

SHAHEED BHAGAT SINGH  
COLLEGE OF ENGG. & TECHNOLOGY  
MOGA ROAD FERROZEPUR

AGENDA  
THE 19<sup>th</sup> MEETING OF THE FINANCE COMMITTEE

VENUE :- Office of the Principal Secretary to  
Government of Punjab,  
Department of Technical Education & Industrial Training ,(Pb)  
Room No. 223 , 2<sup>nd</sup> Floor  
Mini Secretariat , Sector -9  
Chandigarh

Date 30.01.09

Time : 11.30 A.M.

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## CONSTITUTION OF THE FINANCE COMMITTEE

- |    |   |                      |
|----|---|----------------------|
| 1. | Principal Secretary to Govt. of Punjab<br>Deptt. of Technical Education & Industrial Training                               | Chairman             |
| 2. | Principal Secretary to Govt. of Punjab<br>Deptt. of Finance or his representative<br>( not below the rank of Jt. Secretary) | Member               |
| 3. | Director<br>Deptt. of Technical Education & Industrial Training , Punjab  | Member               |
| 4. | Principal<br>Shaheed Bhagat Singh College of Engg. & Technology ,<br>Ferozepur  | Member               |
| 5. | Registrar<br>Shaheed Bhagat Singh College of Engg. & Technology ,<br>Ferozepur  | Member-<br>Secretary |

ANNEXTURES

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I	A copy of letter No.2655-57 dt 25.6.08	20-23
II	Copies of letter 3698-99 dt 6.8.08, 4999-99 dt.18.9.08 5796-97 dt 24.10.08 and 11124 dt.13.1.09	24-27
III	A copy of letter no. 5437 dt 8.10.08	28
IV	A copy of letter no. 4775 dt 13.9.08	29
V	A copy of the approved minutes of 25 <sup>th</sup> meeting of Finance Committee of GZSCET, Bathinda.	30-34
VI	A copy of the approved minutes of 6 <sup>th</sup> meeting of Finance Committee of Baba Hira Singh Bhathal Instt. Of Engg. & Tech., Lehragaga.	35-36
VII	A copy of the comprehensive Store & Purchase rules.	37-42
VIII	A copy of letter no. 1843-47/ECC/99/F 130 Dt.28.9.99	43-58
IX	A copy of the meeting of HODs/Co-ordinator/ Teacher Incharge / OIAA	59
X	A copy of the amendment – Revised Pay Rules, 1988.	60

Item No. 19.1

**Confirmation of the approved proceedings of the 18<sup>th</sup> Meeting of the Finance committee .**

The approved proceedings of the 18<sup>th</sup> meeting of the Finance Committee held on 09.06.2008 were circulated to the members of the committee for information and comments, if any , vide memo No. SBS CET /FZR/2655-57 dated 25.6.08 (Annex.-I PP 20-23 ).

No comments have been received from any of the members . The approved proceedings are placed before the Finance committee for confirmation please .

- Item No. 19.2 To report for action taken on the decision of 18<sup>th</sup> Meeting of the Finance Committee
- Item No.18.1 Confirmation of the approved proceedings of the 17<sup>th</sup> meeting of Finance Committee.
- Decision Proceedings confirmed.
- Action No action is called for.
- Item No.18.2 To report action taken on the decision in 17<sup>th</sup> meeting of Finance Committee.
- Decision Action taken in the 17<sup>th</sup> meeting of Finance Committee as reported by the Principal were noted.
- Item No.16.2(i) Uniformity of Service conditions for staff working in Govt. promoted Engg. Colleges, as per details on action taken in Item 14.2( ii).
- Action As per the direction of Hon'ble Chairman, BOG received vide Memo No.7175/ S 2/ECC/2006 dt. 11.1.07 The said item was required to be put up before the BOG of the concerned colleges. BCET, Gurdaspur has put up this item in the 8<sup>th</sup> meeting of the BOG vide agenda item no. 8.8 this item was not approved in the said meeting of BOG and decided that the issue of framing common Bye-laws is under consideration of Govt.-So no action is required to be taken on the recommendation of the committee. Hence this item was not put up in the BOG of this college for approval therefore no action is required for.
- Item No.16.2(ii) Regarding financial aid on the basis of Merit-cum-Means as mentioned in Action taken report on 14.2 (iv) on page 3 of agenda item 17.2 of 17<sup>th</sup> Finance Committee Meeting.
- Action No action is called for as the decision taken in Finance Committee has already been implemented.
- Item No.16.2(iv) Regarding affiliation fee, processing fee, University related fee, inspection fee sports entry fee deducted / demanded by the PTU, Jalandhar.
- Action No action is called for at college level this matter is still pending with the government. The State Govt. may kindly be once again requested to take up the matter with the PTU, Jalandhar for its proper settlement at the earliest.

