



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS
 MOGA ROAD, FEROZEPUR - 152004

SBS|FZR|5457
 dt 25-1-2016

Subject: Draft for approval of minutes of 30th Meeting of Finance Committee held on 21.01.2016

Draft of minutes of 30th meeting of Finance Committee of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 21.01.2016 under the Chairmanship of Hon'ble Principal Secretary to Govt. of Punjab, Department of Technical Education and Industrial Training, is placed for your kind consideration and getting it approved from Hon'ble Chairman Finance Committee.

K. Seluja
 Registrar-cum-Member-Secretary,
 Finance Committee of Shaheed
 Bhagat Singh State Technical
 Campus, Ferozepur

Additional Director,
 Department of Technical Education
 and Industrial Training, Punjab,

Approved.

[Signature]
 25/1/16.

D.T.E.

16

- ① Registrar
- ② DR (Accounts)
- ③ ARE
- ④ PA to Director

[Signature]
 Director 27/01/16
 Shaheed Bhagat Singh
 State Technical Campus, Ferozepur

Diary No 3718
 Date 27-1-2016
 SBS-STE Ferozepur

YDHR PUNJAB STATE TECHNICAL CAMPUS
 FEROZEPUR (INDIA) 152004
 Serial No: 172
 25/1



SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS
MOGA ROAD, FEROZEPUR - 152004

SBS / FZP / 5451
dt 25-1-2016

Copy of minutes of meeting
sent to Principal from
date 17.1.16

Diary No 3718
Date 27.1.16
SBSSTC Ferozepur

27/1/16

Proceedings of the 30th Meeting of the Finance Committee held under the Chairmanship of Sh. M.P. Singh, IAS, Hon'ble Principal Secretary to Govt. of Punjab, Department of Technical Education & Industrial Training on 21-01-2016 at 11:30 AM in his office at Punjab Raj Bhawan, Chandigarh.

The following members of the committee were present:

1. Sh. Dharampal Gupta, IAS
Special Secretary and Director
Deptt. of Tech. Education & Industrial Training,
Punjab, Chandigarh. Member
2. Dr. T.S. Sidhu, Director
Shaheed Bhagat Singh State Technical Campus,
Ferozepur. Member
3. Sh Gurmeet Singh, Under Secretary
Representative of Principal Secretary to
Govt of Punjab, Deptt of Finance Member
4. Dr. Krishan Kumar Saluja, Registrar,
Shaheed Bhagat Singh State Technical Campus,
Ferozepur. Member-Secretary

Mr. H.P. Singh, ADTE; Mr. H.D. Sekhri, DDTE and Mr. J.K. Aggarwal, Deputy Registrar, SBSSTC Ferozepur also attended the meeting as special invitees.

At the outset, Dr. T.S. Sidhu, Director, Shaheed Bhagat Singh State Technical Campus, Ferozepur welcomed the Hon'ble Chairman and Esteemed Members to the 30th Meeting of Finance Committee. Thereafter, with the permission of Chair, the Agenda of 30th Finance Committee was deliberated upon and the following decisions were taken unanimously.

Item No. 30.01: Confirmation of the approved proceedings of 29th meeting of Finance Committee.

Decision: As no comments have been received, therefore the proceedings of the 29th meeting of Finance Committee were confirmed.

Item No. 30.02: Action taken report on the decision taken in the 29th meeting of Finance Committee.

Decision: The action taken report of the 29th meeting of Finance Committee was approved. However, while approving Item No. 29.06 regarding PUM Business Link Programme, it was decided that all such financial matter should be implemented only after taking approval from the Finance Committee. Further, while discussing the action taken report of item no. 29.12, it was informed by Deputy Director, Department of Technical Education and Industrial Training, Punjab that a reply has been received from the ACFA regarding protection



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37th in excess bank statement
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of pay and payment of arrears to non-teaching contractual employees whose services have been regularized and, therefore, the office of DTE/IT will issue necessary instructions to all State Managed Engineering Colleges accordingly.

Item No.30.03: Regarding Fee collection through HDFC Bank.

Decision: In Principle, it was agreed that fee can be collected from students through HDFC bank as Govt of Punjab, Department of Finance (Treasuries and Accounts), has allowed HDFC bank for conduct of State Govt Business vide letter No.TA/D-2/Bank A/C System/02/10821.

However, it was decided to put up this matter on a single file to Govt of Punjab through the office of DTE/IT for taking necessary approval.

Item No. 30.04: PUM Business Link Programme-regarding.

Decision: The expenditure incurred on the visit of Chairman BOG and two faculty members to Netherlands was approved.

Item No. 30.05: Regarding refund of excess security money to students.

Decision: It was decided that efforts should be made to recover the amount from the remaining 26 students and matter should be put up again in the next meeting of Finance Committee.

Item No. 30.06: Re-appropriation of funds for the FY 2013-14 & FY 2014-15.

Decision: The item was approved based on the following explanation given by Deputy Registrar/Registrar about excess expenditure made under different heads whereas the total expenditure was within the limits of the total approved budgets.

