

Accounts

SHAHEED BHAGAT SINGH
COLLEGE OF ENGG. & TECHNOLOGY
MOGA ROAD FERROZEPUR

AGENDA
THE 16th MEETING OF THE FINANCE COMMITTEE

VENUE :- Office of the Principal Secretary
Government of Punjab
Department of Technical Education & Industrial Training ,
Room No. 510 , 5th Floor
Punjab Mini Secretariat , Sector -9
Chandigarh

Date :- 07.06.2007
Time : 12.45 PM

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CONSTITUTION OF THE FINANCE COMMITTEE

1. Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Industrial Training Chairman
2. Principal Secretary to Govt. of Punjab
Deptt. of Finance or his representative
(not below the rank of Jt. Secretary) Member
3. Director
Deptt. of Technical Education & Industrial Training , Punjab Member
4. Principal
Shaheed Bhagat Singh College of Engg. & Technology ,
Ferozepur Member
5. Registrar
Shaheed Bhagat Singh College of Engg. & Technology ,
Ferozepur Member-
Secretary

Item No. 16.1

Confirmation of the approved proceedings of the 15th Meeting of the Finance committee .

The approved proceedings of the 15^h meeting of the Finance Committee held on 31.07..2006 were circulated to the members of the committee for information and comments, if any , vide memo No. SBSCET /FZR/5329-31 dated 13.9.06 (Annex.-I PP - 44-47).

No comments have been received from any of the members . The approved proceedings are placed before the Finance committee for confirmation please .

- Item No.16.2** To report for the action taken on the decision of the 15th Meeting of the Finance Committee.
- Item No.15.1** Confirmation of the approved proceedings of the 15th meeting Of the Finance Committee.
- Decision** Proceedings confirmed
- Action** No, action is called for.
- Item No.15.2** To report action taken on the decision in 14th meeting of the Finance Committee.
- Decision** Action taken on decision in 14th meeting of the Finance Committee as reported by the Principal were noted.

Item No.14.2(i) Panel of Lawyers.

Decision While discussing action taken on agenda item no.12.7 and 12.8 the Principal was asked to add a few more names to the existing panel of lawyers to ensure expeditious disposal of pending legal issues.

Action Taken As desired by the Committee more names were added in the panel of lawyers and action taken was also reported vide item no.14.2(i).

Action taken on item 12.8 is reported separately under item no.15.7.

Item No.14.2(ii) Uniformity of Service conditions for staff working in Govt. Managed Engg. Colleges.

Decision A meeting of Principals of all Govt. managed Engg. Colleges were convened by the Hon'ble DTE/IT on 13.10.2006 for making recommendations to ensure similar qualification, experience, scales and other conditions for the posts of Technical staff to maintain uniformity in all Govt. managed Engg. Colleges as per communication vide letter no.566 dated 03.03.05 from the office of PSTE/IT.

Action taken The sub committee constituted by the Hon'ble DTE/IT, Pb submitted a draft proposal to the office of the DTE/IT. A meeting was held in the office of the DTE/IT on 13.10.2006 and the Principals of all Govt. managed institutions submitted their recommendations for the consideration of the worthy PSTE/IT. Decision of the Govt. is awaited.

Item no.14.2 (iii) Variation in intake to check low admission.

Decision **The Principal was asked to apply to AICTE for variation in intake of students for academic session 2006-2007 to check low admission in the college.**

Action Taken : The college applied for variation in intake of students. The AICTE approved the proposal submitted by the college for variation in intake for admission in academic session 2006-07. Strength in Production Engg. was reduced to NIL from 40, whereas, strength in Chemical Engg was reduced to 20 from 40. AICTE allowed enhancement in each discipline of Computer Science Engg. & Electronic Communication Engg. from existing 60 to 90. The total intake in the college remain unchanged (i.e. 350 students) for academic session 2006-07 and admission of students in academic session 2006-07 was conducted as per the approval given by AICTE for session 2006-07.

Item no.14.2(iv)Merit-cum-Means Scholarships.

Decision **During discussion on action taken on 13.3 (v) the committee desired that besides giving scholarships on merit basis the interests of students belonging to Merit-cum-means group and financial held to students on the basis of 'Means' along be not ignored.**

Action Taken Action taken already reported in the 15th meeting of the Finance Committee while reporting action taken on item no.13.3 (v)

Item No.14.7 Write off item :

14.7(c) To write off Computer Systems, Networking equipments and VSAT equipment.

Decision **For item at 14.7 (c) it was directed to send this separately so that the same be examined in detail and appropriate decision be taken.**

Action **A separate case to write off computer systems, networking equipment's and VSAT equipment has been sent to the Hon'ble PSTE/IT, Pb. Vide this office letter no. SBSCET/FZR/1512 dated 22.5.06 , 6028 dated 11.10.2006. and latest letter no.229 dt. 13.4.07 (Annex.-II, P-48).**

Item No. 14.9 Regarding affiliation fee, Processing Fee, University related fee, Inspection fee Sports entry fee deducted / demanded by the P.T.U., Jalandhar.

Decision The item was discussed, Mr. Nagpal, Additional Director in the office of the DTE pointed out that similar problem was faced at diploma level also but finally the matter was resolved and now the Govt. polytechnics / Grant-in-aid Polytechnics do not pay affiliation and other associated fees.

It was decided to send this item through Directorate to get their comments in the light of decision taken at Diploma level so that a final decision applicable to Govt. managed Engineering Colleges/ Grant-in-aid Colleges be taken.

Action taken The Worthy Director, Tech. Edu. & Indl. Training (Pb.) sent a letter to the Hon'ble Vice- Chancellor, PTU, Jalandhar on the issue. A copy was sent to the college vide Endst. No.2641 dated 6.10.06 (Annex.-III, P-49). The college also sent a letter to the Hon'ble Vice Chancellor, Punjab Technical University, Jalandhar regarding non deduction of affiliation fee from Govt. aided colleges vide letter no. 7466-68 dated 14.11.2006 as per (Annex.-IV, P-50) as per directions of the Punjab Govt. vide letter no. 13/118/03-5TE2/4608 dated 5.11.2003 (Annex.-V, P-51)

It is further informed that till date no action has been taken by PTU authorities and the deducted amount of affiliation fee has not been refunded to the college.

Item No.15.3 Re-appropriation of funds during the financial year 2005-06.

Decision : The item was approved.

Action No action is called for

Item No. 15.4 Approval of budget estimate for the year 2006-2007.

Decision The item was approved

Action The budget estimate as approved by the Finance Committee was taken in the books of accounts and the payments released accordingly.

Item No. 15.5 Interest on CPF / GPF of the employees for the year 2005-06

Decision Interest @ 8% p.a. was approved on amount in CPF/GPF account of employees for the financial year 2005-06.

- Action Interest @ 8% p.a. has been implemented on CPF/GF for the financial year 2005-06.
- Item No. 15.6 Revised rate for Private use of College Vehicle.
- Decision The item was approved.
- Action The enhanced rate Rs.200/- p.m. is being charged from the children of the employees. As per the decision, the rate would be further enhanced to Rs.240/- p.m. per child for session July,2007 to June,2008
- Item No. 15.7 Inter-seniority of Clerical Cadre due to merger of posts of Caretakers and Asstt. Storekeeper into the post of Clerical Cadre.
- Decision It was decided that inter-service seniority of Caretakers, Asstt. Store-keeper and directly recruited clerks be finalized as per the legal opinion received and displayed for the information of all concerned employees.
- Action : In this regard it is intimated that photocopies of legal opinion obtained from the three lawyers were sent to Mr. Ashwani Kumar, Mr. Pardeep Kumar, Mr. Ram Pal, Mr. Shiv Kumar, Mr. Suman Kumar and Mr. Kuldeep Singh, Clerk vide college letter no. 5262-67 dated 8.9.06 (Annex-VI, P-52)) and photocopies of agenda item no.15.7 and decision of Finance Committee on this item was also sent to above mentioned 06 clerks vide college letter no. 5302-5307 dated 1.9.06 (Annex.-VII, P-53) for information.
- The tentative seniority list of clerks has been issued vide college letter no. 5512-25 dated 20.9.06 (Annex.-VIII, PP-54-55) and subsequently final seniority list of clerks has been issued vide office order no. 10533-52 dated 16.01.07 (Annex.IX, PP 56-57).
- Item no. 15.8 Replacement of old energy meters (Electromechanical type) by digital/ electronics energy meters at college campus.
- Decision : The items was approved.
- Action The electronics energy meters have been purchased and installed as per the requirement of this college campus. Three phase meters are yet to be purchased and replaced.
- Item no. 15.9 Regarding charges to be collected from students for power backup facility.
- Decision The items was approved

- Action The amount of power back up facility is being collected @ Rs.250/- per student per semester.
- Item No.15.10 Restructuring of faculty positions in different deptt (Additional item with the permission of the chair.)
- Decision The item was approved as per the proposal.
- Action In this regard, it is intimated that after restructuring of faculty position in different departments as per item no.15.10 in the 15th meeting of the Finance Committee the posts have now been advertised for the recruitment of faculty during current academic session (as per requirement) against vacant position in different departments in accordance with the strength recommended and approved by the Finance Committee/ B.O.G. Copy of faculty requirement to be advertised is enclosed herewith for your ready reference (Annex-X, PP-58-61). .