Item No. 18.3	Re-appropriation of funds during the Financial year 2007-08..
Decision	The item was approved.
Action	No action is called for
Item No.18.4	Summary of budget estimate for the financial Year 2008-09.
Decision	The item was approved.
Action	The budget estimate for the financial year 2008-09 as approved by the Finance Committee was taken in the books of accounts and the payment is being released accordingly.
Item No.18.5	Interest of CPF / GPF to the employees for the Financial year 2007-08.
Decision	It was decided that the interest rate on GPF/CPF to the Employees of the college would be at par with the interest given on GPF to the employees of the Pb. Govt. for the year 2007-08, the Pb.Govt. approved the interest @ 8% vide Pb.Govt. Memo/Notification No.7024 dt.01-11-07.
Action	Interest @ 8% p.a. has been implemented on CPF/GPF for the financial year 2007-08.
Item No. 18.6	Write off Computer System, Networking and VSAT equipment.
Decision	The Item was approved with the comments that the guide-Lines received from the office of the Director, Technical Education & Indl. Trg.(Pb.),Chandigarh vide letter No. 560 dated 29.2.08 be followed.
Action	Letter No.3698-99 dt.6.8.08, 4999-99 dt.18.9.08 ,..5796-97 dt.24.10.08 and letter no. 11124 dt.13.01.09 (Annex.-II pp 24-27) were sent to Director, Deptt of information Technology Copy to DTE/IT (Pb.) for sending the list of approved vendors to write off the computer systems and peripherals.

**Item No.18.7**            **Write off unserviceable equipments / items**  
**Decision**                **The item was approved with the advise that proper procedure be followed.**  
**Action**                    **The unserviceable equipments / items have been written off.**

**Item No.18.8**            **Sanction of Enhanced connected Electrical Load In the college.**  
**Decision**                **The item was approved.**  
**Action**                    **The college has applied to P.S.E.B. for enhancement of connected load vide letter no.5437 dt. 8.10.08 (Annex. III, p-28 ) further action will be taken on receiving the reply from PSEB (copy of letter attached).**

**Item No.18.9**            **Brick Lining of Sewerage Oxidation Ponds**  
**Decision**                **The item was approved.**  
**Action**                    **The college has requested the authorities of PWD (water & sewerage) to prepare the technical specification & cost estimate for this work vide letter No. SBS/4775 dt. 13.9.08 (Annex.-IV, p-29). Further action will be taken on receiving the reply (copy of letter attached).**



**Item No.19.3: Submission of one time option to all the employees for conversion of GPF into CPF and vice versa.**

This College is having 135 regular employees (Non-Teaching 90 and Teaching 45) out of which 05 employees of Non-teaching have already opted C.P.F.

The G.P.F deducted from the salaries of the G.P.F. subscribers are credited to their individual G.P.F. account and College contributes 10% of salary in the Pension fund account for making pension provision after the retirement of the employees of this college.

In the C.P.F. scheme, C.P.F. @ 10% of salary is being deducted from the salary of C.P.F. subscribers and this college is contributing 10 % of the salary as college contribution and both the share are credited to the C.P.F. fund account of the employees. After the retirement of such subscribers, this college has to pay employee's share along with the college share to the employees who have adopted C.P.F.