FY 2013-14: Approved Budget = 3112.80 Lacs, Total Expenditure = 2493.70 Lacs					
Heads of Account	of	Approved Budget (Lacs)	Actual Expenditure (Lacs)	Difference	Remarks
Wages of Security, horticulture & Housekeeping staff		57.0	58.0	1.0	Due to increased in minimum wages by Govt of Punjab
Const of Lecture Halls		450.9	471.45	21.45	Payment was released to PWD (B&R) as per approval of Building and Works Committee
Furniture & Fixtures		15.0	18.41	3.41	Due to the requirement of additional furniture in newly constructed Block-D & Block-E



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Hostel /office Equipment	5.0	6.32	1.32	Due to requirement of additional equipment for new offices.
Maintenance of Building	50.0	57.29	7.29	Due to increased maintenance cost of old buildings, increase wages of maintenance staff, maintenance of new buildings.
Conference & seminar	5.0	10.65	5.65	Organized 03 international/ national conferences and faculty development programmes
ERP	0.0	6.5	6.5	ERP software was implemented for first time.
Sports Expenses	5.50	6.72	1.22	New machines were purchased for Gym in girls hostel.
Annual Functions & Convocation	4.50	10.67	6.17	Convocation, Sports Meet, Annual Function, Techno Opus Function, Department Societies Functions were held
FY 2014-15: Approved Budget = 3261.25 Lacs, Total Expenditure= 2549.79 Lacs				
Leave Encashment & Gratuity etc	20.0	31.01	11.01	Due to sudden death of 02 employees.
Const of Lecture halls, furniture etc	145.0	205.33	60.33	Purchased Furniture for 24 Lecture Halls as the cost of Furniture (Class Room benches) was not included in estimate submitted by PWD (B&R)
Library books	6.0	7.06	1.06	More Titles and Volumes of Books and on-line Journals were purchased to meet the requirement of NBA/NAAC
Hostel Equipments	7.0	7.34	0.34	Purchased equipments for new hostel
Horticulture & Land scaping	4.0	4.16	0.16	Increased cost of materials
Maintenance of Buildings	43.0	71.05	28.5	Due to increased maintenance cost of old buildings,



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ਸਕੂਲ ਮਾਸਟਰ
ਮੋਗਾ ਰੋਡ
ਫੇਰੋਜ਼ਪੁਰ
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				increased wages of maintenance staff and maintenance of new buildings.
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Item No. 30.07: Regarding the renewal fee of Patent no. 268892 granted to the Institute.

Decision: The item was approved as proposed. Further it was decided to put up the utility report of this patent in next meeting of Finance Committee.

Item No. 30.08: Exemption of excess fee from Diploma students admitted under SC/ST Post Matric Scholarship Students.

Decision: It was decided to first collect the details from the office of DTE/IT, Punjab about the total fee reimbursed by the Punjab Govt for SC/ST Students as per the new regulations approved by Punjab Govt. and, thereafter, item should be put up again in the next meeting of Finance Committee for consideration.

Item No. 30.09: Exemption of excess fee from B Tech/ MBA/MCA/B Arch students admitted under SC/ST Post Matric Scholarship students

Decision: It was decided to first collect the details from the office of DTE/IT, Punjab about the total fee reimbursed by the Punjab Govt for SC/ST Students as per the new regulations approved by Punjab Govt. and, thereafter, item should be put up again in the next meeting of Finance Committee for consideration.

Item No. 30.10: Fixation of continuation fee for Detainee students in Poly Wing

Decision: It was decided that continuation fee should be charged as per the policy of Punjab State Board of Technical Education and Industrial Training (PSBTE/IT).

Item No. 30.11: Reduction of Building Fund from Polytechnic Wing students

Decision: Item was deferred.

Item No.30.12: Ratification of implementations of Minutes of meeting dated 25.07.2014 of Principal of State Govt. Managed Engg. Colleges and implementation orders thereof.

Decision: The minutes of Principal's Meeting dated 25.07.2015, approved by Hon'ble Technical Education Minister, Punjab, were ratified. However, it was decided that implementation orders of this item shall be put up on a single file to the office of DTE/IT in order to ensure uniformity among all the State Managed Engineering Colleges of Punjab.



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Item No.30.13: Anomaly while implementation of minutes of meeting dated 25.07.2014 regarding pending issues of Govt. State Managed Engg. Colleges -Sh. Davinder Kumar, Computer Operator

Decision: It was decided to put this item on a single file to the office of DTE/IT, Punjab in order to ensure its uniform implementation among all the State Managed Engineering Colleges of Punjab.

Item No.30.14: Anomaly while implementation of minutes of meeting dated 25.07.2014 of Principals of Govt. State Managed Engg. Colleges -Mrs. Indu Bala, Assistant Librarian

Decision: It was decided to put this item on a single file to the office of DTE/IT, Punjab in order to ensure its uniform implementation among all the State Managed Engineering Colleges of Punjab.

Meeting ended with a vote of thanks to the chair.

K. Saluja

Registrar-cum-Member Secretary,
Shaheed Bhagat Singh State Technical
Campus, Ferozepur.

ਕੰਮ ਪੂਰਾ ਕਰਕੇ ਸਕੱਤਰ ਜਨਰਲ ਨੂੰ ਭੇਜਣਾ।
25.07.2014 ਮਿਟਿੰਗ ਦਾ ਮਿੰਟਿਸ਼ਨ ਪੜ੍ਹਨਾ।
25/1/18 ਫਾਈਲ ਵਿੱਚ

Approved/Not Approved

M. Singh. 25/1/18

Hon'ble Principal Secretary to Govt. of Punjab
Deptt. of Technical Education and Industrial Training-cum-
Hon'ble Chairman Finance Committee, SBSSTC, Ferozepur.

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K. Saluja

Registrar-cum-Member-Secretary,
 Finance Committee of Shaheed
 Bhagat Singh State Technical
 Campus, Ferozepur

Hon'ble Principal Secretary to Govt. of Punjab,
 Deptt. of Technical Education and Industrial Training-cum-
 Hon'ble Chairman Finance Committee, SBSSTC, Ferozepur

Approved
25/1

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Handwritten notes in margin: "In view of the fact that the minutes of the meeting held on 21.01.2016, under the chairmanship of Prof. H. P. Singh, are placed for kind consideration and approval please."

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