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Item No. 16.3

Re-appropriation of funds during the year 2006-07

The budget estimate of SBSCET, Ferozepur were approved by the Finance Committee during its 15th meeting held on 31-7-2006. The following re-appropriation of funds during the year 2006-07 has been carried out with the approval of the Principal in persuance of the College bye-laws rule no. 13.20.

	Approved budget esti- mate for the year 2006-07	Actual expdt. For the year 2006-07	Plus	Minus
	(In lacs)	(In lacs)	(In lacs)	(In lacs)
1	2	3	4	5
(A) Non Recurring				
1 Land	nil	nil	nil	
2 Building & Development Works	1326.00	nil	1326.00	
3 Machinery and Equipment	180.70	101.52	79.18	
4 Other facility	27.00	4.32	22.68	
TOTAL	1533.70	105.84	1427.86	
B(a) Recurring				
1 Pay & Allowances	371.90	312.71	59.19	
2 TA/DA & LTC	1.50	1.07	0.43	
3 Medical Re-imbusement	3.00	2.58	0.42	
Total B(a)	376.40	316.36	60.04	

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	Approved budget esti- mate for the year 2006-07	Actual expdt. For the year 2006-07	Plus	Minus
B(b) Other Contingencies				
1 Water and Electricity	42.00	41.07	0.93	—
2 Telephone	1.40	1.47	—	0.07
3 Vehicle repair and Maintenance	4.50	3.64	0.86	—
4 Advertisement	4.50	6.66	—	2.16
5 Raw Material	2.00	1.39	0.61	—
6 Printing and Stationary	2.20	2.85	—	0.65
7 TA/DA and Hon. To Experts	0.15	0.07	0.08	—
8 Office Expenditure	1.00	0.97	0.03	—
9 Horticulture and land Scaping	1.75	1.03	0.72	—
10 News papers and Periodicals	0.30	0.29	0.01	—
11 Postage and Telegrams	0.55	0.55	—	—
12 Entertainment to guests	0.20	0.20	—	—
13 Maintenance of building	12.10	10.43	1.67	—
14 Purchase of Medicine	0.20	0.06	0.14	—
15 Liveries and uniforms	0.50	0.27	0.23	—
16 Re-imburement of books to teachers	nil	nil	—	—
17 College function	0.10	0.04	0.06	—
18 Freeship to students	50.00	nil	50.00	—
19 Security of Campus/Hot/House keeping	16.50	14.09	2.41	—
20 Maint. Of Machinery & Equipment	2.00	1.65	0.35	—
21 Interest Bearing Loan Scooter, Car	nil	nil	—	—
22 Conference Seminar & Membership fee	0.25	0.14	0.11	—
23 Insurance of Equipment & Vehicle	0.40	0.45	—	0.05
24 Leave encashment/gratuity/ ex-gratia	1.00	—	1.00	—
Total of B(b)	143.60	87.32	59.21	2.93
Total B(a+b)	520.00	403.68	119.25	2.93
Grand Total(A+B)	2053.70	509.52	1547.11	2.93

Item No.16.4 Budget Estimate for the year 2007-08.

The budget estimate for the financial year 2007-08 has been prepared keeping in view the decisions of 15th Finance Committee (Item No. 15.4) . The budget proposal has been drafted to improve the academic facilities in the college..

The college secured permission from AICTE for variation in intake/retaining B.Tech. Programme offered by the college. The intake in various disciplines for academic session 2007-08 is as under:

S. No.	Discipline	Existing intake
1.	Chemical Engg.	20
2.	Computer Sci. & Engg.	90
3.	Electrical Engg.	60
4.	Electronics & Comm. Engg.	90
5.	Mechanical Engg.	90
Total:		350*

*In addition 10% of sanctioned strength is admitted in each discipline in 2nd year through Lateral Entry Scheme for Diploma holders.

All these courses have been approved by AICTE subject to creation of necessary facilities and infrastructure. Due to non-receipt of sufficient funds/Grant-in-aid from the Punjab Govt. the construction of buildings and purchase of relevant machinery and equipment suffered a set back. The academic activity related to Laboratory Class demonstration and training which is so vital and crucial to professional education is suffering irreparably at the cost of academic health of the students, for want of sufficient funds. Funds are urgently needed to meet the necessary requirements of buildings and machinery.

It is further added that due to non-receipt of adequate Grant-in-aid, this college has utilized the 'other funds' related with the students to the tune of Rs.10.55 lac (detail at page no.17) from other accounts, like Students Activities, Hostel dues Misc. Funds etc. to meet the unavoidable recurring and other important expenditures of the College. The balance sheet along with the comments of Chartered Accountant for the financial year 2006-2007 prepared by the college Chartered Accountant is attached at page no. 33-36

Total strength of the students in the Academic year 2006-07 was 1231 against the sanctioned intake of 1505 for the year. The expected income of the college if all seats of 1st year & 2nd year LEET gets filled would be Rs.580.00 lacs.

The college has not been receiving any grant from the Punjab Govt. for the last four years. Besides, the college received inadequate grant in aid from the year 1996-97 .

In the proposed budget estimate Rs. 868.10 lacs has been demanded under special Grant in Aid (Refer p. 13)

The budget estimates for the financial year 2007-08 are placed before the Finance Committee for its consideration, and necessary approval please.

Summary of Budget Estimate for the year 2007-08		
Particulars		
Expenditure		
A	Non-Recurring	Amount in lacs
	Proposed expenditure	153.08 Refer-Non-Recurring Expdt. For the year 2007-08 on P 11 column 6
	Additional demand urgent	1326.00 Refer-Non-Recurring Expdt. For the year 2007-08 on P 11 column 6
B	Recurring	534.04 Refer Recurring Expdt. For the year 2007-08 on P 12 column 6
	Total:	2013.12
C	Receipts	2013.12 Refer proposed receipt for the year 2007-08 P 13
D	Deficit	Nil

SCHEDULE OF NEW EXPENDITURE (SNE) FOR THE YEAR 2007-08

1	2	3	4	5	6
	Actual expdt. (total) incurred upto 31/03/2006 (In lacs)	Approved Budget estimate for the year 2006-07 inclu- ding "Additional" demand" put up before F.C (In lacs)	Actual Expdt. for the year 2006-07 (In lacs)	Expdt. w.e.f. 1994 till 31.03.2007 (2+4) (In lacs)	Proposed Budget estimate for the year 2007-08 (In lacs)
(A) Non Recurring					
1 Land	686.85	0.00	nil	686.85	nil
2 Building & Development Works	2404.24	1326.00	nil	2404.24	1326.00
3 Machinery and Equipment	287.61	180.70	101.52	389.13	131.08
4 Other facility	133.53	27.00	4.32	137.85	22.00
TOTAL	3512.23	1533.70	105.84	3618.07	1479.08
(B) (a) Recurring					
(Salary & Other Allowances)					
1 Pay & Allowances	1670.84	371.90	312.71	1983.55	428.24
2 TA/DA & LTC	10.71	1.50	1.07	11.78	1.50
3 Medical Reimbursement	4.85	3.00	2.58	7.43	3.30
Total B(a)	1686.40	376.40	316.36	2002.76	433.04

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	Actual expdt. (total) incurred upto 31/03/2006	Approved Budget estimate for the year 2006-07 inclu- ding "Additional" demand" put up before F.C	Actual Expdt. for the year 2006-07	Expdt. w.e.f. 1994 till 31.03.07 (2+4)	Proposed Budget estimate for the year 2007-08
1	2	3	4	5	6
B (b) Other Contingencies	221.25	42.00	41.07	262.32	44.00
1 Water and Electricity	7.40	1.40	1.47	8.87	1.50
2 Telephone	22.61	4.50	3.64	26.25	4.50
3 Vehicle Repair & Maintenance	13.32	4.50	6.66	19.98	7.00
4 Advertisement	6.81	2.00	1.39	8.20	2.00
5 Raw Material & Consumables	14.55	2.20	2.85	17.4	3.00
6 Printing and Stationary	0.92	0.15	0.07	0.99	0.15
7 TA/DA and Hon. To Experts	5.56	1.00	0.97	6.53	1.00
8 Office Expenditure	3.28	1.75	1.03	4.31	1.75
9 Horticulture and land Scaping	2.24	0.30	0.29	2.53	0.30
10 News papers and Periodicals	2.8	0.55	0.55	3.35	0.55
11 Postage and Telegrams	1.15	0.20	0.2	1.35	0.20
12 Entertainment to guests	93.57	12.10	10.43	104.00	14.00
13 Maintenance of building	0.83	0.20	0.06	0.89	0.20
14 Purchase of Medicine	0.92	0.50	0.27	1.19	0.50
15 Liveries and uniforms	0.88	nil	nil	0.88	nil
16 Reimbursement of books to teachers	0.26	0.10	0.04	0.30	0.10
17 College function	49.74	50.00	nil	49.74	nil
18 Freeship to students	96.37	16.50	14.09	110.46	16.50
19 Security of Campus/Hot/House keeping	16.54	2.00	1.65	18.19	2.00
20 Maint. Of Machinery & Equipment	nil	nil	nil	nil	nil
21 Interest Bearing Loan Scooter, Car	1.25	0.25	0.14	1.39	0.25
22 Conference Seminar & Membership fee	2.13	0.40	0.45	2.58	0.50
23 Insurance of Equipment & Vehicle	4.09	1.00	nil	4.09	1.00
24 Leave encashment/gratuity/ ex-gratia	568.40	143.60	87.32	655.72	101.00
Total of (b)	2254.80	520.00	403.68	2658.48	534.04
Total (a+b)	5767.03	2053.70	509.52	6276.55	2013.12
Grand Total(A+B)					

