

CONSTITUTION OF THE FINANCE COMMITTEE

**SHAHEED BHAGAT SINGH
COLLEGE OF ENGINEERING & TECHNOLOGY
MOGA ROAD, FEROZEPUR - 152001 (Pb.)**

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**AGENDA
THIRD MEETING OF THE FINANCE COMMITTEE**

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Venue: Office of the Principal Secretary,
Government of Punjab,
Department of Technical Education &
Industrial Training,
Mini Secretariate,
Chandigarh.

Date : April 8, 1997
Time: 11.30 A.M.

CONSTITUTION OF THE FINANCE COMMITTEE

1. Secretary to Govt. of Punjab,
Deptt. of Technical Education & Industrial Training,
Chandigarh. Chairman
2. Secretary to Govt. of Punjab,
Deptt. of Finance,
Chandigarh. Member
3. Director, Technical Education & Industrial Training, Pb.,
Chandigarh. Member
4. Principal
Shaheed Bhagat Singh College of Engg. & Technology,
Ferozepur. Member
5. Registrar
Shaheed Bhagat Singh College of Engg. & Technology,
Ferozepur. Member-Secretary

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ITEM NO. 3.1 Confirmation of Proceedings of the Second Meeting of the Finance Committee.

The proceedings of the second meeting of the Finance Committee, SBSCET, held on Sept. 11, 1996 were circulated to the members for information and comments, if any, vide memo no. 3534-40 dated 18-09-96 as per copy placed as Annexure 1 on page 20 to 26

No comments have been received from any member. The proceedings are placed before the Finance Committee for confirmation please.

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ITEM NO. 3.2 TO REPORT ACTION TAKEN ON THE DECISIONS OF THE SECOND MEETING OF THE FINANCE COMMITTEE.

Item No.2.1 Confirmation of Minutes of the First Meeting of the Finance Committee.

Decision It was resolved to confirm the minutes of the first meeting of the Finance Committee.

Action No Action is called for.

Item No.2.2 Action Taken Report.

Decision It was noted.

Action No Action is called for.

Item No.2.3 Re-appropriation of funds during the financial year 1995-96

Decision This was noted.

Action No Action is called for.

Item No.2.4 Budget Estimate for the year 1996-97

Decision The details of the budget were presented by the Principal. A balanced budget with proposed expenditure of Rs. 746.60 lacs and an anticipated income of Rs. 746.60 lacs was presented. The expenditure consisted of i) Non-recurring: Rs.625.00 lacs and (ii) Recurring Rs.121.60 lacs. The major components of non-recurring comprised of land, buildings, machinery and equipment while salaries and contingencies largely formed the recurring expenditure.

The Committee discussed in detail the proposed budget estimates for 1996-1997 and resolved to approve the same.

Additional requirement of funds was discussed in detail. The Committee decided that demand for additional funds of Rs.329.29 lacs for the land claims, partial completion of priority buildings and development works, machinery and equipment, furniture, books, office equipment and hostel equipment be submitted to the Government in October/November 1996.

While discussing the details of the budget, a few suggestions were made as follows:-

1. The engineering colleges should enhance their income by resorting to the following steps:-
 - i) by constructing small shops on the campus and realisation of rent/contract.
 - ii) by promoting consultancy
 - iii) by organising extra classes for weak students on payment.
 - iv) by revision of fee structure

2. A standard list of equipment required for setting up Health Centres in engineering colleges should be drawn up by collecting information from PHC, SHC and CHC. Sh.B.B.Bhasin, Deputy Registrar (C) was asked to collect the relevant information.
3. The purchase procedures as provided in college bye-laws should be examined by DTE/IT for improvements, if any.
4. The internal telephone network cabling should be taken up at this stage of college development so that EPABX facility could be provided.

Action The Budget as recommended by the Finance Committee was placed in the second meeting of Board of Governors on September 24, 1996 and approved.

- i) Construction of small shops in College Campus is in progress and will be completed by June/July, 1997.
- ii) College earned a rent Rs.0.19 lakh from a milk booth on the campus.
- iii) Consultancy work will be taken up in due course of time when the college infrastructure is at reasonable level and senior faculty is in position.
- iv) College is arranging coaching classes to the students for CET exams.
- v) Revision of fee structure is not in the purview of the college. It is taken up at the level of the State Govt.
- vi) Information collected by the college is placed at Annexure II at on page No. 27-34
The work of dispensary is in progress, Medical Officer has joined his duties during March, 1997.
The purchase of equipment will be made accordingly.
- vii) The quotations for installation of internal telephone , network, cabeling/EPABX facilities are collected and amount of Rs.20 lacs is proposed in the budget estimate of 1997-1998.

Item No.2.5 Appointment of Sh.B.B.Bhasin as a Dy.Registrar w.e.f. 01-10-95.

Decision It was decided to drop the matter

Action No Action is called for.

- ii) Concerned officer was informed by this office letter No. 5685 dated 20-11-96
Placed at Annexure -III on page No. 35.

Item No.2.6 Fixation of Pay of Sh.B.B.Bhasin Dy.Registrar SBSCET, Ferozpur & Permission to draw pension in addition to pay.

Decision The recommendations to fix the pay of Sh.Bhasin at Rs.4375/- + 200/- SP was approved. Further it was decided that drawing of pension in addition to the pay is not permitted as per rules.

Action Pay was fixed as per decision of Finance Committee vide this office order No.5358 dated 3-11-96 placed at Annexure IV on page No. 36

Item No.2.7 Rectification of pay scale of Dy.Registrar.

Decision The rectification of the pay scale of Dy.Registrar from Rs.3700-5700 plus Rs.200/- SP to Rs.3700-5000 plus Rs.200/- SP was approved.

Action The rectification was made by this office order No. 5358 dated 3-11-96 placed at Annexure on page No. 36