

Shaheed Bhagat Singh
College of Engineering & Technology, Moga Road,
Ferozepur-152 001

Slary No. 174
Date 7-5-03
Shaheed Bhagat Singh College
of Engg. & Tech. 152001
Moga Road, FEROZEPUR

No. : SBSCET/FZR/38
Dated : 02/05/2003

Proceedings of the 11th Meeting of Finance Committee of Shaheed Bhagat Singh College of Engineering and Technology, Ferozepur held on 08.04.2003 at 11.30 AM in the Chamber of STE & IT, Mini Secretariat, Sector-9, Chandigarh.

Following were presents:-

1. S. K.B.S. Sidhu, IAS
Secretary to Govt. of Punjab,
Deptt. of Technical Education &
Industrial Training, Punjab
2. S. Virsa Singh, Addl. Director,
Deptt. of Technical Education &
Industrial Training, Punjab
Sector-36, Chandigarh
(Representative of Director Technical Education & Industrial Training, Pb.)
3. Representative of Principal Secretary
to Govt. of Punjab, Deptt. of Finance, Punjab,
Chandigarh
4. Dr. R.P. Singh
Principal, S.B.S. College of Engg. & Tech.,
Ferozepur

With the permission of Chair, Dr.R.P. Singh, Principal, SBSCET, Ferozepur welcomed the members to the 11th Meeting of Finance Committee. After discussing the Agenda, the following decisions were taken:

Item No. 11.1 Confirmation of Proceedings of 10th Meeting of the Finance Committee.

Proceedings confirmed; however it was desired that the Committee may meet somewhat more often, say after about 06 months, or so.

Item No.11.2 To report for the action taken on the decisions of 9th & 10th Meeting of the Finance Committee.

Action taken on the decisions of the 10th meeting of the Finance Committee as reported by the Principal were noted.

1/2 stores bound
to initiate the process of disposal
or write off (item 11.2)
the unserviceable items.

For n.a. on items no 11.1, 11.2, 11.3, 11.4 & report to Principal + 11.15

1/2 (A/C) For n.a. on items no 11.5 to 11.23 & report to Principal

MF PSTE/IT
Principal's Copy

G. O/C (admin)

Signature
01.7.03 36/6/03

(11)

Subitem 9.12(ii) & (iv) of 9th Finance Committee: The Committee was apprised about the conflicting representations given by the Lab. Assistants working in the Laboratories, which impeded the implementation of the decision of Item No. 9.12(ii). As a consequence of this, the decision of the Item No. 9.12(iv) could also not be implemented. The item is separately discussed under the item "Any Other Item", with the permission of the Chair.

Item 10.8, regarding implementation of revised career promotion scheme, was referred to the Principals' Committee constituted by STE/IT to give joint recommendations.

Item No. 11.3 Approval of Budget Estimates for the year 2002-03

The item was noted and approved.

However, it was desired that the Budget for the Financial Year 2003-04 may be prepared immediately and submitted to the Chairman of Finance Committee, pending next meeting of the Finance Committee. The proposed budget of FY 2003-04 may now include the ACTUAL figures for the last Financial Year (2002-03). Balance Sheet and Accounts audited by the Chartered Accountant may also be put up/included alongwith.

Item No. 11.4 Approval for the rate of Interest payable on CPF/GPF to the College Employees

9% rate of interest was approved for the Financial Year 2002-03. Chairman, Finance Committee, however, informed that he in consultation with Provident Fund Commissioner, Govt. of India, shall decide the broad policy issue for all the Govt. managed Engineering Colleges, for the future & it will be intimated by the Chairman in due course.

Item No. 11.5 Revision of Basic Pay criteria for the purpose of Promotions/Selections of staff.

This item was approved. However, a formal approval from the BOG (Chairman BOG, in anticipation of its approval by the BOG) may be taken in due course of time.

Item No. 11.6 Review of Reorganisation Case.

The case was discussed threadbare and the committee felt that out of the 05 posts of Supdt. Grade-II, the promotion quota, which comes out to be 2.5 Nos. as per College Bye-Laws, is rounded off to 03 Nos. and it should be filled up by promotions. Subsequently, after reviewing the position & the working for a reasonable time, a proposal may again be brought-up before the Finance Committee.

The committee agreed that the qualifications and experience for promotion of Senior Assistant to the post of Supdt. Grade-II, shall ONLY be as stated at Sr. No.2 in this Agenda Item, since the Senior Assistant Grade Examination stood abolished w.e.f.1992.

The above promotions shall be subject to the condition that all ACRs of the employee (up-to-date) are satisfactory and the last three must be good.

Item No. 11.7 Promotion criteria for library staff.

This item was approved.

Item No. 11.8 Promotion Policy for Administrative Staff.

The item was withdrawn by the Principal. It is to be put up subsequently after collecting the information from other Govt. managed Engineering Colleges in the State and after having obtained the recommendations of the Committee of all the Principals, already constituted by the STE/IT for a uniform policy in all the state managed Engineering Colleges.

Item No. 11.9 Qualifications & Experience for the promotions of Administrative Staff.

The item was withdrawn by the Principal. It is to be put up subsequently after collecting the information from other Govt. managed Engineering Colleges in the State and after having obtained the recommendations of the Committee of all the Principals, already constituted by the STE/IT for a uniform policy in all the state managed Engineering Colleges.

Item No. 11.10 Re-employment of Retired persons

Approved in principle. Formal approval from the BOG (or, Chairman BOG, in anticipation of its approval by the BOG) may be obtained in due course.

Item No. 11.11 Recruitment of Staff/Faculty on Contract basis.