SUMMARY OF ANTICIPATED RECEIPTS DURING 2007-08			
Particulars	Proposed 2006-07	Actual 2006-07	Proposed 2007-08
I Opening Balance	468.81	468.81	518.02
II Bank Interest	20.00	25.00	25.00
III Fees	700.00	577.23	580.00
IV Misc. receipts(Sale of Forms,Rent, Elect., transportation etc).	16.00	20.77	22.00
V Loan from other heads (re-payable)	Nil	10.55	Nil
VI Demand Special (Grant in aid)	848.89	Nil	868.10
VII Grant in aid allocatted by State Govt.	Nil	Nil	Nil
Total	2053.70	1102.36	2013.12

Schedule of Buildings for the year 2007-08			
Name of Buildings	Approved/ Proposed budget estimate for the year 2006-07	Actual Expdt. 2006-07	Proposed expenditure for the year 2007-08 (based on grant to be received if any)
	(Amt. in lacs)	(Amt. in lacs)	(Amt. in lacs)
A) New works			
i) Administrative Block including library	300.00	nil	300.00
ii) Guest House Faculty & Sport Complex	100.00	nil	100.00
iii) Student Activity Centre	100.00	nil	100.00
iv) Staff Quarters 600 Sq.ft. 12 750 Sq.ft. 24	350.00	nil	350.00
v) Staff Quarter 1000 Sq.ft. 24			
vi) Development works	50.00	nil	50.00
vii) Boys Hostel	400.00	nil	nil
viii) Girls Hostel	nil	nil	400.00
Total:	900.00	nil	1300.00
B) Campus Development Works			
External Water supply	3.00	nil	3.00
Roads (Peripherals)	10.00	nil	10.00
Power Distribution Street lighting	10.00	nil	10.00
Scooter/Cycle Stand	1.00	nil	1.00
Play grounds etc.	2.00	nil	2.00
Internal Water supply (New tubewell bour	nil	nil	nil
Total:	26.00	nil	26.00
C) Total proposed for the year 2007-08(A+B)			1326.00
D) Actual expenditure on building & development work upto 31-3-2007			2404.24
E) Total estimated cost on building & Development work upto 31-3-2008			3730.24
Note:- Proposed expenditure on building & development work subject to release of Grant in aid by the State Govt.			

Schedule of Machinery & Equipment for the year 2007-08				
S. No.	Name of Departments	Approved/ Proposed budget estim- ate for the year 2006-07	Actual expenditure 2006-07	Proposed budget for urgent expendi- ture for the year 2007-08
		(Amt. in lacs)	(Amt. in lacs)	(Amt. in lacs)
I	Mechanical Engg. &			
	Production Engg.	32.50	14.00	20.00
II	Computer Sci. & Engg.	61.00	25.00	47.15
III	Chemical Engg.	9.00	7.40	10.00
IV	Electronics & Communication	30.00	20.90	20.93
V	Electricals Engg.	26.00	12.62	20.00
VI	Workshop	1.00	1.15	1.50
VII	Applied Sciences	5.00	6.76	8.57
VIII	Library (Computer & AC)	3.00	2.00	1.00
IX	Elect. Maint. Deptt. (D.G.set)	12.50	11.29	nil
X	T.P.O	0.70	0.40	1.93
	Total:-	180.70	101.52	131.08
A	Actual expenditure incurred upto 31-3-2007			389.13
B	Proposed expenditure for the year 2007-08			131.08
	Total:(A+B)			520.21

SCHEDULE OF EXPENDITURE FOR OTHER FACILITIES FOR THE YEAR 2007-08		
SOE	Expenditure w.e.f 1994 to 31-3-2007	Proposed expenditure for the year 2007-08
	In lacs	In lacs
1 Furniture & Fixture	58.44	5.00
2 Library Books	21.85	5.00
3 Office Equipments	22.6	5.00
4 Sports Equipments	3.19	1.00
5 Vehicles	21.49	nil
6 OTHER AMENITIES		
a) Medical Equipment	0.67	nil
b) Hostel Equipment	8.60	2.00
c) VSAT Connectivity	10.00	nil
d) Projectors & Other Teaching aids	nil	4.00
Total:-	146.84	22.00

Detail of other liability for 2006-07		
S.No	Name of Head	Amount
1	Student Activity	0.89
2	Hostel dues	0.33
3	Misc. Fund a/c	9.33
	Total	10.55

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Justification for Expenditure (for 2007-2008)

A. Non-Recurring Expenditure

1. Building & Development Works

A sum of Rs.2404.24 lacs (ref. P.11 Sr.No.A(2) Col. 5 has already been spent upto 31.3.2007.

Keeping in view the inadequate grant allocated/released by the Punjab Govt. to this college in financial year 2001-2002 to 2006-2007, a total sum of Rs.1326.00 lacs (ref. P.11 is now being demanded.

The details of proposed construction of buildings are placed at P.14. The construction of buildings and other Development Infrastructure is essential and is unavoidable as per norms of AICTE. It is further added that the construction work was scheduled to be completed by Oct.97, but the same could not be completed due to meager allocation of funds, during the year 1996-97, 1997-98, 1998-99, 1999-2000, 2001-2002 and Rs. Nil from 2002-03 to 2006-07. Because of paucity of funds the construction work has suffered badly. And the project cost has escalated by more than 50% owing to increased cost of materials & labor from 1995 to 2007 @ 10% per annum. The case for an enhancement of the amount already provided in the Project Report will be taken up separately.

labour

2. Machinery & Equipment

A sum of Rs.287.61(ref.p. Sr. No.A(3), col 2) have been spent upto 31.3.2006, and Rs.101.52 lacs (ref. P.11 Sr.No.A(3) col 4) was spent during the financial year 2006-2007 against the approved budget estimate of Rs.180.70 lacs.(ref. P.11 Sr.No. A(3) col.3).

It is stated that due to non-availability of funds the process of purchase of machinery and equipment has suffered badly and hence the development of laboratory infrastructure is totally incomplete.It is adversely affecting the technical/professional training of the students.

The details of the money required by different departments for the purchase of machinery and equipment are given at page no.15, Rs.131.08 lacs as proposed in the budget estimate for the year 2007-2008 is thus, justified for the infrastructure development of the college and in the interest of the professional and Technical training and teaching of the students.

3. Other facilities (ref P.16 Sr.No.A(4))

Rs.133.53 lacs(ref. P.11 Sr.No. A(4) Col. 2) have been incurred upto 31.3.2006. These facilities are essential and are required as per Project Report. But the same could not be provided due to non-availability of funds. Rs.4.32 lacs(ref. P.11 Sr.No.A(4) Col.4) have only been spent during the financial year 2006-2007 against the approved budget estimate of Rs.27.00 lacs. (ref. P.11 Sr.No.A(4)).

An amount of Rs22.00 lacs is proposed in the budget estimate for the financial year 2007-2008,is thus, justified for the infrastructure development of the College.

B(a) Recurring Expenditure

1. Pay and Allowances (ref. P.11, Sr.No.B(a)1)

A sum of Rs.312.71 lacs was incurred during the financial year 2006-2007 against the approved budget estimate of Rs.371.90 lacs as proposed in the Budget Estimate for that financial year.

Rs.428.24 lacs are required for the payment of pay and allowances (ref. P.11 Sr.No.B(a) 1, col 6 and P.11). The amount proposed is therefore justified.

2. T.A/D.A & L.T.C. (ref. P.11 Sr.No.B (a) 2)

A sum of Rs.1.07 lac had been incurred during the financial year 2006-07 for TA/DA & L.T.C against the approved budget estimate of Rs.1.50 lacs.

Rs.1.50 lacs have been proposed in the budget estimate (ref. P.11) for the financial year 2007-2008. The amount demanded for the proposed expenditure is justified,. Keeping in view the strength of the teaching and the non-teaching staff.

3. Medical Reimbursement (ref p.11,Sr.No.B (2)3)

A sum of Rs.2.58 lacs had been incurred during the financial year 2006-2007 against the approved budget estimate of Rs.3.00 lacs (ref. P.11)

A sum of Rs.3.30 lacs has been proposed in the Budget Estimate for the financial year 2007-2008 (ref. P.11) The proposed expenditure is justified keeping in view the medical reimbursement provided to the staff by the State Govt.

b. **Other Contingencies** (ref. P.12, Sr.No.B(b))

1. **Water & Electricity**

A sum of Rs.41.07 lacs had been incurred during the year 2006-2007 against the approved budget estimate of Rs.42.00 lacs. It is further added that a sum of Rs.6.70 lacs was recovered from the staff and shop-keepers on account of use of electricity power.

Rs.44.00 lacs are proposed in Budget Estimate for the Financial year 2007-2008, and the same is justified.

2. **Telephone**

A sum of Rs.1.47 lacs had been spent against the approved amount of Rs.1.40 lacs in the budget estimate of the year 2006-2007(P.12)

A sum of Rs.1.50 lacs has therefore again been proposed for the financial year 2007-2008 also (P.12) 16 telephones are installed in the offices/departments/hostels. Therefore the proposed expenditure is justified.