It is proposed that one more chance may be given to the employees of this college for the conversion of G.P.F. into C.P.F. and vice versa. This type of conversion has already been approved by the finance committee in the 25<sup>th</sup> E.C. meeting of GZSCET, Bathinda vide their agenda Item No. 25.6. The approved minutes of the 25<sup>th</sup> meeting of GZSCET is placed at (Annex\_V - PP 30-34.)

The matter is placed before the finance committee for kind consideration and approval please

**Item 19.4 : Supply of Electricity to the residents of College Colony at PSEB Domestic Rates.**

The college is receiving the electrical supply from the PSEB at bulk supply rates which are higher than the domestic rates charged by the PSEB. The employees living in the college colony have to pay higher electricity charges as compared to other domestic user of the PSEB. Due to this the employees are facing undue economic burden which is being resented & complained by them.

It is brought to the kind notice of the members that in the 6<sup>th</sup> meeting of Finance Committee of Baba Hira Singh Bhattal College of Engg. & Technology, Lehragaga, vide their agenda item no. 6.5 approval was given for providing the electricity to the resident colony of the institute at PSEB domestic rate ( Annexure\_VI\_pp35-36 ).

Therefore, it is proposed to supply the electricity at PSEB domestic rates to the resident of College Colony.

The matter is placed before the finance Committee for kind consideration & approval please.

Item No.: 19.5

**Revision of the Eligibility criteria under Student Aid Fund.**

The existing norms for eligibility to get aid from student aid fund (college bye law no. 19.5, at page 122) presumes the income of the parents to be Rs. 2500 per month i.e. Rs. 30,000 per year, which is too low keeping in view the latest slabs of income fixed by Punjab govt. for various scholarship schemes (e.g. Rs.1 Lakh per annum for SC/ST post metric scholarship and Rs.2.5 lakh per annum for students to be admitted in 1<sup>st</sup> semester of B.Tech programs under Economically Weaker Section). It is proposed to revise this income criteris from Rs. 30,000 per annum to Rs.1 lakh per annum. This revision is also desired as the college bye law were made/adopted in the year 1995 and since then, a number of modifications have been made in the student welfare scheme by Govt. but provision of College Bye Law still remains unchanged.

The proposed modification is as per detail given below:--

Original form (College Bye Law 19.5 chapter 9 page 122)	Propose revision
(i) A student is eligible for aid only if the total income of his/her father or guardian does not exceed As. 2500/- per month. For this purpose, every student applying for aid is required to produce an income certificate duly attested by the District Magistrate or first Class Magistrate or the Employer of his/her parent / guardian or the Sarpanch of the village panchayat or the Municipal Commisssioner of the area concerned on the prescribed form.	(i) A student is eligible for aid only if the <b>total family income from all sources</b> of his/her father or guardian does not exceed as <b>1 lac / annum</b> . For this purpose, every student applying for aid is required to produce an income certificate duly attested by the District Magistrate or first Class Magistrate or the Employer of his/her parent / guardian on the prescribed form.
(ii) The certificate is to be submitted by every applicant irrespective of the fact whether or not he has been sanctioned any aid in the past. Only those students, who have not failed/or awarded, reappear in the previous semesters shall I be considered for aid out of this fund.	(ii) The certificate is to be submitted by every applicant irrespective of the fact whether or not he has been sanctioned any aid in the past. Only those students, who have not failed/or awarded reappear in the previous semesters shall I be considered for aid out of this fund.

The matter is placed before the finance committee for kind consideration and approval please.

**Item 19.6 To fix the Washing Allowance for the Sewerman**

The college has employed a Sewerman through the Contractor. Due to the nature of work, the sewerman has to go inside the sewerage gutter to clean it and his clothes and body get spoiled. No washing allowance is being given to him at present. It is proposed to grant a sum of Rs.200 pm (Two Hundred only) to him as Washing Allowance.

The matter is placed before the finance Committee for kind consideration and approval please.

**Item No.19.7 Enhancement of honorarium to the Guest House attendant.**

An honorarium of Rs.150/- p.m. was approved during the 7<sup>th</sup> Finance Committee meeting held on 8.6.1999 of this college to class IV employees (Regular) who was assigned with extra duty of guest house attendant. Presently non of the class IV employees is interested to perform his duty @ Rs. 150/- P.M.

