student has scored 4 or more than 4 marks then no grace marks would be given.

Item No. 4.6 Scaling of marks of Department Elective I (MECE1-159 Hardware Description Languages and VLSI Design) of Ist Semester M.Tech. ECE (Batch 2016 scheme)

Decision: It was decided that Dean PGR would write a letter to the University to resolve this issue.



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Item No. 4.7 Regarding Question paper of Architectural Drawing –II in 2nd Sem B. Arch.

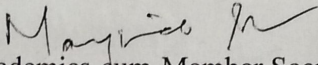
Decision: It was decided not to give any grace marks to the B,Arch students in the subject "Architectural Drawing –II".

Item No. 4.8 Ratification of Minutes of meetings of Department Quality Assurance Committee (DQAC) of different departments.

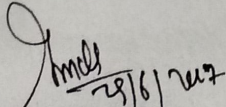
Decision: The proceedings of 4th meeting of Department Quality Assurance Committee (DQAC) of EE, ECE, ME, CA/Mgt, CE, B. Arch and CSE departments held in the month of June, 2017 were ratified as proposed.

The meeting ended with a vote of thanks to the Chair.

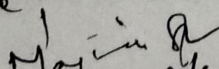
Dated: 24.06.2017

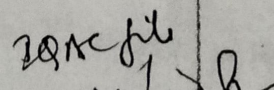

Dean Academics-cum-Member Secretary of IQAC,
Shaheed Bhagat Singh State Technical Campus,
Ferozepur

Approved/Not Approved


Hon'ble Director-cum- Chairman IQAC,
Shaheed Bhagat Singh State Technical Campus, Ferozepur

① All members.
② Mr. Ananddeep Chhokra to display on website


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