3. **Vehicle repair and Maintenance**

A sum of Rs.3.64 lacs had been incurred against the amount of Rs.4.50 lacs as approved in the budget estimate of the financial year 2006-2007.

A sum of Rs.4.50 lacs has now again been proposed in the budget estimate for the financial year 2007-2008. The proposal is made keeping in view the increasing prices of diesel and petrol etc. A sum of Rs.1.10 lacs was recovered on a/c of the private use of vehicles. The same amount (i.e.Rs.1.10 lacs) is expected to be recovered on a/c of

private use of vehicle during the financial year 2007-2008.

4. Advertisements	Rs. 7.00 lacs
5. Raw materials	Rs. 2.00 lacs
6. printing and stationery	Rs. 3.00 lacs
7. TA/DA to experts	Rs. 0.15 lacs
8. Office expenditure	Rs. 1.00 lacs
9. Horticulture and Land scaping	Rs. 1.75 lacs
10. Newspapers and Periodicals	Rs. 0.30 lacs
11. Postage & Telegrams	Rs. 0.55 lacs
12. Entertainment to Guests	Rs. 0.20 lacs
14. Purchase of Medicines	Rs. 0.20 lacs
15. Liveries and Uniforms	Rs. 0.50 lacs
16. Re-imbusement of Books to teachers	Rs. nil
17. College Function	Rs. 0.10 lacs
20. Maintenance of machinery and equipment etc.	Rs. 2.00 lacs
21. Interest bearing, scooter/ loan fund	Rs. nil
22. Conferences Seminars & Membership fee	Rs. 0.25 lacs
23. Insurance of vehicles.	Rs. 0.50 lacs
24 Leave encashment/gratuity/Ex-gratia	Rs. 1.00 lacs

Keeping in view the ever increasing prices, the proposed expenditure on the above said heads is demanded for the Financial Year 2007-2008. The proposed expenditure is justified.

13. **Maintenance of Buildings (ref. P.12 Sr.No.B(b) 13)**

A sum of Rs. 10.43 lacs was spent against the approved Budget Estimate of Rs. 12.10 lacs during the Financial Year 2006-2007.

A sum of Rs. 14.00 lacs has therefore been proposed in the Budget Estimate for the Financial Year 2007-2008 also.

This expenditure includes wages payable to the workers

employed for the maintenance of buildings. The proposed expenditure is justified.

**14. Security of Campus/Horticulture/House keeping ref. p.12
Sr.No. B(b) 19)**

A sum of Rs.14.09 lacs was spent against the budget Estimate of Rs.16.50 lacs for the Financial Year 2006-2007. A sum of Rs.16.50 lacs approx. has been proposed for the budget estimate for the Financial Year 2007-2008 (ref. p.12) It is added that these services are engaged on contractual basis, at wages as fixed by the D.C. Ferozpur payable to the manpower engaged for this purpose. Thus the proposed expenditure is justified.

B.M.-10

SUMMARY

	Rs.(Lacs)
I Proposed expenditure for pay of Faculty	246.91
II Proposed expenditure for pay of Technical staff	114.46
Total	361.37
III Proposed expenditure for pay of Non-teaching staff	66.87
Total proposed expenditure for pay	428.24

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ABSTRACT OF PAY & ALLOWANCES OF TEACHING & NON TEACHING STAFF FOR THE YEAR 2007-2008

FACULTY STAFF

S.No.	Name of the post	Pay Scale	Filled Post	Amount
1	Principal	18400-22400	1	676,013.00
2	Professors	16400-22400	7	3,133,285.00
3	Asstt.Professors	12000-18300	15	5,632,800.00
4	Lecturers	10000-15200 27 8000-13500 41	68	13,549,369.00
				22,991,467.00
III	Provision of Pension fund/Contribution provident fund 10% of (Basic + DP + DA + IR)(of filled posts)			1,700,000.00
Total:				24,691,467.00

TECHNICAL STAFF

1	Computer Operator	5480-8925	1	231,692.00
2	Workshop Instructor	5800-9200	7	1,747,984.00
3	Jr.Technician(W/shop)	4550-7220	9	1,209,081.00
4	Workshop Attendent	2820-4400	5	429,879.00
5	Librarian	10000-15200	1	319,689.00
6	Asstt.Librarian	5480-8925	1	212,021.00
7	Library Asstt.	5000-8100	2	161,873.00
8	Library Att.	2520-4140	2	118,472.00
9	Medical Officer	4000/- (fix)		48,000.00
10	Pharmacist	5480-8925	1	216,970.00
11	Medcial Att.	2520-4140	1	123,680.00
12	Nurses	3000.00 fix	1	36,000.00
13	D.P.E	10000-15200	1	319,372.00
14	Sr. Technician	6400-10640,5800-9200	4+6=10	2,153,143.00
15	Jr.Tech/Lab.Asstt(old d.)	4550-7220,4020-6200	4+3	2,280,790.00
	Jr.Tech.	3330-6200	11	
16	Lab.Attn.	2720-4260	11	737,899.00
				10,346,545.00
	Provision for Pension fund /contribution provident fund 10% of (Basic Pay + DP)			1,100,000.00
				11,446,545.00

NON-TEACHING STAFF

17	Assistant Registrar	8000-13500	1	352,737.00
18	Superintendent Grade-II	6400-10640	1	244,596.00
19	Sr.Asstt.	6400-10640, 5800-9200	3+5	1,659,579.00
20	Jr.Asstt.	4400-7000	2	293,638.00
21	Clerk	3220-5160	11	1,449,070.00
22	Steno Typist	3330-5160	1	92,945.00
23	D.M.O	2820-4400	1	135,157.00
24	Driver	4020-6200+300 spl.	3	449,143.00
25	Peon	2820-4400	18	1,488,447.00
				5,887,727.00
	Provision for Pension fund/ Contribution provident fund (10% of Basic + DP+DA+IR)_			800,000.00
				6,687,727.00

B.M.10

Statement of Details of provision proposed for Pay and Allowances of Teaching Staff for the year 2007-2008

FACULTY STAFF

S. No.	Name & Designation	No. of posts	Pay scale	Actual Basic Pay of Employee	Dearness Pay	Interim Relief BP+DP x 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year 2007-2008	Amt. of Incr.	Amt. of DA 45%	Amt. of M.A.	RA	HRA/ Add.HRA	Total
1	Principal	1	18400-22400	23400	11700	1755	Jul.07	500	442260	4000	199017	4200	26536	0	676012.60
(A)	Dr.H.B.Sharda		In.Start 19400/-												
(B)	Professor	6	16400-22400												
	Dr.A.P.Singh			17750	8650	1320	May-07	450	332640	4500	149688	4200	19958	0	510986.00
	Dr.Anand Kr.Tayagi			17750	8650	1320	Jul-07	450	332640	3600	149688	4200	19958	0	510086.00
	Advertised (5)			19400	9700	1455		450	1374975	20250	818739	15750	82499	0	2112213.00
									2040255	28350	918115	24150	122415	0	3133285.00
(C)	Asstt.Prof.	15	12000-18300												
	1 Sh.M.K.Khushwaha			16200	8100	1215	Aug-07	420	306180	2940	137781	4200	18371	0	469471.80
	2 Sh.T.S.Sidhu*		16400-22400*	16400	8200	1230	Dec-07	450	309960	1350	139482	4200	18598	0	473589.60
	3 Mrs.Pushpa Paul Jha			14100	7050	1058	Nov-07	420	266496	1680	119923	4200	15990	0	408288.76
	4 Dr.Ajay Kumar			12840	6420	963	Jun-07	420	242676	3780	109204	4200	14561	0	374420.56
	5 Dr.Lalit Sharma			12840	6420	963	Jun-07	420	242676	3780	109204	4200	14561	0	374420.56
	6 Sh.Arun Kr.Asati			12420	6210	932	Sep-07	420	234744	2520	105635	4200	14085	0	361183.64
	7 Ms.Sangeeta Sharma			12420	6210	932	Aug-07	420	234744	2940	105635	4200	14085	0	361603.64
	8 Mr.Satvir Singh Sidhu			12000	6000	900	Jul.07	420	226800	2940	102060	4200	13608	0	349608.00
	9 Mr.Harjinder Singh(Contract)			12420	6210	932	Jun.07	420	234744	3780	105635	0	0	0	344159.00
	Advertised (06)			15150	7575	1136		420	1288494	22680	579822	18900	77310	128849	2116054.64
									<u>3587514</u>	<u>48390</u>	<u>1614381</u>	<u>52500</u>	<u>201166</u>	<u>128849</u>	<u>5632800.20</u>
(D)	Lecturer	68	10000-15200												
	1 Sh.Nrip Jit*		12000-18300*	12420	6210	932	May-07	420	234744	4200	105635	4200	14085	0	362863.64
	2 Sh.Vinod Kumar (EOL)(D.O.L.)*														
	3 Sh.Rakesh Kumar*		12000-18300*	12000	6000	900	Jun.07	420	226800	3780	102060	4200	13608	0	350448.00
	4 Sh.Kulbhushan*		10000-15200*	12000	6000	900	Jul-07	420	226800	3780	102060	4200	13608	0	350448.00
	5 S.Sukhwant Singh			11300	5650	848	Aug.07	325	213576	2275	96109	4200	12815	0	328974.56
	6 Sh.Neel Kant Grover*		12000-18300*	12000	6000	900	Oct-07	420	226800	2100	102060	4200	13608	0	348768.00
	7 Sh.Krishan Kumar*		12000-18300*	12000	6000	900	Aug.07	420	226800	2940	102060	4200	13608	0	349608.00
	8 Mrs.Anila Gupta*		12000-18300*	12000	6000	900	Jun.07	420	226800	3780	102060	4200	13608	0	350448.00
	9 Sh.Vivek Sood		10000-15200	11300	5650	848	Jun.07	325	213576	2925	96109	4200	12815	0	329624.56
	10 Mrs.Kiranjeet Kaur		10000-15200	11300	5650	848	Dec.07	325	213576	975	96109	4200	12815	0	327674.56
	11 Mr.Sandeep Kr.Kajal		10000-15200	10975	5488	823	Nov.07	325	207432	1300	93344	4200	12446	0	318721.92
	12 Sh.Jatinder Kumar		10000-15200	11300	5650	848	Apr.07	325	213576	3575	96109	4200	12815	0	330274.56
	13 Sh.Tejeet Singh		10000-15200	10975	5488	823	Sep.07	325	207432	1950	93344	4200	12446	0	319371.92
	14 Sh.Narinder Mohan(D.O.L.3.5.06)														
	Total :								2637912	33580	1187059	50400	158275	0	4067225.72