It is proposed that an honorarium of Guest house attendant may be enhanced from Rs. 150/- to Rs.500/- per month as the guest house attendant is required to maintain and look after the guest house and guests as well college.

The matter is placed before the Finance Committee for kind consideration and approval please.

## Item No. 19.8 Adoption of Comprehensive Stores and Purchase Rules.

Directorate of Technical Education & Industrial Training Govt. of Punjab, Plot No. 1, Takniki Sikhya Bhawan, Sector 36 A, Chandigarh vide its memo No. 1843-47/ECC/99/F130 dt. 28.09.99 has sent a copy of comprehensive Stores and Purchase Rules which was received from the All India Council for Technical Education Delhi, to the following colleges with an advice to adopt the same in these colleges with the approval of the BOG and to send comments and report to the Directorate:-

- (1) Principal, REC Jalandhar
- (2) Principal, BCET Gurdaspur
- (3) Principal, GZSCET Bathinda.
- (4) Principal, SBSCET Ferozepur
- (5) Principal, MIT Malout

Copy of the Store & Purchase rules in force at present in the college is enclosed as Annex. VII pp 37-42. These rules are very tedious and have cumbersome procedure even for making petty purchases.

Copy of the Comprehensive Stores & Purchase rules sent by the Directorate for adoption is enclosed as Annex. VIII. pp-43-48.

It is worth to bring into the kind notice of the members that these comprehensive Stores & Purchase Rules has already been adopted by the MIMIT Malout and BHSBCET Lehragaga. It is proposed to adopt the comprehensive store & purchase rules sent by DTE/IT vide its memo No. 1843-47/ECC/99/F130 dt. 28.09.99 for the smooth and efficient functioning of the college.

The matter is placed before the Finance Committee for consideration and approval please.

### Item 19.9 : Construction of Multipurpose Gymnasium Hall and Swimming Pool

The college has approximately 1200 students. Co-Curricular and Extra-Curricular activities are integral part of a balanced development of the physical and mental aspects of budding engineers. They have rigorous academic activities spanning about nine hours a day and five days a week. Thus they need to rejuvenate and relax, besides honing their hidden talent. College has spacious 98 acres of campus, and Master Plan of the college has a provision for an Indoor Multipurpose Gymnasium hall and a Swimming Pool. We do collect a fee from students for Sports Development, and hence there is a need and demand for these facilities. We have requisite highly qualified Sports Director, and enough space for developing these facilities. Competitions at university and inter university level, are organized in these disciplines, and our students are at disadvantage due to lack of these facilities. Since we are placed in a Border and Rural area, such facilities are not otherwise available near the college campus.

Permission may please be given for construction of building Multipurpose Gymnasium Hall and Swimming Pool in the college campus and to initiate work on these facilities, architectural expenses of Rs.50,000 is estimated.

The matter is placed before the Finance Committee for consideration and approval please.

**Item No 19.10 : Starting of regular Diploma courses in the evening shift**

AICTE, New Delhi vide its advertisement no AICTE/Legal/11(03)/2008 has given guidelines to the existing Engineering Institutes that they can start the second shift of polytechnic classes in the existing Engineering colleges. Accordingly, this institute has called a meeting of all the head of departments on 23.12.08. In that meeting it was decided unanimously to start the polytechnic (evening shift) classes in this college. Further it has been decided that the student intake in the proposed diploma courses will be as under ( Annex IX P 59 ) .

Computer Sc. & Engg	:	30
Chemical Engg	:	30
Electrical Engg	:	30
Electronics & Comm Engg	:	30
Mechanical Engg	:	60

The matter is placed before finance committee for kind consideration and approval please.