Item was approved for teaching staff at all levels (i.e. Lecturers, Assistant Professors and Professors).

Item No. 11.12 Fixation of salary at Rs. 14940/- after completion of 5 years service as Assistant Professor.

This item was noted. The Principal was advised to bring this and similar other matters before the Committee of Principals, already constituted for uniform recommendations to the FCs/BOGs of all the Govt. managed Engg. Colleges.

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Item No.11.13 Pay Fixation of Training & Placement Officer, Workshop Supdt./System Analyst, Forman Instructor(Asstt. Workshop Supdt.) and Computer Programmer.

It was decided that an offer to fix the pay of the concerned incumbents {Workshop Supdt. & Forman Instructor (i.e. Asstt. Workshop Supdt)} in the pay scales of Rs. 12000-18300 and Rs. 8000-13500 be made to the concerned incumbents, subject to the conditions that the arrears of pay/salary shall be deemed not to have accrued.

The consequential action shall be taken only after receiving their unconditional consent and in the absence of their unconditional consent, the offer shall be deemed to have lapsed.

Item No.11.14 Shifting of Posts in the new Branches of Electronics & Communication Engg. and Electrical Engg.

This item was approved, subject to the clear stipulation that no new post is being created, ab initio.

Item No.11.15 Maintenance of residential Buildings

The Principal is advised to create a suitable expenditure provision in the Budget of 2003-04 for maintenance of buildings.

However, it may be ensured that in any case the expenditure shall not be more than what is allowed under PWD B&R norms, and the quality norms of the PWD B&R shall be followed.

Item No.11.16 Review of Promotion Percentage in respect of Class IV Employees (Lab. Attendants/Workshop attendants & Peons)
15% Promotion Policy was decided in the 9th meeting of Finance Committee of the College vide Item No. 9.12 (i&iii).

In the review, it was decided to ascertain from the concerned employees, whether:

- (i) Peons want to have 15% promotion quota and the prescribed tests (as approved for the posts of clerks for this college) to be passed by them within a period of one year from the date of promotion (i.e. Govt. Model)

Or

Alternatively they would have 50% promotion quota but the prescribed tests (as approved for the posts of clerks of this college) would have to be passed by them, before being promoted (College Rules)

- (ii) Lab. Attendants/Workshops Attendants would have 15% promotion quota to become Junior Technicians in Laboratory/Workshops with 05 years practical experience in this College, as Lab Attendants/Workshop Attendants.

Or

Alternatively, they would have 50% promotion quota to become Junior Technicians in Laboratory/Workshops but they will have to pass ITI alongwith 05 years experience in this College, as Lab Attendants/Workshop Attendants (or, Diploma alongwith 3 years experience in this College as Lab Attendants/Workshop Attendants).

They (Peons and Lab. Attendants) should either give their consensus decision, otherwise the Finance Committee will decide the issue.

Item No. 11.17 **Review of inter-se-seniority due to conversion of Posts of Caretaker/Asstt. Store Keeper into the Posts of Clerical cadre**

The item was withdrawn by the Principal to be put up in next meeting

Item No. 11.18 **Grant of Ex-gratia Increments to Prof. R.P. Singh Suker Chahia, Principal, SBSCET, Ferozepur after superannuation of the pay scale.**

(Note: The Principal withdrew, when this item was discussed)
The Chairman informed that this matter had been consigned to the Principals Committee, for suitable recommendations.

Item No. 11.19 **Reorganisation of Technical Posts**

The item was withdrawn by the Principal. It is to be put up subsequently after collecting the information from other Govt. managed Engineering Colleges in the State and after having obtained the recommendations of the Committee of all the Principals, already constituted by the STE/IT for a uniform policy in all the state managed Engineering Colleges.

Item No. 11.20 **Revised Slab structure for house Allotment due to revision of Pay Scales.**

The item was withdrawn by the Principal, but he was advised to put it up again in the next meeting

Item No. 11.21 **Authorization to Principal to write off/dispose off unserviceable items at his own level**

Item was approved, provided that a nominee of the DTE & IT shall also be taken on the Committee. The committee may meet, as and when it is deemed necessary.

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Item No. 11.22 Approval for revision of Pay Slabs for Lab. Assistants.

The item was withdrawn by the Principal. It is to be put up subsequently after collecting the information from other Govt. managed Engineering Colleges in the State and after having obtained the recommendations of the Committee of all the Principals, already constituted by the STE/IT for a uniform policy in all the state managed Engineering Colleges.

Item No. 11.23 Any other item with the permission of Chair.

Item No. 11.23 (a) Regarding total period of Casual Leave

Item was approved.

Item no. 11.23(b) Clarifications regarding the two designations for the same responsibilities and the same post.

The Committee decided that the issues of two nomenclatures as well as of the promotion criteria for Junior Technician to next higher posts in Engineering Departments/Sciences, may also be referred to the Principals' Committee; which may give appropriate recommendations.

However, Office Order for the redesignation of Skilled Assistants to Junior Technicians in Workshop be issued shortly, as all the Skilled Assistants have given their consent for changing their designation to Junior Technician.

Item No. 11.23(c) Permission to fill up some Administrative posts at Sr. level.

It was decided in the first instance that the post of Dy. Registrar may be attempted to be filled in by deputation. If however a suitable candidate does not become available, an Advertisement for direct recruitment may be issued with the prior approval of Chairman, Finance Committee.

The meeting ended with a vote of thanks to the chair.


Principal

~~STE/IT~~
Chairman Finance Committee for approval please.


6/5/2022

Principal

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ਕਾਂਗੜੀ ਦੇ
ਮਿਸਟਰ ਮਨਜੋਤ ਸਿੰਘ