* Likely to be promoted under CASH

S. No.	Name & Designation	No. of posts	Pay scale	Actual Basic Pay of Employment	Dearness Pay	Interim Relief BP+DP 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year 2006-07	Amt. of Incr.	Amount of DA	Amt. of M.A.	RA	HRA	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
15	Mrs. Vaishali Goyal B/F		10000-15200	10975	5488	0	823 Aug 07	325	2637912	33580	1187059	50400	158275	0	4067225.72
16	Ms. Monika Sachdeva		10000-15200	10975	5488		823 Aug 07	325	207432	2275	93344	4200	12446	0	319696.92
17	Sh. Rajeev Kr. Garg		10000-15200	10000	5000		750 Aug 07	325	207432	2275	93344	4200	12446	0	319696.92
18	Sh. Japinder Singh		10000-15200	10650	5325		799 Aug 07	325	189000	2275	85050	4200	11340	0	291865.00
19	Ms. Daljeet Kaur		10000-15200	10650	5325		799 Aug 07	325	201288	2275	90580	4200	12077	0	310420.28
20	S. Ravinder Pal Singh		10000-15200	10650	5325		799 Aug 07	325	201288	2275	90580	4200	12077	0	310420.28
21	S. Navtej Singh		10000-15200	10000	5000		750 Aug 07	325	189000	1950	85050	4200	11340	0	291540.00
22	Sh. Chanchal Kumar on EOL			0	0		0	0	0	0	0	0	0	0	0.00
23	S. Manjinder Singh		10000-15200	10650	5325		799 Sep 07	325	201288	1950	90580	4200	12077	0	310095.28
24	Ms. Rajni		10000-15200	10650	5325		799 Sep 07	325	201288	1950	90580	4200	12077	0	310095.28
25	Sh. Gazal Preet		10000-15200	10650	5325		799 Sep 07	325	201288	1950	90580	4200	12077	0	310095.28
26	Sh. Rajbir Singh		10000-15200	10650	5325		799 Sep 07	325	201288	1950	90580	4200	12077	0	310095.28
27	Mrs. Balpreet Kaur*		10000-15200*	10650	5325		799 Jul 07	325	201288	2600	90580	4200	12077	0	310745.28
28	Sh. Ramesh Kumar*		10000-15200*	10000	5000		750 Jul 07	325	189000	2600	85050	4200	11340	0	292190.00
29	Sh. Rajiv Arora*		10000-15200*	10000	5000		750 Aug 07	325	189000	2275	85050	4200	11340	18900	310765.00
30	Sh. Pankaj Kaura*		10000-15200*	10000	5000		750 Jul 07	325	189000	2600	85050	4200	11340	0	292190.00
31	Sh. Surinder Singh*		10000-15200*	10000	5000		750 Jul 07	325	189000	2600	85050	4200	11340	0	292190.00
32	Sh. Raj Kumar*		10000-15200*	10000	5000		750 Jul 07	325	189000	2600	85050	4200	11340	0	292190.00
33	Mr. Amit Arora		8000-13500	9375	4688		703 Oct 07	275	177192	1375	79736	4200	10632	0	273134.52
34	Ms. Sonika Jindal		8000-13500	9375	4688		703 Oct 07	275	177192	1375	79736	4200	10632	17719	290853.52
35	Ms. Navneet Kaur		8000-13500	9375	4688		703 Oct 07	275	177192	1375	79736	4200	10632	0	273134.52
36	Mr. Raminder Pal Singh (On deputation)		8000-13500	9925	4963		744 May 07	275	187584	2750	84413	4200	11255*	0	290202.04
37	Mr. Sanjeev Dewra*		10000-15200*	10325	5163		774 Jul 07	325	195144	2600	87615	4200	11709	9757	311224.64
38	Mr. Munish Kumar		8000-13500	9375	4688		703 Oct 07	275	177192	1375	79736	4200	10632	0	273134.52
39	(On deputation)								0	0	0	0	0	0	0.00
40	Mr. Balkar Singh (On EOL)								0	0	0	0	0	0	0.00
41	On Contract (3)		8000-13500	8550	4275		641 Aug 07	275	161592	5775	72716	0	0	0	240083.00
42	On Contract (12)			8275	4138		621 Aug 07	275	156408	23100	70384	0	0	0	249882.00
	On Hourly basis (5)			8000	4000		600		151200	0	68040	0	0	0	219240.00
	42 Adverfised (9)			8000	4000		600		1020600	22275	459270	0	0	0	1502145.00
	Computer Practise								0	0	0	0	0	0	0.00
	Mr Anil Ki Bansal*		12000-18300*	12000	6000		900 Mar 07	420	226800	5040	107060	4200	13608	22680	374388.00
									8794176	139295	3957379	151200	438263	69056	13549368.56

* Likely to be promoted under CASH.

B.M.10

Statement of Details of Provision Proposed for Pay and Allowances of Non-Teaching Staff for the year 2007-2008

TEC Name & S. Designation No.	No. of posts	Sanction Pay scale	Actual Basic Pay of Emp.	Dearne ss Pay	Interim Relief BP+DP x 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year 2007-08	Amt. of Incr.	Amount of DA 45%	Amt. of M.A.	RA	HRA	Total Rs.
Computer Operator	1	5480-8925												
1 Sh.Davinder Kumar*			7440	3720	558	Oct.07	220	140616	1100	63277	4200	8437	14062	231692.00
Workshop Inst.	7													
1 Parminder Pal Singh*		6400-10640	8650	4325	779	Oct. 07	275	165048	1375	74272	4200	9903	0	254798.00
2 Sh.Jagdeep Singh*		5800-9200	8650	4325	779	Oct. 07	275	165048	1375	74272	4200	9903	0	254798.00
3 Sh.Balwinder Singh*		6400-10640	8650	4325	779	Oct. 07	275	165048	1375	74272	4200	9903	0	254798.00
4 Sh.Raj Kumar*		6400-10640	8650	4325	779	Oct. 07	275	165048	1375	74272	4200	9903	0	254798.00
5 Sh.Yash Pal*		6400-10640	8650	4325	779	Nov.07	275	165048	1100	74272	4200	9903	0	254523.00
6 Sh.Gurdeep Singh*		5800-9200	8100	4050	608	Jul.07	220	153096	1760	68893	4200	9186	0	237135.00
7 Sh.Baldev Singh*		5800-9200	8100	4050	608	Jul.07	220	153096	1760	68893	4200	9186	0	237134.00
								<u>1131431</u>	<u>10120</u>	<u>509146</u>	<u>29400</u>	<u>67887</u>	<u>0</u>	<u>1747984.00</u>
Jr.Tech.(W/shop)	9													
1 Sh.Gurmohinder Singh*	Gr-I	4550-7220	4850	2425	364	Oct.07	150	91668	750	41251	4200	5501	0	143370.00
2 Sh.Vijay kr.Sharma*	Gr.-II	4020-6200	4850	2425	364	Dec.07	150	91668	450	41251	4200	5501	0	143070.00
3 Sh.Narbhinder Singh*	Gr.-II	4020-6200	4850	2425	364	Dec.07	150	91668	450	41251	4200	5501	9167	152237.00
4 Sh.Deepak Sharma	Gr-II	4020-6200	4260	2130	320	Dec.07	140	80520	450	36234	4200	4831	8052	134287.00
5 Sh.Talwinder Singh*		3120-6200	4400	2200	330	Jul.07	140	83160	1120	37422	4200	4990	0	130892.00
6 Sh.Rajinder Singh		3120-5160	4140	2070	311	Jul.07	120	78252	960	35213	4200	4695	7825	131145.00
7 Sh.Jagga Singh		3120-5160	4020	2010	302	Oct.07	120	75984	600	34193	4200	4559	0	119536.04
8 Sh.Ashok Kumar	Gr-I	4550-7220	4550	2275	341		150	85992	960	38696	4200	5160	0	135008.00
9 Sh.Surinder Singh			4020	2010	302	Oct.07	120	75984	600	34193	4200	4559	0	119536.00
								<u>754896</u>	<u>6340</u>	<u>339704</u>	<u>37800</u>	<u>45297</u>	<u>25044</u>	<u>1209081.04</u>
Workshop Attendent	4	2820-4400												
1 Sh.Rajinder Kumar*			4140	2070	311	Oct.07	120	78252	600	35213	4200	4695	0	122960.00
2 Sh.Jasbir Singh*			4140	2070	311	Oct.07	120	78252	600	35213	4200	4695	0	122960.00
3 Sh.Sanjeev Kumar*			3900	1950	302	Jul.07	120	73824	960	33221	4200	4429	7382	124013.00
4 Likely to join		2520-4140	2620	1360	199			37611		16925	3150	2257	0	59943.00
								<u>267939</u>	<u>2160</u>	<u>120572</u>	<u>15750</u>	<u>16076</u>	<u>7382</u>	<u>429879.00</u>
LIBRARY Librarian														
1 Sh.TeJ Pal	1	10000-15200	11300	5488	839	Apr.07	325	211524	3575	95186	4200	5204	0	319689.00