**Item no.19.11 Budget estimate for the second half w.e.f. 01.10.08 to 31.03.09.**

The budget for the year 2008-09 was approved in the 18th Meeting of finance committee of the College vide agenda item no.18.4. The detail of the first half and second half of the year is reported as under:

1	2	3	4
	Approved Budget for the year 2008-09	Actual exp. of 1st half of 2008-09 (01.04.08 to 30.09.08.)	Estimated exp. for 2nd half of 2008-09 ( 01.10.08 to 31.03.09.)
	(In lacs)	( in lacs)	( in lacs)
<b>(A) Non Recurring</b>			
1 Land	nil	nil	nil
2 Building & Development Works	1926.00	nil	1926.00
3 Machinery and Equipment	136.00	20.98	115.02
4 Other facility	22.00	0.45	21.55
<b>TOTAL</b>	<b>2084.00</b>	<b>21.43</b>	<b>2062.57</b>
<b>(B) (a) Recurring(Salary &amp; Other Allowances)</b>			
1 Pay & Allowances	538.58	185.12	353.46
2 TA/DA & LTC	1.50	0.88	0.62
3 Medical Reimbursement	3.30	0.72	2.58
<b>Total B(a)</b>	<b>543.38</b>	<b>186.72</b>	<b>356.66</b>

Approved Budget for the year 2008-09      Actual Exp. w.e.f 01.04.08 to 30.09.08.      Estimated exp. w.e.f. 31.10.08 to 31.03.09

B	1	2	3	4
(b) Other Contingencies				
1 Water and Electricity	64.00	29.50	34.5	
2 Telephone	1.50	0.35	1.15	
3 Vehicle Repair & Maintenance	4.50	0.81	3.69	
4 Advertisement	7.00	0.29	6.71	
5 Raw Material & Consumables	2.00	0.07	1.93	
6 Printing and Stationary	3.00	0.82	2.18	
7 TADA and Hon. To Experts	0.15	nil	0.15	
8 Office Expenditure	1.10	0.35	0.75	
9 Horticulture and land Scaping	1.75	0.02	1.73	
10 News papers and Periodicals	0.30	0.08	0.22	
11 Postage and Telegrams	0.55	0.20	0.35	
12 Entertainment to guests	0.20	0.11	0.09	
13 Maintenance of building	28.00	4.42	23.58	
14 Purchase of Medicine	0.20	0.01	0.19	
15 Liveries and uniforms	0.50	nil	0.5	
16 Reimbursement of books to teachers	nil	nil	nil	
17 College function	0.10	nil	0.1	
18 Freeship to students	nil	nil	nil	
19 Security of Campus/Hot/House Keeping	20.00	8.27	11.73	
20 Maint. Of Machinery & Equipment	2.00	0.09	1.91	
21 Interest Bearing Loan Scooter. Car	nil	nil	nil	
22 Conference Seminar & Membership fee	0.25	0.01	0.24	
23 Insurance of Equipment & Vehicle	0.50	0.29	0.21	
24 Leave encashment/gratuity/ ex-gratia	5.00	3.78	1.22	
Total of (b)	142.60	49.47	93.13	
Total B(a) + B(b)	686.98	236.19	449.79	
Grand Total(A+B)	2769.99	267.62	2612.36	

The matter if placed before the Finance committee for Kind consideration and approval please.

Justification for the Expenditure for the second half w.e.f. 1.10.08 to 31.3.09

## **A) Non-Recurring Expenditure**

### **1. Building & Development Works**

The construction of buildings and other development infrastructure is essential and is unavoidable as per the norms of AICTE. Since the Punjab Govt. has not allocated the funds, therefore the said buildings could not be started during the 1<sup>st</sup> half of year 2008-09. However the college want to develop the Gymnasium Hall & Swimming pool in the college campus during the next financial year from its own resources and Rs.0.50 lacs will occur as architectural expenses etc. for the above said work.

### **2. Machinery & Equipment**

A sum of Rs.136.00 lacs (Ref. p.13 Sr.No. A(3) has been approved in the 18<sup>th</sup> Finance Committee meeting out of which an amount of Rs.20.98 lacs was spent in the first half w.e.f. 1.4.08 to 30.9.08 and for the remaining amount, the purchase orders to the suppliers have been placed or likely to be placed for the infrastructure development of the college and in the interest of the professional and technical training and teaching of the students.

### **3. Other facilities**

Rs.0.45 lacs (Ref p.13 S.No.A(4) lacs w.e.f. 1.4.08 to 30.9.08 have been spent against the budget approved for the financial year 2008-09 for amounting to Rs 22.00 lacs. As other facilities is reported in the 18<sup>th</sup> meeting of Finance Committee. These facilities are essential and are required as per the project report of this college.

Balance amount of Rs.21.55 lacs is also being spent in the second half w.e.f. 1.10.08 to 30.3.09 for the infrastructure development of the college under this head.

(B) a **Recurring Expenditure**

1. **Pay and Allowances**

A sum of Rs.185.12 lacs (Ref. p.13 S.No. B(a) 1) have been incurred in the first half w.e.f. 1.4.08 to 30.9.08 against the approved budget estimate of Rs.538.58 as proposed in the budget estimate for this financial year.

Balance amount of Rs.353.46 lacs is required for the payment of Pay & Allowances including the newly recruited Teaching & Non-teaching staff (Ref. p.13 S.No. B(a) 1, Col.4) of this college for the 2<sup>nd</sup> half of the year 2008-09.

2. **TA/DA & LTC**

A sum of Rs.0.88 lacs have been incurred w.e.f. 1.4.08 to 30.9.08 for TA/DA & LTC against the approved budget estimate of Rs.1.50 lacs (Ref. p.13 S.No. B(a) 2. and balance amount of Rs.0.62 lacs (Ref. p.13) is estimated to be spent w.e.f. 1.10.08 to 31.3.09.

3. **Medical Re-imbursement**

A sum of Rs.0.72 lacs have been spent in the first half (1.4.08 to 30.9.08) against the approved budget estimate of Rs.3.30 lacs (Ref. p.13) and balance amount Rs.2.58 lacs is being proposed in the budget estimate for the second half w.e.f. 1.10.08 to 31.3.09.

(B) b **Other Contingencies :**

1. **Water & Electricity**

A sum of Rs.29.50 lacs have been incurred in the first half w.e.f. 1.4.08 to 30.9.08 against the approved budget estimate of Rs.64.00 lacs (Ref. p.14, S.No. B(b) 1). It is further added that a sum of Rs.3.92 lacs have been recovered from the staff and shop keepers on account of Electricity charges.

Remaining amount Rs.,35.50 lacs is proposed in the second half w.e.f. 1.10.08 to 30.3.09 as the electrical load of the college has been increased and the same is justified:

## 2 Telephone

A sum of Rs.0.35 lacs have been spent w.e.f. 1.4.08 to 30.9.08 against the approved amount of Rs.1.50 lacs in the budget estimate for the financial year 2008-09 (Ref. p.14) and remaining amount the Rs.1.15 lacs is proposed for the second half (1.10.08 to 31.3.09) as the Telephones are installed in the offices/departments/ hostels. There the proposed expenditure is justified.

## 3 Vehicle Repair & Maintenance

As sum of Rs.0.81 lacs have been incurred w.e.f. 1.4.08 to 30.9.08 against the amount of Rs.4.50 lacs (Ref.p.14) as approved in the budget estimate for the financial year 2008-09 and balance amount Rs.3.69 lacs is being proposed for the second half w.e.f 1.10.08 to 31.3.09 for purchasing the petrol and the maintenance of vehicle. A sum of Rs.0.25 lacs are also recovered on a/c of the Private use of vehicles. The same amount is expected to be recovered in the second half of this financial year.

4	Advertisement	Rs.6.71 lacs
5	Raw material	Rs.1.93 lacs
6	Printing & Stationery	Rs.2.18 lacs
7	TA/DA to experts	Rs.0.15 lacs
8	Office expenditure	Rs.0.75 lacs
9	Horticulture & Landscaping	Rs.1.73 lacs
10	Newspaper & Periodicals	Rs.0.22 lacs
11	Postage & Telegraph	Rs.0.35 lacs
12	Entertainment to guests	Rs.0.09 lacs
13	Purchase of Medicines	Rs.0.19 lacs
14	Liveries & Uniform	Rs.0.50 lacs
15	College function	Rs.0.10 lacs
16	Maintenance of Machinery Equipment	Rs.1.91 lacs
17	Conference Seminars & Membership fee	Rs.0.24 lacs

18	Insurance of vehicles & Equipment	Rs.0.21 lacs
19	Leave encashment/gratuity/ Ex-gratia	Rs.1.22 lacs

Keeping in view the ever increasing prices, the proposed expenditure is demanded against each head as stated above for the 2<sup>nd</sup> half of this Financial year 2008-09. The proposed expenditure is justified.