* LIKELY TO BE FIXED IN NEW PAY SCALE UNDER 4-9-14

S. No.	Name & Designation	No. of posts	Sanction Pay scale max.	Actual Basic Pay on Emp.	Dearness Pay	Interim Relief BP+DP x 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year 2007-08	Amt. of Incr.	Amt. of DA 45%	Amt. of M.A.	RA	HRA	Total Rs.
1	Asstt. Librarian Mrs. Indu Bala Lib. Asstt.	1	5480-8925	7220	3610	542	Jul.07	220	136464	1760	61409	4200	8188	0	212021.00
1	Ms. Baljinder Kaur	1	5000-8100	5480 0	2740 0	411	Jul.07	160	103572 0	1280 0	46607 0	4200 0	6214 0	0	161873.00 0.00
	Lib. Attn. Likely to join	2	2520-4140 (i.e. Rs.2620/-)	2620	1310	197	0	0	74286	0	33429	6300	4457	0	118472.00
	Medical Officer Part time Doctor PHARMACIST	1		4000					48000					0	48000.00
1	Sh. Mahdho Gopal* Part time Nurse	1	5480-8925	7440 3000	3720	558	Jan.08	220	140616 36000	440	63277	4200	8437	0	216970.00 36000.00
1	MED. ATTENDENT Sh. Albert Sampson* PHYSICAL EDU D.P.E.	1	2820-4400	4140	2070	311	Apr.07	120	78252	1320	35213	4200	4695	0	123680.00
1	Sh. Varinder Singh	1	10000-15200	10975	5488	823	Sep.07	325	207432	1950	93344	4200	12446	0	319372.00
Non-ASSTT. REGISTRAR	1 Vinod Kr. Sharma	1	7880-11660 (i.e. Rs.8000/-)	11320	5660	849	Mar.07	340	213948	4080	96277	4200	12837	21395	352737.00
	SUPDT. Sh. Sat Pal SR. ASSTT.	1	6400-10640	8375	4188	628	Oct.07	275	158292	1375	71231	4200	9498	0	244596.00
1	Sh. Ram Kumar Chopra*	3	6400-10640	8375	4188	628	Feb-08	275	158292	275	71231	4200	9498	15829	259325.00
2	Sh. Raghbir Singh*			8375	4188	628	Mar.07	275	158292	3300	71231	4200	9498	15829	262350.00
3	Sh. Arun Chander*			8375	4188	628	Mar.07	275	158292	3300	71231	4200	9498	15829	262350.00
4	Mrs. Rajni Sharma	5	5800-9200	5800	2900	435	Oct.07	200	109620	1000	49329	4200	6577	10962	181688.00
5	Mr. Ashok Kumar			5800	2900	435	Oct.07	200	109620	1000	49329	4200	6577	0	170726.00
6	Mr. Ganesh Chander			5800	2900	435	Oct.07	200	109620	1000	49329	4200	6577	0	170726.00
7	Sh. Pankaj Singla			5800	2900	435	Oct.07	200	109620	1000	49329	4200	6577	0	170726.00
8	Sh. Gurwinder Singh			5800	2900	435	Oct.07	200	109620	1000	49329	4200	6577	10962	181688.00
									1022975	11875	460338	33600	61379	69411	1559579.00

* LIKELY TO BE FIXED IN NEW PAY SCALE UNDER 4-9-14

S No	Name & Designation	No. of posts	Sanction pay scale max.	Actual Basic Pay on Emp.	Dearness Pay	Interim Relief BP+DP x 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year	Amt. of Incr.	Amt. of DP+DA 45%	Amt. of M.A.	RA	HRA	Total Rs.
JR.ASSTT.															
1	Sh.Ashwani Kumar	2	4400-7000	5000	2500	375	Apr.07	150	94500	1650	42525	4200	5670	0	148545.00
2	Sh.Pardeep Kumar			4850	2425	364	Jul.07	150	91668	1200	42525	4200	5500	0	145093.00
									186168	2850	85050	8400	11170	0	293638.00
Steno-Typist(On deputation)															
1	Mr.Harshwinder Singh	1	3330-6200	3330	1665	250	Nov.06		62940		25805	4200	0	0	92945.00
CLERKS															
1	Mrs.Parveen Bala*	11	3120-5160	5160	2580	387	Jan.07	150	97608	300	43924	4200	5857	0	151889.00
2	Sh.Vijay Kr Sharma*		3120-5160	4550	2275	341	Sep.07	150	85992	900	38696	4200	5160	0	134948.00
3	Sh.Ram Pal*		3120-6200	4550	2275	341	Feb.07	150	85992	150	38696	4200	5160	0	134198.00
4	Sh.Shiv Kumar Shukla*		3120-6200	4550	2275	341	Feb.07	150	85992	150	38696	4200	5160	8599	142797.00
5	Sh.Suman Kumar*		3120-6200	4550	2275	341	Feb.07	150	85992	150	38696	4200	5160	8599	142797.00
6	Sh.Kuldip Singh*		3120-6200	4550	2275	341	Feb.07	150	85992	150	38696	4200	5160	8599	142797.00
7	Sh.Balwinder Singh		3120-5160	4020	2010	302	Sep.07	120	75984	900	34193	4200	4559	0	119836.00
8	Sh.Parveen Khullar		3120-5160	3660	1830	275	Mar.07	120	69180	1440	31131	4200	4151	6918	117020.00
9	Sh.Veer Singh		3120-5160	3660	1830	275	Mar.07	120	69180	1440	31131	4200	4151	0	110102.00
10	Mrs.Paramjit Kaur		3120-5160	4550	2275	341	Feb.07	150	85992	150	38696	4200	5160	8506	142704.00
11	Sh.Nand Lal		3120-5160	3660	1830	275	Apr.07	120	69180	1320	31131	4200	4151	0	109982.00
									897084	7050	403686	46200	53829	41221	1449070.00
DRIVERS															
1	Sh.Deen Dyal*	3	4020-6200 300 SPA	5000	2500	375	Sep.07	150	94500	900	42525	4200	5670	0	147795.00
2	Sh.Jagdeep Singh*			5000	2500	375	Apr.07	150	94500	1680	42525	4200	5670	0	148575.00
3	Sh.Ramesh Kumar*			4850	2425	353	Jul.07	150	91536	1200	41191	4200	5492	9154	152773.00
									280536	3780	126241	12500	16832	9154	449143.00
PEONS															
1	Sh.Deena Nath*	18	2720-4260	4020	2010	301	Sep.07	120	75972	720	34187	4200	4558	0	119637.00
2	Sh.Inderjeet Singh*			3900	1950	293	Dec.07	120	73716	360	33172	4200	4423	7372	123243.00
3	Sh.Pawan Kumar*			3900	1950	293	Dec.07	120	73716	360	33172	4200	4423	7372	123243.00
4	Sh.Prafulla Kumar*			3900	1950	293	Dec.07	120	73716	360	33172	4200	4423	0	115871.00
5	Sh.Daya Bhan Yadav*			3780	1890	284	Apr.07	120	71448	1320	32152	4200	4287	7145	120552.00
6	Mrs.Parkash Kaur*			3120	1560	234	Oct.07	110	58968	550	26536	4200	3538	0	93792.00
7	Sh.Ashok			2920	1360	214	Jun-07	100	53928	900	24268	4200	3046	0	86342.00
8	Sh.Gursharan Singh*			3780	1890	284	Mar.07	110	71448	1320	32152	4200	4287	0	113407.00
9	Likely to join (10)		2520-4140 (i.e. 2620/)	2620	1310	197	0	0	371430	0	167144	31500	22286	0	592360.00
									924342	5890	415955	65100	55271	21889	1483447.00