### **Maintenance of Building (Ref. p-14 Sr.No.B(b)13)**

A sum of Rs.4.42 lacs have been spent in the first half of this financial year against the approved budget for the year 2008-09. and remaining amount Rs.23.58 lacs is therefore proposed for the second half w.e.f. 1.10.08 to 31.3.09. This expenditure includes wages payable to the workers employed for the maintenance of buildings. So the proposed expenditure is justified.

### **Security of Campus / Horticulture/ House Keeping**

A sum of Rs.8.27 lacs have been spent w.e.f. 1.4.08 to 30.9.08 against the approved budget estimate for the financial year 2008-09. and balance amount Rs.11.73 lacs is being proposed for the second half of this financial year w.e.f. 1.10.08 to 31.3.09 (Ref. p.14). It is added that these services are engaged on contractual basis, at wages as fixed by the D.C. Ferozepur payable to the manpower engaged for this purpose. Thus the proposed expenditure is justified.

Item No19.12:

Approval for Placement of Junior Technician Lab/workshop from due date or date of policy approved.

Laboratory Assistants and Skilled assistants working in this college were redesignated as Jr. technicians in 9th Finance committee meeting of the college so as to bring them on the pattern of Punjab Government, As per Punjab Amendment Pay rules 1998 Annex.-X,p 60, the Technicians were to be divided in three categories from the date of implementation of this rule :-

50% of Total Strength in Junior Technicians  
30% of Total Strength in Technician Grade -II  
20% of Total Strength in Technician Grade -1

But in our College, this categorization was done in August 2006.As a consequence many Technicians working in the college have suffered. Even some Jr. Technicians have been placed on higher basic pay than the person placed as Technician Grade-II These Technicians have given many representations to implement the policy from the date of its Approval in our College.

Taking into consideration the Punjab Amendment pay Rule 1998, it is recommended that all these Lab assistants / skilled assistants may be placed in above three categories from the date of approval of this policy in 9<sup>th</sup> Finance committee meeting of the college.

The matter is placed before the Finance committee for Consideration and approval please.



Annex — I

# Shaheed Bhagat Singh College of Engineering & Technology

MOGA ROAD, FEROZEPUR-152004

(Established by the Punjab Government)

Ref No S07 2655-57

Dated 25/6/08

Mrs. Tejinder Kaur, IAS  
Secretary to Govt. of Punjab,  
Deptt. of Technical Education & Industrial Training,  
Punjab, Chandigarh.

Mrs. Gian Devi Rathaur  
Under Secretary, Finance  
(Representative of the Principal Secretary to Govt. of Punjab)  
Deptt. of Finance, Punjab  
Chandigarh.

Sh. Mohanbir Singh  
Additional Director,  
Department. of Technical Education & Industrial Training, Punjab,  
Punjab, Chandigarh.

Sub:

Approved minutes of the 18<sup>th</sup> Meeting of Finance Committee of Shaheed Bhagat Singh College of Engg. & Technology, Ferozepur held on 9.6.08 at 11.30 AM in the committee Room of the Mini Secretariat, Sector-9, Chandigarh.

Mr:

Enclosed herewith please find a copy of the approved minutes of said meeting for your kind information and comments, if any...

Thanking you,

Yours faithfully,

*[Signature]*  
25.6.08

(Dr. H.B. Sharda)  
PRINCIPAL

Enclat.No.SBSCET/ 2655-57

dt. 25/6/08 25/6/08

1. PS to STE/IT for kind information of PSTB/IT. Punjab.
2. PA to DTE/IT for kind information.

*[Signature]*  
25.6.08

PRINCIPAL

*[Signature]*  
25/6/08

Phone :- 01632-242138, 287951, 245548 Fax . 01632-242138