* LIKELY TO BE FIXED IN NEW PAY SCALE UNDER 4-9-14

* LIKELY TO BE FIXED IN NEW PAY SCALE UNDER 4-9-14

Name & Designation	No. of posts	Sanction of pay scale	Actual Dearness Relief Interm	Date of Incr.	Rate of Incr.	Amount of Prov. for the year	Ant. of Incr.	Ant. of DP + DA	RA	HRA	Total Rs.	
D.M.O & P.O	1	3120-5160	4260	Apr.07	320	80520	1320	36234	4200	4831	8052	135157.00
TEC LABORATORY STAFF												
Sr. Technician	10	5800-9200										
1 Sh. Kubir Singh		6400-10640	9200	Feb.07	275	172152	275	77468	4200	10329	0	264424.00
2 Sh. Gurmeet Singh		5800-9200	8100	Jul.07	220	153096	1760	68893	4200	9186	0	237135.00
3 Sh. Naresh Kumar		6400-10640	8100	Aug.07	220	153096	1540	68893	4200	9186	0	236915.00
4 Sh. Manjit Singh		6400-10640	7880	Aug.07	220	148932	1540	67019	4200	8936	0	230627.00
5 Sh. Rajinder Singh		5800-9200										
6 Sh. Jasvinder Singh		5800-9200	7660	Jan.07	220	144780	440	65151	4200	8687	0	223258.00
7 Sh. Nandinder Singh		6400-10640	9475	Jan.07	275	179484	440	80768	4200	10769	0	275661.04
8 Sh. Prabhudayal Singh		5800-9200	7660	Feb.07	220	144780	220	65151	4200	8687	0	223038.00
9 Sh. Gurpreet Singh		5800-9200	7660	Dec.07	220	144780	660	65151	4200	8687	0	223478.00
10 Sh. Avtar Singh		5800-9200	7660	Apr.07	220	144780	2200	65151	4200	7798	14478	238607.00
Jr. Technician Lab.												
1 Sh. Jasvir Chand	Gr-I	4550-7220	5000	Oct.07	150	94500	700	42525	4200	5670	0	147595.00
2 Sh. Satinder Kumar	Gr-I	4550-7220	4550	Dec.07	120	85992	360	38696	4200	5160	0	134408.00
3 Sh. Ravi Kant Grover	Gr-I	4550-7220	4550	Dec.07	120	85992	360	38696	4200	5160	8599	143007.00
4 Sh. Balwinder Singh	Gr-II	3330-6200	4260	Dec.07	120	80520	360	36234	4200	4831	0	126145.00
5 Sh. Upkar Singh	Gr-I	4550-7220	4550	Dec.07	120	85992	360	38696	4200	5160	0	134408.00
6 Sh. Gurmeet Singh	Gr-II	4020-6200	4260	Dec.07	120	80520	360	36234	4200	4696	8052	134062.00
7 Sh. Nirmal Singh	Gr-II	4020-6200	4260	Jan.07	120	80520	240	36234	4200	4696	0	125890.00
8 Sh. Naveen Chand		3330-6200	4140	Jan.07	120	78252	240	35213	4200	4696	0	122601.00
9 Sh. Madan		3330-6200	4140	Jan.07	120	78252	240	35213	4200	4696	0	122601.00
10 Sh. Anu Chand		3330-6200	4020	Jan.07	120	75984	240	34193	4200	4559	0	119176.04
11 Sh. Harjinder Pal Singh		3330-6200	4020	Jan.07	120	75984	240	34193	4200	4559	0	119176.04
12 Sh. Gurmeet Singh		3330-6200	4020	Jan.07	120	75984	240	34193	4200	4559	0	119176.04
13 Sh. Jugraj Singh		3330-6200	3780	Jan.07	110	71448	220	32152	4200	4287	7145	119452.00
14 Sh. Amrjeet		3330-6200	3900	Apr.07	110	73716	1210	33172	4200	4423	0	116720.96
15 Sh. Baldev Singh		3330-6200	3900	Apr.07	110	73716	1210	33172	4200	4423	7372	124092.96
16 Sh. Jaswant Singh		3330-6200	3900	Apr.07	110	73716	1210	33172	4200	4423	7372	124092.96
17 Sh. Mallik Singh		3330-6200	3900	Apr.07	110	73716	1210	33172	4200	4423	7372	124092.96
18 Sh. Gurdial		3330-6200	3900	Apr.07	110	73716	1210	33172	4200	4423	7372	124092.96

Name & Designation
 No. of posts
 Sanction of pay scale
 Actual Dearness Relief Interm
 Date of Incr.
 Rate of Incr.
 Amount of Prov. for the year
 Ant. of Incr.
 Ant. of DP + DA
 RA
 HRA
 Total Rs.

S No.	Name & Designation	No. of posts	Sanction Pay scale max.	Actual Basic Pay on Emp.	Dearness pay	Interim Relief BP+DP x 5%	Date of Incr.	Rate of Incr.	Amount Prov. for the year 2007-08	Amt. of Incr.	Amt. of DA 45%	Amt. of M.A.	RA	HRA	Total Rs.
	Lab. Att.	11													
1	Sh. Paramjit Singh* Likely to join (10)		2720-4260 2720-4260	3900 2720	1950 1360	293 204	Apr.07 0	120 0	73716 385560	1320 0	33172 173502	4200 31500	4423 23134	7372 0	124203.00 613696.00
									459276	1320	206674	35700	27557	7372	737899.00

* LIKELY TO BE FIXED IN NEW PAY SCALE UNDER 4-9-14

Ph. : 248930 (O), 227163 (R)
Mb. : 94173-72930

OFFICE :
36, Red Cross Complex,
The Mall, Ferozpur City - 152 002.

OBSERVATIONS & SIGESTIONS

1. It is observed that there is old outstanding entry amounting to Rs.1722628.00 relating to amount payable to NBCC.
It should be sorted-out and cleared at the earliest.
2. It is also observed that there is old outstanding amount of Rs.771225.00 recoverable from PTU, Jalandhar.
It is suggested that it should be recovered from PTU Jalndhar.
3. It is observed that re-appropriation of funds is done every year. It is suggested that though permitted in bye-laws of the College, efforts should be made so that re-appropriation can be avoided.
4. Assets which are not in working condition or not usable should be identified & written from Books of A/c.



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Ph. : 248930 (O), 227163 (R)

Mb. : 94173-72930

OFFICE :

36, Red Cross Complex,
The Mall, Ferozpur City - 152 002.**SHAHEED BHAGAT SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY, FEROZPUR**
INCOME & EXPENDITURE ACCOUNT (GRANT-IN-AID) FOR THE YEAR ENDING 31.03.2007

EXPENDITURE	AMOUNT	INCOME	AMOUNT
Pay & Allowances (Non-Teaching)	13667639.40	Recovery of H.R.A.	102101.00
Pay & Allowances (Teaching)	17304229.20	Misc. Receipts	112100.25
Wages to Daily Wagers	300914.00	Notice Period Pay	24583.00
Telephone Expenditure	147490.00	Private Use of College Vehicle	110056.00
Vehicle Repair & Maintenance	363909.00	Admission Fee CET 2006	510452.00
TA/DA & LTC to Staff	107667.00	Recovery of Electricity	669949.00
Raw Materials & Consumables	138790.00	Power Backup Charges	166250.00
Liveries & Uniforms	26565.00	Water & Sewerage	44215.00
Printing & Stationery	285290.00	Sale of Registrations Forms	24930.00
Horticulture & Land Scaping	102721.00	College Due	57722550.00
News Paper & Periodicals	29266.00	Sale of College Brochure	76000.00
Postage & Telegrams	54566.00	Rent of Shops	197175.00
Entertainment to Guests	19991.00	Sale of Tender Forms	37750.00
College Function	4337.00	Bank Interest	2501093.00
Insurance of College Vehicle & Equip.	45752.00	Sale of Auction Forms	1000.00
Medical Reimbursement	258100.00	Lab Development Charges	7390525.00
Purchase of Medicine	6476.00		
Security of College Campus	1409449.00		
TA/DA to Experts	6916.00		
Conference/Seminars/M.Fee	13590.00		
Publicity & Advertisement	666717.00		
Maint. of Machinery & Equipment	164642.00		
Manit. of Buildings	1043052.00		
Water & Electricity	4107586.00		
Office Expenditure	96596.00		
Excess of Income Over Exp.	29318478.65		
TOTAL RS.	69690729.25	TOTAL RS.	69690729.25


Principal


Supdt.

AUDITORS REPORT

The above accounts have been compared with the Books of Accounts for the financial year 2006-2007 and the compared accounts are in agreement with the Books of Accounts produced before us.

FOR SUNIL NARULA & ASSOCIATES
CHARTERED ACCOUNTANTS

PLACE : FEROZPUR CITY
DATED : 14.05.2007



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Ph. : 248930 (O), 227163 (R)

Mb. : 94173-72930

OFFICE :

36, Red Cross Complex,
The Mall, Ferozpur City - 152 002.

SHAHEED BHAGAT SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY, FEROZEPUR

RECEIPT AND PAYMENT ACCOUNT (GRANT-IN-AID) FOR THE YEAR 2006-2007

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
Opening Balance as on 01.04.2006	46880638.47	Library Books & Journal	81086.00
Recovery of H.R.A.	102101.00	Machinery & Equip.(Lab.Development)	10152620.00
Misc.Receipts	112100.25	Office Equipment	216010.00
Notice Period Pay	24583.00	Pay & Allowances (Non-Teaching)	13667639.40
Private Use of College Vehicle	110056.00	Pay & Allowances (Teaching)	17304229.20
Power Back Up Charges	166250.00	Wages to Daily Wagers	300914.00
Recovery of Electricity	669949.00	Telephone Expenditure	147490.00
Mess Advance	120000.00	Vehicle Repair & Maintenance	363909.00
Student Aid Fund	4450.00	TA/DA & LTC to Staff	107667.00
Water & Sewarage	44215.00	Raw Materials & Consumables	138790.00
College Dues	57722550.00	Furniture & Fixtures Purchased	114744.00
Sale of College Brochure	76000.00	Printing & Stationery	285290.00
Rent of Shops	197175.00	Horticulture & Land Scaping	102721.00
Sale of Tender Forms	37750.00	News Paper & Periodicals	29266.00
Sale of Registration Forms	24930.00	Postage & Telegrams	54566.00
Admission Fee CET-2006	510452.00	Entertainment to Guests	19991.00
Bank Interest	2501093.00	College Function	4337.00
Provision for Pension Fund	283.70	Insurance of College Vehicle & Equip.	45752.00
PTU Brochure Fee	38500.00	Medical Reimbursement	258100.00
One Day Salary	375.00	Purchase of Medicine	6476.00
Lab Development	7390525.00	Security of College Campus Exp.	1409449.00
Sale of Auction Forms	1000.00	TA/DA to Experts	6916.00
PTU Counselling Fee	200000.00	Conference/Seminars/M.Fee	13590.00
Bank Guarantee	289214.00	Publicity & Advertisement	666717.00
		Maint. of Machinery & Equipment	164642.00
		Maint. of Buildings	1043052.00
		Water & Electricity	4107586.00
		Liveries & Uniforms	26565.00
		University Due	2882162.00
		Sports Equipment Purchased	20664.00
		College Security Account	2368000.00
		Hostel Dues Account	775800.00
		Student Activity Fund	2617058.00
		Misc.Fund	5750350.00
		GPF Payable	825.00
		Office Expenditure	96596.00
		GIS Payable	453.60
		Excess Fee Refundable	2259.00
		EMD/Securities of Parties	67085.00
		Sale of LEET-06 Brochure	500.00
		Closing Balance as on 31.03.2007	51802323.22
TOTAL RS.	117224190.42	TOTAL RS.	117224190.42

Principal

Supdt.

AUDITORS REPORT

The above accounts have been compared with the Books of Accounts for the financial year 2006-2007 and the compared accounts are in agreement with the Books of Accounts produced before us.

FOR SUNIL NARULA & ASSOCIATES
CHARTERED ACCOUNTANTS

PLACE : FEROZEPUR CITY

DATED : 14.05.2007

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SUNIL KUMAR
FEROZEPUR

Item No.16.5 To consider and approve the rate of interest to be paid to the Employee on CPF / GPF during 2006 – 2007.

The employees of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur are to be paid interest @ 8% on CPF / GPF during the financial year 2006 – 2007 beginning w.e.f. 1.4.2006.

As per past practice of paying a minimum rate of interest on CPF / GPF accumulations, it is proposed that the interest @ 8% may be allowed to be paid to the employees..

Submitted for approval please.

Item No.16.6 Collection of fee for meeting the expenditure of Training and Placement cell.

As per record available each student was charged Rs.50/- as Training and placement fee in 1996-97, 1997-98 and 1998-99 sessions and practice was stopped in the session 1999-00. But now training and placement work is in full swing. We have been able to place more than 200 students in this academic session. We need to send placement brochures yearly to companies giving college details. The approximate annual recurring expenditure for the training and placement work is as under :

S.No.	Item Description	Approx. cost (in Rs.)
1.	Placement brochure	50000.00
2.	Hospitality charges (of Company Officials)	8000.00
3.	Laser printer Cartridges (2 nos.)	7500.00
4.	Misc. stationery expenditure and Others	10000.00
	Total	75500.00

The expenditure per students

For total students strength 1505 (@ 385 per batch) = Rs.50/-approx.

For meeting these expenditures, it is proposed to charge Rs.50/- (Rs.25/- per semester) as training and placement fee per student.

Submitted for approval please.

not approved

Item No.16.7 Enhancement of Salary of J.E. consolidated Rs.4050/- on contract basis.

It was noted that salary of J.E. was fixed as Rs.3000/- p.m. in the year 2001. During last 5-6 years there is no enhancement of salary of J.E. but there is a provision for enhancement of salaries of other category employees working on D.C. rates on contract basis.

A committee was constituted by the Principal on 25.4.2007 to look into the matter and submit its recommendations headed by Dr.A.K.Tayagi, Prof. in DASH.. A meeting was held on 1.5.2007 to discuss the subject and committee submitted its minutes of meeting with following recommendations. (Annex. -XI, P-62).

1. Refixed salary of J.E. Rs.4050/- p.m. consolidated .
2. The salary may also be increased at the same level/ rate at which D.C. rate is increased for other similar type of employees (atleast lowest).

As there is no provision in the college Bye-laws for fixing the salary of J.E. on consolidated basis (on contract) so the matter has been placed before Finance Committee for consideration and final decision.

Submitted for approval please.

OK

Item No.16.8 Regarding Joint Comprehensive Insurance scheme of students.

The Director Technical Education & Industrial Training Punjab vide memo no.2695-2794/s-2/ECC/2006, dated 23/10/06 that the students may be provided with a Joint Comprehensive Insurance scheme to ensure that due to unfortunate death of parents/guardian (earning member of the family) their studies may not be discontinued. Accordingly, letters were sent to the General Insurance Companies asking for the detail of Insurance Cover. It is observed that General Insurance Companies provide cover to students if parents/guardians die in accident or there is some permanent disability. It is also a fact that the number of such exigencies is too low. Therefore, the college would pay a huge sum to insurance company to get this cover for students whereas burden on Insurance Company would be least. Therefore, the college proposes to start **Student Exegency Fund** to help the students to complete their studies in case of death of parents/guardian (earning member of the family) including normal/natural death of parents/guardians during the course of their studies.. The proposal is outlined below :

Proposed Fund

NAME: Students Exegency Fund.

Objective:

In case of death (natural/accidental)of Parents/ Guardian (Earning member of the family), a student may be given the financial help for meeting the expenses of

- a) College fee (Rs.70,000/- per year or actuals, which ever is less).
- b) A lump sum help of Rs.1.5 lacs during the year of death and Rs. 75,000/- per year subsequently for the duration of his programme of study, to meet the other expenses like mess bills, books etc.

SOURCE OF INCOME

The Fund shall receive its income from the following sources:

- i) Annual membership fee of Rs. 500/- per student [Rs 250/- per student in both semesters (even/odd)] will be charged along with the semester fee. Students would make non-refundable contribution to this fund.
- ii) Any other amount contributed specifically to this Fund from any other source.

OK

Submitted for kind information & approval please.

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Item No. 16.9 Recruitment of Lecturer on Consolidated Salary in various Department for one Semester or part of the semester

It is observed that the college on some occasions faces shortage of faculty on account of following reasons :

- (a) Some of the teachers resign from their post on short notice periods and the college is not in a position to recruit faculty through open advertisement in short span of time.
- (b) Due to long leave (EOL, study leave and other type of leave) vacancy may arise.

The Govt. has given approval to recruit faculty on the basis of hourly payment to cope up with such shortage. Presently the rate of hourly payment is as under :-

Lecture - Rs. 150/- per hour.
Lab./Tutorial - Rs. 75/- per hour.

A Lecturer employed on hourly basis to teach two courses gets about Rs. 6000-7000 per month. A Lecturer employed on contract basis is paid between Rs. 16,000/- to Rs. 17,000/- per month. Consequently the college find it difficult to get teacher on hourly basis. In view of the above, it is proposed that the college be permitted to recruit Lecturer on consolidated sum @ Rs. 10,000/- per month, if faculty is short in a department.

Committee may consider and approve please.

250 per hr. (L)
125 per hr. (Lab & T)
month salary 10,000

Item No.16.10**Reporting of resource generation in the college.**

The college has under taken up a number of IRG activities as per the decision taken in various meeting at office of the work PSTE/IT and Directorate of Technical Education & Industrial Training. The brief status of the same is put further :

1. Activities

Item	No.of item	Market Cost (in lac) Rs.	Actual cost in (lac) Rs.	IRG/Saving (in lac) Rs.
a) Computer Tables	27	01.05	0.67	0.37
b Raw materials saved during 25 length summer Training of the Student	0.05 of wood	-	-	0.05
2. Construction of Parking Area	3000 Sq.ft	0.90	0.60	0.30
3. Funding sanctioned Through projects	-	-	-	11.22
4. Leasing of infra Structure (Bank Interest,Rent from Shops,bank and Bank (ATM etc.)	-	-	-	45.77
5. Private use of Vehicle	-	-	-	01.10
			Total	58.81

Submitted for reporting please.

Agenda Item :16.11 Enhancement of allowance to Hostel Wardens and Chief Warden.

The college has three Boys' Hostel & One Girls Hostel. Presently, each hostel warden and chief warden is permissible for warden allowance @ Rs. 450/- p.m. and Rs.550/- p.m. respectively. These rates were fixed in the year 1998. The amount is meager and has not been revised from the last 8 years. At that time, the allowance was provided on the basis of that prevailing in Thapar Institute of Engg. & Tech., Patiala. Thapar University Patiala has enhanced the allowance for wardens and chief warden w.e.f 22-4-2000 as per detail given below:

Coordinating warden	Rs.600/-
Wardens	Rs.600/-
Asstt. Wardens	Rs.400/-

So, it is requested that said allowance may also be enhanced to Rs.850/- p.m. for Chief Warden and Rs. 750/- p.m. for warden in our college.

Submitted for approval please.

OK